



# City of Concord

## City Council

### Meeting Minutes

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Tuesday, October 9, 2018

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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***Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to be held at 6:30 p.m.***

Present: Mayor Bouley, Councilors Champlin, Coen, Herschlag, Keach, Kenison, Kretovic, Matson, St. Hilaire, Shurtleff, Todd and Werner were present. Councilors Grady-Sexton, Keach and Nyhan were absent and excused.

Mayor Bouley called the meeting to order at 6:30 p.m.

Councilor St. Hilaire moved to enter into non-public session in accordance with RSA 91-A: 3, II (d) to discuss the acquisition, sale or lease of property. The motion was duly seconded by Councilor Shurtleff and passed unanimously with no dissenting votes.

At 6:42 p.m., Councilor Champlin moved to exit non-public session. The motion was duly seconded and passed unanimously with no dissenting votes.

Councilor St. Hilaire moved to seal the minutes. The motion was duly seconded and passed unanimously with no dissenting votes.

This portion of the meeting was adjourned at 6:44 p.m.

1. Call to Order.

Mayor Bouley called the regular meeting to order at 7:00 p.m.

2. Invocation.
3. Pledge of Allegiance.

## 4. Roll Call.

**Present:** 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Mark Coen, Councilor Allan Herschlag, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Dan St. Hilaire, Councilor Stephen Shurtleff, Councilor Brent Todd, and Councilor Robert Werner

**Excused:** 3 - Councilor Amanda Grady Sexton, Councilor Fred Keach, and Councilor Keith Nyhan

## 5. September 10, 2018 City Council Meeting Minutes.

**Action:** Councilor St. Hilaire moved approval of the September 10, 2018 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

## 6. Police Department Recruitment Presentation.

Chief Brad Osgood provided an update in regards to the department's recruitment noting that there are currently 86 sworn officers and four vacancies; there is an active recruitment process and they expect two to four will be successful for a December hire. He explained that there are two currently at the police academy that will graduate in December, will go into field training, and then on to solo patrol around April 2019. In summary, he noted that there are four vacancies, two at the police academy, seven in various stages of field training and one on long term military leave - this is a total of fourteen officers that are not really providing service to the community. He pointed out that the good news is that approximately seven will be out on their own within the next two to three months.

Chief Osgood introduced the newest recruit, Liberty, a community policing K9. He stated that the industry refers to this type of K9 as a comfort dog as opposed to a service or therapy dog. A traditional patrol K9 is a service dog with a single handler; the advantage of a comfort dog is that it can have more than one handler. He explained that the community policing engagement initiative with a comfort dog are far reaching and would be used to providing comfort to: victims of the advocacy center, victims and families at police headquarters or in the field, and attendance at large community events. He indicated that the Concord Police Department has a long standing history of embracing the philosophy of community policing; the addition of this K9 resource brings their community policing initiatives to another level.

Chief Osgood stated that he knows of no other police department in New Hampshire that has a comfort dog initiative such as this however, he predicts that it

won't be long before this type of initiative is met with positive evaluation in other communities across New Hampshire and New England. He noted that the department reached out to Laura Barker, founder of Hero Pups which is NH based non-profit organization specializing in dog rescue and training to support veterans and first responders. She and their board agreed to take on this project and selected Liberty as the K9 for the police department and will be ready for service in Spring 2019.

Councilor Kenison indicated that one of the things that makes her proud to live in the city is the initiatives that their department heads take and the ability to think outside the box and bring new things to Concord.

City Manager Tom Aspell asked the chief to talk about the financing of this endeavor.

Chief Osgood indicated that the cost for Liberty is approximately \$4,000 to \$5,000 for her breed and training. He stated that a non-profit organization has donated the money for her acquisition and training. He noted that a veterinarian has contacted him and agreed to perform the spaying and annual expenses moving forward. They hope to work with non-profits within the community to support with additional items such as food, toys, and unexpected medical expenses and he doesn't anticipate asking for an appropriation.

Councilor Shurtleff asked if Liberty will be assigned to one officer. Chief Osgood responded that Liberty will be assigned to a particular person and that they will train an additional three possible handlers that can take the dog to different events.

