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Finance

CITY OF CONCORD

New Hampshire's Main Street™
Finance

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager – Finance
DATE: June 22, 2022
SUBJECT: Revision to Ordinance and Non-Ordinance Based Fees, excluding Community Development

Recommendation

Approve the attached revised ordinance and non-ordinance-based fees for all remaining departments, with the exception of Community Development. The proposed fee increases will be effective on September 1, 2022. Community Development fee revisions will be provided to the City Council upon completion of review by the Ad Hoc Fee Committee.

Background

Annually, City departments review their respective fees, fines, and penalties and recommend fee increases or changes based on inflation, market conditions, budget changes, or changes in operations.

Most departmental fee increases have been put on hold pending the outcome of the Ad-Hoc Committee to Review Fee Schedules. During their meeting held on May 25, 2022, the Committee reviewed and discussed Parks & Recreation fee changes, including fees assessed for use of City-owned facilities. Additionally, the committee decided to recommend to Council all other department's fees not previously discussed, with the exception of Community Development, as these will be discussed at a future Committee meeting and presented to Council at a later date.

City Council has previously approved revised or new fees for Engineering inspection permits, Arena ice rates and fees and golf course daily rates and membership fees.

Conclusion

Please refer to the attachment for and detailed changes to the Fees, Fines, and Penalties schedules. These fee schedules are available on the City web site for general information.