

# CONCORD CONSERVATION COMMISSION

## MEETING MINUTES

August 4, 2025, 5:00 p.m.

Council Chambers, 37 Green St

Attendees: Rick Chormann, Mark Coen, Katherine Healy, Vice-Chair Jeff Lewis, and Chair Kristine Tardiff

Absent: Councilor Michele Horne, Emily Landry, Tracey Lesser, Alternate Jim Owers, and Kevin Porter

Staff: AnneMarie Skinner, City Planner  
Kearsten O'Brien, Senior Planner  
Krista Tremblay, Administrative Technician III  
Ron Klemarczyk, FORECO, Consultant Forester

Public: Barbara Richards (8318 Braesuiw, LA)  
Albert Richards (110 Hoyt Rd, Concord, NH)  
John Mintker (Hoyt Rd, Concord, NH)

### 1. Call to Order

The meeting was called to order by Chair Tardiff at 5:00 p.m.

### 2. Public hearing regarding the construction of a trail on property owned by the City of Concord, identified as Tax Map Lot 07Z 75, addressed as 84 Sanborn Rd

Vice-Chair Lewis stated this public hearing is the last step in the process for the trail. The process started a few years ago meeting with the family and having a site walk on the proposed route. The criteria for a new trail have been reviewed at prior meetings, and Vice-Chair Lewis read through each (attached at the end of the meeting minutes) for the proposed trail.

Ms. Richards spoke in favor noting a request for the map name to be changed to the "Betty and Warren Richards Forest." Ms. Richards further noted the property history and asked if the Commission needed that information.

Chair Tardiff stated they should have that information, and if not, they will contact Ms. Richards.

Ms. Richards asked if there will be a separate kiosk explaining the difference between the Spears property and the Richards property.

Chair Tardiff stated she is not sure about any prior discussion on kiosks.

Mr. Klemarczyk stated there is an existing kiosk on the boundary line.

Vice-Chair Lewis noted that the Trails Subcommittee will develop a map with an informational segment for inclusion on the website and in the trails map book.

Ms. Richards asked when construction of the trail will begin.

Mr. Klemarczyk stated he can start in a few weeks.

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Chair Tardiff stated the Conservation Commission will work with the Trails Subcommittee on what will go into the kiosk. Chair Tardiff asked for additional comment, and with no response, closed the public hearing.

On a motion made by Vice-Chair Lewis, seconded by Member Chormann, the Conservation Commission voted to approve the Spears loop trail for construction with 5 in favor (Chormann, Coen, Healy, Lewis, Tardiff) and 0 opposed. The motion passed unanimously.

Chair Tardiff noted this has been a long time coming and thanked the Richards' family for their patience.

3. Minor Impact Standard Dredge and Fill Application – 170 Warren St

Ms. O'Brien stated an email was received after the last meeting regarding a culvert underneath the Concord High School. In the information attached to the email, it was stated that the Conservation Commission supported the project even though the project had not been discussed with the Conservation Commission. For that reason, Ms. O'Brien wanted to get the item on tonight's agenda so the Commission could provide official comment.

Chair Tardiff stated there are some failures in the parking lot.

Ms. O'Brien stated it looks like it was an emergency application.

Vice-Chair Lewis said it is the culvert under the parking lot.

Mr. Skinner stated she was informed this morning that the state has already issued the permit.

On a motion made by Vice-Chair Lewis, seconded by Member Healy, the Conservation Commission voted that there is no comment for the wetland permit for the culvert with 5 in favor (Chormann, Coen, Healy, Lewis, Tardiff) and 0 opposed. The motion passed unanimously.

**Adjournment**

Chair Tardiff moved, seconded by Member Coen, to adjourn the meeting at 5:24 p.m. All in favor. Motion passed unanimously.

Respectfully Submitted,

*Krista Tremblay*

Krista Tremblay

Administrative Technician III