Mayor Bouley thanked the Chief for being innovative and thoughtful to how they are approaching policing. From what he has heard, a comfort dog can play a huge role in many things.

7. ConcordTV Presentation.

Doris Ballard, Concord TV, announced the upcoming 7th annual Concord On Air live telecast on October 28th from noon to 8:00 p.m. She explained that its about the City of Concord and its citizens. She announced that Concord TV is celebrating its 20th year and Concord On Air will be kicking off this anniversary.

Michael O'Meara, Concord TV, indicated that Concord TV does a lot of collaborations with the city and its departments. He recognized Concord TV's

staff noting that Concord TV won five awards from the Alliance for Community Media. They have more than a dozen regularly produced series and have installed a new podcast in which the City of Concord staff is amongst the first to take full advantage of this. He noted that they are not only trying to keep their equipment up to date but also looking to the future such as getting a drone and looking at broadcast quality remote and streaming solutions.

Doris Ballard recognized the Concord TV staff for all that they accomplish. She invited Council to participate in Concord On Air on October 28th.

Councilor Todd congratulated Concord TV on their twenty years and their awards. He asked if they could touch upon the promotion for Penacook that was filmed.

Mr. O'Meara indicated that Concord TV took a trip to film in Penacook which featured Councilors Shurtleff and Todd, several business owners and community leaders. He noted that it was to highlight what a wonderful place Penacook is; it's a unique neighborhood within the City of Concord with history, architecture and access to nature.

Mayor Bouley congratulated Concord TV on their awards. He recognized and thanked them for keeping up with the technology such as moving to livestreaming and the handhelds.

8. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

***Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.***

*Approval of the Consent Agenda*

**Action:** Councilor Kretovic moved approval of the consent agenda with items 17, 18 and 20 removed to the end of the agenda for discussion. The motion was duly seconded and passed with no dissenting votes.

### **Referral to the Parking Committee**

9. Communication from Debbi Roy, Concord resident, asking that consideration be made to reserving a section of parking spaces in the Storrs Street Parking Garage for the creation of a section of "24/7" resident permitted parking spaces.

**Action:** This communication referred to the Parking Committee.

**Items Tabled for November 13, 2018 Public Hearings****From the City Manager**

10. Positive Citizen Comments.

**Consent Reports**

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$16,777.88 as provided for under the pre-authorization granted by City Council. (Revised report requesting authorization to accept monetary gifts totaling \$1,777.88 submitted)

**Action:** This consent report was approved.

12. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$5,639.25 as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

13. Diminimus gifts and donations report from the Police Department requesting authorization to accept grant funding from the Concord Regional Crimeline in the amount of \$2,445.00, as provided for under preauthorization granted by the City Council.

**Action:** This consent report was approved.

14. Report from the Associate Engineer requesting authorization for the City Manager to submit a letter of interest requesting consideration in the distribution of Federal Aviation Administrations FY2018-2020 Supplemental Appropriation for airport capital projects.

**Action:** This consent report was approved.

15. Economic Development update report from the Economic Development Director.

**Action:** This consent report was approved.

16. Impact Fee Report in compliance with RSA 674:21 V (I) from the Deputy City Manager - Finance.

**Action:** This consent report was approved.

17. Report from the Parks & Recreation Director on behalf of the Recreation and Parks Advisory Committee regarding the Friends of Merrimack River Greenway Trail request to make improvements at Terrill Park. (Pulled from consent by Councilor Herschlag)

**Action:** This item removed to the end of the agenda for discussion.

18. Report from the Deputy City Manager - Finance changing the scope of work for the Beaver Meadow Irrigation Project, CIP #235. (Pulled from consent by Councilor Herschlag)

**Action:** This item removed to the end of the agenda for discussion.

### **Consent Resolutions**

19. Resolution in recognition of the services of Lieutenant Joseph A. Wright.

**Action:** This consent resolution was approved.

20. Resolution repurposing the sum of \$28,250 from the 2017 Water Main Replacement Subproject (CIP #85) for use on the 2019 Water Main Replacement Subproject (CIP #85); together with report from the General Services Director. (Pulled from consent by Councilor Herschlag)

**Action:** This item removed to the end of the agenda for discussion.

21. Resolution authorizing the City Manager or his designee to apply for funding through the New Hampshire Department of Safety for the reimbursement of costs for a course on all hazards incident command for command officers of the Police and Fire Departments and appropriating funds awarded for this purpose; together with a report from the Fire Chief.

