



# City of Concord

## Fiscal Policy Advisory Committee

### Meeting Minutes - Draft

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Monday, March 17, 2025

4:30 PM

City Hall  
41 Green Street, 2nd Floor Conference  
Room

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#### 1. Call to Order

The meeting was called to order at 4:30 PM.

#### 2. Roll Call

##### **Present:**

City Councilors - Nathan Fennessy (Chairman), Amanda Grady Sexton, Jennifer Kretovic, Karen McNamara, Brent Todd, and Mayor Byron Champlin.

City Staff - Thomas Aspell, Jr., City Manager; Brian LeBrun, Deputy City Manager - Finance; Matt Walsh, Deputy City Manager - Development; Audrey Masters, Assistant Finance Director; Rebekah Dougherty, Director of OMB; John Chisholm, Fire Chief; Elisa Folsom, Deputy Fire Chief; and Jon Rice, Director of Real Estate Assessments.

##### **Excused:**

City Councilor - Fred Keach.

#### 3. Approval of the Meeting Minutes

A motion was made and seconded to approve the draft minutes from the January 27, 2025 meeting. Mayor Champlin asked that one correction be made, changing the reference to Karen McNamara on page two to Councilor McNamara. With this proposed change, the motion passed with no dissenting votes.

#### 4. Ambulance Billing Reports

A motion was made and seconded to accept the FY 2025 First and Second Quarter EMS Billing Receivables and Allowances Reports that were provided by the Fire Department. The motion passed with no dissenting votes.

#### 5. Fire Department Overtime

Deputy Chief Elisa Folsom gave an overview of the status of the Fire Department Overtime budget. She reviewed the handouts that are attached to the meeting agenda and noted that the Department is over budget due to a high number of vacancies. Currently, the Department fills 24, 24-hour shifts per week, with overtime. This staffing shortage also affects the ability for employees to attend

training while on duty, necessitating off-duty training which also drives overtime costs up.

Councilor Fennessy asked what the solution is for this problem. Deputy Chief Folsom responded that the solution is to fill vacancies. However, she noted that the City is not receiving many qualified applicants. Discussion ensued about recruitment strategies, and it was noted that this is not just a problem in Concord, but a problem throughout the country.

**6. Assessing Project Update**

Director of Real Estate Assessments Jon Rice provided an update on the Measure and List Project, as well as upcoming market valuation adjustments (see report attached to meeting agenda).

**7. Other**

There was no other business discussed.

**8. Adjournment**

A motion was made to adjourn. The motion was duly seconded and passed with no dissenting votes. The meeting adjourned at 5:40 PM.