



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Daniel L. Andrus, Fire Chief

**DATE:** December 2, 2015

**SUBJECT:** Report from the Fire Chief on the Revision of the City's Local Emergency Operations Plan

### **Recommendation**

The Fire Department requests that the City Council accept this report and approve the 2015 revision of the Local Emergency Operations Plan.

### **Background**

The Local Emergency Operations Plan for the City had not been revised since 2006 and was in need of updating. On July 14, 2014, the City Council passed a resolution authorizing the City to apply for state funding for technical assistance in completing the revision. The revision was delayed as the State revised its template and standards, which were issued on February 8, 2015. The process moved forward with the selection of a contractor and a City team consisting of Deputy City Manager of Development Carlos Baia, Police Chief Brad Osgood, Deputy Director of General Services Phil Bilodeau, Deputy Police Chief Keith Mitchell, Fire Marshal Sean Brown, City Engineer Ed Roberge, Planning Division Director Nancy Larson, Matt Cashman of the Concord School District, and myself worked through the summer to revise the plan. The plan was substantially complete in September, and additional revisions were made after a review by the City Solicitor and team members.

The current plan is significantly more concise than its predecessors and contains several features which make it a much more "user friendly" document, including checklists for major emergencies. A copy of the plan is included with this report.

With the adoption of this plan, Concord is ready to move forward with an exercise schedule that will provide opportunities to test the plan using realistic scenarios. It is anticipated that the plan will be revised as the exercise schedule unfolds and new insights into the management of emergencies occur. The plan will also place the City in a better position to obtain grant funding for emergency management related needs.

### **Discussion**

The Fire Department will continue to update the City Council on any new developments involving the Local Emergency Operations Plan.