**Action:** This consent resolution was approved.

22. Resolution authorizing the City Manager to issue a license to Granite Center L.L.C. for the installation of certain private improvements within the Bridge Street, Dixon Avenue, North Main Street rights-of-way and Eagle Square; together with report from the Director for Redevelopment, Downtown Services, and Special Projects.

**Action:** This consent resolution was approved.

### **Appointments**

23. Appointment to Board of Trustees of Trust Funds. Dodd Griffith

**Action:** This appointment was approved.

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

24A. Ordinance amending the Code of Ordinances Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, by amending Section 18-3-14, Duty of Police, repealing 18-3-14 (g) and adding a new section 18-3-18 Parking Encumbrance Permits; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** There being no Council objection, City Clerk Janice Bonenfant read the titles for both A and B.

City Manager Tom Aspell provided a brief overview for items A and B.

Mayor Bouley opened the public hearings for both items A and B. There being no public testimony, the Mayor closed the hearings for items A and B.

24B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter I, Government Organization, by amending Article 1-5, Fees, Fines, and Penalties, Schedule I, Fees by updating Parking Encumbrance Fees; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Public hearing for this item taken with item A.

24C. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing, and Parking, Section 18-1-24, Parking-Law Enforcement Vehicles, Schedule XXI; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

24D. Resolution accepting and appropriating the sum of \$130,000 for residential granite curb cost sharing as part of the annual roadway surface improvements project (CIP #78); together with report from the General Services Director.

**Action:** City Manager Tom Aspell provided a brief overview.

Councilor Herschlag asked how this program came about and why they have this

particular program. Mr. Aspell responded that this pre-dates him as a City Manager and is an initiative put together by the City Council. He believes the idea was that many times the city would go in as part of a project and, if it was required as part of the drainage improvements or improve the operation of the road, the city would install that. He believes over time different homeowners approached the city and asked if additional improvements could be done to beautify areas while the city was out there; the City Council agreed at that time and agreed to foot half the bill.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 24E. Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls report from Director of Real Estate Assessments.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

### **Public Hearing Action**

25. Ordinance amending the Code of Ordinances Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, by amending Section 18-3-14, Duty of Police, repealing 18-3-14 (g) and adding a new section 18-3-18 Parking Encumbrance Permits; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Councilor Coen moved approval. The motion was duly seconded and passed with no dissenting votes.

26. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter I, Government Organization, by amending Article 1-5, Fees, Fines, and Penalties, Schedule I, Fees by updating Parking Encumbrance Fees; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes.

27. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing, and Parking, Section 18-1-24, Parking-Law Enforcement Vehicles, Schedule XXI; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.



**Action:** Councilor Champlin moved approval. The motion was duly seconded and passed with no dissenting votes.

28. Resolution accepting and appropriating the sum of \$130,000 for residential granite curb cost sharing as part of the annual roadway surface improvements project (CIP #78); together with report from the General Services Director.

**Action:** Councilor Kenison moved approval. The motion was duly seconded.

Councilor Herschlag doesn't understand why the city should be subsidizing private homeowners who decide to have granite placed in front of their homes. He doesn't have any issue if a project is occurring and roadwork is being done and granite curbing is not slated for that area but a homeowner requests that curbing be done; there would be reduced costs because a project is already in process and those reduced costs can be passed along. He is not able to support a program that subsidizes individual citizens because they determine they want granite curbing in front of their homes.

Councilor Coen indicated that he will be supporting this because he views this as putting granite into public streets not a private driveway. He feels that curbing can benefit the longevity of pavement. He doesn't recall any curbing project that was independent of any improvement on the streets; it's always in conjunction with an improvement on a street or utilities.

Councilor St. Hilaire agrees with Councilor Coen. He pointed out that the word "subsidized" hasn't been defined and believes that the homeowner pays for the total cost of the granite and the subsidy is the installation of the granite on the city road.

Brian LeBrun, Deputy City Manager-Finance, indicated that to be correct. He explained that the homeowners are paying for the granite and the city is doing the installation piece.

Councilor St. Hilaire sees this as something that benefits the public and feels that its a worthwhile project for the city to do.

City Manager Tom Aspell explained that this is money that is received back that he needs to reappropriate so that General Services can do more paving. He indicated that if this is not approved, there will be less paving done this year.

Mayor Bouley clarified that the only time the city does the installation, in which the resident purchases the granite, is when the city is doing a road project in front of their home or business.

Following additional Council discussion, the motion to approve passed 11 to 1, receiving the necessary 2/3rds, on a roll call vote with Mayor Bouley, Councilors Champlin, Coen, Kenison, Kretovic, Matson, St. Hilaire, Shurtleff, Todd, Werner, and Bouchard voting yes. Councilor Herschlag voted no.

29. Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls report from Director of Real Estate Assessments.

**Action:** Councilor Todd moved approval. The motion was duly seconded and passed with no dissenting votes.

### **Reports**

30. Presentation by the City Planner on the Concord NEXT Zoning Code Update: Character Analysis & Public Meeting Information.

**Action:** City Planner Heather Shank provided an overview indicating that the meeting resulted in a positive response with the main concerns and questions being in regards to recommendations for set backs and lot coverage. She shared this information with the consultants and they confirmed that they will have to have continuous discussions about whether or not those recommendations are going to work. She indicated that she has a bit more public feedback to get. She also wanted to see if Council had any questions, comments or feedback. She noted that the consultants will be in the city on November 6th through the 9th.

### **New Business**

#### **Unfinished Business**

#### **Comments, Requests by Mayor, City Councilors**

Councilor Shurtleff commended Chip Chesley, Jim Major and another General Services employee for getting back to a Gilmore Street constituent in regards to granite curbing. He noted that Gilmore Street residents were happy with the result.

Councilor Herschlag indicated that, in follow up to a report received a few months ago from the Traffic Engineer regarding a sidewalk on Borough Road, he wanted to update some of that information. He noted that around 2014 there was interest in extending the sidewalk along Borough Road and at the time they talked about

going from Washington Street down to Fisherville Road. They also had a Ward Two meeting and, at that time, the consensus from people at the meeting was that they should look at putting a sidewalk on the north side of Borough Road. Recently, City Engineer David Cedarholm walked the area with him from Primrose to Lilac Street; what they found was that there is a fifty foot right of way between Fowler and Lilac Streets. He noted that at the time of their meeting a few years back, they talked about that if there wasn't enough room between the telephone poles on the north side of road that perhaps they could shift the road a bit to the south. He indicated that the City Engineer suggested that it would be a lot less costly and easier to move some of the telephone poles a few feet, still within the right of way. There wouldn't need to be any trees removed and no need for additional properties to be purchased by the city.

Councilor Champlin announced that there will be a Ward Four constituent meeting on October 24th at 6:00 p.m. in the carriage house at the Kimball Jenkins Estate. They will be talking about the city's form based code review. All are welcome.

Councilor Champlin indicated that Halloween Howl will be held downtown on October 26th from 5:30 p.m. to 7:30 p.m.

Councilor Werner announced that there will be two forums in regards to the proposed solar ordinance - Saturday, October 27th at 10:00 a.m. at the Beaver Meadow Golf Club and Monday, October 29th at 6:00 p.m. in Council Chambers.

Councilor Todd indicated that the Penacook Village Association will be holding a meeting on October 17th at 6:30 p.m. at the Penacook Elementary School cafe. The purpose of the meeting is to finalize the vision statement for the organization and to plan for events and activities that the community would like to accomplish. The association would like to thank prior meeting guests including Stefanie Breton and Suzie Pegg from the city and Kathy Bacon from the Chamber of Commerce.

### **Comments, Requests by the City Manager**

City Manager Tom Aspell indicated that the Conservation Commission is establishing the Concord Tree Committee as an advisory subcommittee to the commission to assist in implementation of the city's street tree policy. The subcommittee will work with city staff from Planning, Recreation and General Services. He noted that the initial goals of the subcommittee will include drafting an urban forestry plan, community outreach and education, identification of donations and grants, and assistance with revisions to city landscaping regulations. The subcommittee will consist of seven regular members and three alternates with

the anticipation that there will be several non voting volunteers to assist with certain activities. He stated that the Conservation Commission will be sending out requests for volunteers this week and anticipates nominating members in November.

### **Consideration of items pulled from the consent agenda for discussion**

*\* Items 17, 18 and 20 have been pulled from the consent agenda for discussion.*

17. Report from the Parks & Recreation Director on behalf of the Recreation and Parks Advisory Committee regarding the Friends of Merrimack River Greenway Trail request to make improvements at Terrill Park. (Pulled from consent by Councilor Herschlag)

**Action:** Councilor Herschlag indicated that last month the Merrimack River Greenway Trail gave a presentation about the first phase of the trail and boardwalk that they hope to put in the overlook at Terrill Park. At that time, he noted that they indicated that the project was \$130,000 more than they anticipated and were wondering if the city would be willing to contribute to that portion of the cost. He stated that Councilor Nyhan asked that this be referred to the Recreation and Parks Advisory Committee and that they come back to show them what the project would look like without that \$130,000. Councilor Herschlag had also asked what the cost of the project would be with stone dust rather than paving. He pointed out that neither one of these are included within the report they received.

Councilor Herschlag moved not to accept the report until such time that the information that he and Councilor Nyhan requested is provided to them and that it be referred back to the Recreation and Parks Advisory Committee. The motion was duly seconded.

Councilor Coen inquired whether there is a member of the Transportation Policy Advisory Committee that serves on the Recreation and Parks Advisory Committee. He asked whether the questions were asked of RPAC.

Mayor Bouley indicated that he attended the meeting noting that RPAC listened and talked about the overall impact of the area, the connections and tried to understand the money phase. He thinks their recommendation notes are valid and that they would recommend moving forward to the City Manager; it would then be up to the City Manager and Administration to come back with a report for Council to consider. He feels that this report would be the one that would answer Councilor Herschlag and Nyhan's questions in which there would be the expertise of the

Planning staff and Engineering staff. He isn't going to be critical of a citizen's advisory committee noting that they looked at this and considered all the facts and, in terms of the park system and how this fits in, those in attendance were supportive.

With regards to the stone dust, Councilor Kretovic stated that this has never been envisioned in this community; it has always been envisioned as a wide paved pathway from one end of the city to another so it can be used for multiple purposes. She noted that to change the plans to go to a stone dust base at this point of time would totally flip what everyone has been working on since 1992.

The second to the motion to not accept the report was withdrawn.

Councilor Kretovic moved approval of the report. The motion was duly seconded.

Mayor Bouley noted that it's his understanding by accepting this report, the Council is instructing the City Manager to come back to answer some of the questions being referred to.

Following brief discussion regarding clarification that City Administration will bring forth a report to Council to answer questions that have arisen, the motion to approve the report passed 11 to 1 on a roll call vote with Mayor Bouley, Councilors Champlin, Coen, Kenison, Kretovic, Matson, St. Hilaire, Shurtleff, Todd, Werner and Bouchard voting yes. Councilor Herschlag voted no.

18. Report from the Deputy City Manager - Finance changing the scope of work for the Beaver Meadow Irrigation Project, CIP #235. (Pulled from consent by Councilor Herschlag)

**Action:** Councilor Herschlag noted that it appears that the cost estimates were lower than the bids they received but as importantly, the Fiscal Policy Advisory Committee met regarding how they are going to pay for golf course improvements, arena improvements and other improvements for the enterprise funds in the city. He indicated that approximately a month ago he forwarded an email to the City Manager and Deputy City Manager-Finance about a group out of Virginia that manages municipally owned golf courses and also the issue of whether or not it would make sense to lease the golf course. He doesn't believe that FPAC discussed either one of these issues. As they move forward putting more funding into the golf course through the general fund, he is going to remain consistent until

he sees a report that looks at all the options and comes up with the best outcome for the city and also reflects the community's wishes.

Councilor Herschlag moved not to accept the report.

There being no second, the motion failed.

Councilor Shurtleff moved approval of the report. The motion was duly seconded and passed 11 to 1 on a roll call vote with Mayor Bouley, Councilors Champlin, Coen, Kenison, Kretovic, Matson, St. Hilaire, Shurtleff, Todd, Werner and Bouchard voting yes. Councilor Herschlag voted no.

20. Resolution repurposing the sum of \$28,250 from the 2017 Water Main Replacement Subproject (CIP #85) for use on the 2019 Water Main Replacement Subproject (CIP #85); together with report from the General Services Director. (Pulled from consent by Councilor Herschlag)

**Action:** Councilor Herschlag indicated that before Main Street was done it was his understanding that they lined most of those pipes with a concrete liner to help ensure that there wouldn't be issues going down the road. Referencing the report, he pointed out that the pipe that failed was relined with concrete in 1999 and started to fail in 2004. He asked what assurances they have that the relining under Main Street will offer a better longevity. General Services Director Chip Chesley responded that there are a number of reason in which a pipe may fail and in this instance feels that the lining didn't work. He noted that the quality of pipes changes over years and the native soil that the pipes rest on can contribute to the decay over a period of time. He explained that lining a pipe is repair and can extend the life of a pipe to upwards of 100 years. He stated most of the time it works and applauds the investment that this Council and previous Council have made in lining their pipes.

Councilor Herschlag asked if the water main that broke last winter by Pleasant Street and Main Street was a pipe that had been relined. Mr. Chesley responded that he would need to check as he does not recall which particular pipes have been relined.

Councilor Herschlag moved approval of the resolution. The motion was duly seconded and passed with no dissenting votes.

### **Consideration of Suspense Items**

**Action:** Councilor Matson moved to consider items not previously advertised.

The motion was duly seconded and passed with no dissenting votes.

### **Referral to Community Development and the Planning Board**

Sus1 Communication from Jonathan Halle, WarrenStreet Architects asking that consideration be given to rezone 70 Pembroke Road from the Office Performance (OFP) District to the Opportunity Corridor (OCP) District; amend the OCP District to allow Residential Social Service Centers as a permitted use, and allow multifamily residential uses anywhere in the district.

**Action:** Councilor Matson moved to refer this communication to Community Development and the Planning Board. The motion was duly seconded and passed with no dissenting votes.

### **Items Tabled for November 13, 2018 Public Hearings**

Sus2. Resolution accepting and appropriating the sum of \$15,000 to support the purchase of a Main Circulation Desk, to be funded from the Alice J. Reen Charitable Trust; together with report from the Library Director.

**Action:** Councilor Champlin moved to set this resolution for a public hearing to be held on November 13, 2018. The motion was duly seconded and passed with no dissenting votes.

### **Adjournment**

The time being 8:22 p.m., Councilor Kenison moved to adjourn the meeting at 8:22 p.m. The motion was duly seconded and passed with no dissenting votes.

*A true copy; I attest:*

*Michelle Mulholland  
Deputy City Clerk*

**Information**

- Inf1 January 10, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf2 February 14, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf3 March 14, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf4 April 11, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf5 May 9, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf6 June 13, 2018 Trails Subcommittee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf7 June 28, 2018 Transportation Policy Advisory Committee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf8 July 5, 2018 Heritage Commission Meeting Minutes.  
**Action:** Information item received and filed.
- Inf9 July 11, 2018 Conservation Commission Meeting Minutes.  
**Action:** Information item received and filed.
- Inf10 August 21, 2018 Traffic Operations Committee Meeting Minutes  
**Action:** Information item received and filed.
- Inf11 September 10, 2018 Concord Public Library Board of Trustees Meeting Minutes.  
**Action:** Information item received and filed.
- Inf12 September 17, 2018 Fiscal Policy Advisory Committee Meeting Minutes. (Not previously distributed)



**Action:** Information item received and filed.