



# City of Concord

## City Council

### Meeting Minutes - Draft

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Tuesday, October 13, 2020

7:00 PM

Zoom Meeting Link:  
<https://us02web.zoom.us/j/8330632611>

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Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#: 833 0632 6119

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#### *COVID-19 - Public Meeting Procedures Notice*

*Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.*

*Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.*

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial \*9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

*Website address: <https://us02web.zoom.us/j/83306326119>.*

*Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 833 0632 6119.*

*Members of the public can also email questions or other public testimony to [citycouncilmeeting@concordnh.gov](mailto:citycouncilmeeting@concordnh.gov).*

*Any member of the public can also call the City of Concord at 603-230-4619 or email: [citycouncilmeeting@concordnh.gov](mailto:citycouncilmeeting@concordnh.gov) if they are unable to access the meeting and assistance connecting is needed.*

*Non-public session in accordance with RSA 91-A:3, II (d) to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.*

**Present:** 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, Councilor Brent Todd, and Councilor Robert Werner

**Late:** 3 - Councilor Byron Champlin, Councilor Fred Keach, and Councilor Gail Matson

**Action:** At 5:33 p.m., Councilor Nyhan moved to enter non-public session in accordance with RSA 91-A: 3, II (d), to discuss the acquisition, sale or lease of property. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 12 - Councilor Bouchard, Mayor Bouley, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Kenison, Councilor Kretovic, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** At 6:57 p.m. Councilor Grady-Sexton moved to recess the non-public session. The motion was duly seconded and passed unanimously with a roll call vote.

**Present:** 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, Councilor Brent Todd, and Councilor Robert Werner

1. Mayor Bouley called the meeting to order at 7:05 p.m.

**Action:** Mayor Bouley welcomed everyone to the October 13, 2020 Electronic Meeting of the City Council, indicating City Council was meeting electronically due to the COVID-19/Coronavirus pandemic, in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04. Mayor Bouley noted that, in accordance with the Governor's Emergency Order, we have provided public notice of the necessary information for accessing this meeting. He noted that instructions are provided on our agenda on the City of Concord's website at: <https://concordnh.legistar.com/Calendar.aspx>. He further noted that Council was utilizing the Zoom platform for this electronic meeting. All members of the City Council have the ability to communicate contemporaneously during this meeting, and the public has access to listen and, if necessary, participate in this meeting via the following website address: <https://us02web.zoom.us/j/83306326119>.

If any member of the public does not have website access, they may dial the telephone number 929-205-6099 or from a landline 877-853-5257 and enter the password 894-2591-8333.

Mayor Bouley noted that we would not be using the Chat function in Zoom for this meeting. He also noted that testimony is only allowed for agenda items that have been scheduled for a public hearing, and public participation is not authorized for the other items on the agenda.

Anyone having a problem accessing the meeting was advised to call 603-230-4619 or send an email to: [citycouncilmeeting@concordnh.gov](mailto:citycouncilmeeting@concordnh.gov).

Mayor Bouley indicated that in the event the public is unable to access the meeting, the meeting would be adjourned and rescheduled at that time.

All votes to be taken during this meeting will be done by roll call vote.

Mayor Bouley asked members of City Council, when stating their presence at the

meeting, to please also state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

2. Blessing by Paul and Denise Pouliot, head speakers of the Cowasuck Band of The Pennacook Abenaki People.
3. The Pledge of Allegiance was done.
4. Roll Call.

**Action:** In accordance with the right to know law, Councilor Grady Sexton indicated she was present in a room with her family, and Councilor Kretovic indicated she was attending from her father's house in Greece, New York. All other members of City Council indicated they were alone.

**Present:** 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, Councilor Brent Todd, and Councilor Robert Werner

5. Approval of the Meeting Minutes.

**Action:** Councilor Grady Sexton moved approval of the August 31, 2020 and the September 14, 2020 meeting minutes. The motion was duly seconded and passed with a roll call vote. Councilor Matson abstained from voting on the September 13, 2020 meeting minutes.

**Yes:** 14 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Abstain:** 1 - Councilor Matson

August 31, 2020 City Council Draft Meeting Minutes.

**Action:** Approved.

September 14, 2020 City Council Draft Meeting Minutes.

**Action:** Approved.

6. Agenda overview by the Mayor.

**\*\*Consent Agenda Items\*\***

**Action:** Councilor Champlin moved approval of the consent agenda. The motion was duly seconded by Councilor Grady Sexton. Councilor Champlin took rule 6 on item 22. The motion to approve the consent agenda passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Referral to the Fiscal Policy Advisory Committee**

7. Report from Board of Assessors recommending Undertaking a Measure and List of All Properties in the City.

**Action:** This report was referred to the Fiscal Policy Advisory Committee.

**Referral to Community Development**

8. Communication from Donald W. Stever inquiring as to whether or not the City of Concord has undertaken a ground water supply analysis to determine the capacity of the underlying ground water aquifer in East Concord; as well as requesting that, if not, one be completed prior to approving any more subdivision applications for properties in the area.

**Action:** This communication was referred to Community Development.

**Items Tabled for November 9, 2020 Public Hearings**

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1(a), Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX, concerning a section of Beacon Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** This ordinance was moved to set for a public hearing.

10. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Safety and Training Coordinator; together with report from the City Manager.

**Action:** This ordinance was moved to set for a public hearing.

11. Resolution amending resolution #9266, which granted RSA 79-E Community Revitalization Tax Relief Incentive benefits to real estate located at 10 Pleasant Street Extension, City Assessor's Parcel Map 7412Z Lot 15; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** This resolution was moved to set for public hearing.

12. Resolution appropriating the sum of \$24,575 to support projects that enhance the special character and vitality of Concord and accepting the sum of \$24,575 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

**Action:** This resolution was moved to set for a public hearing.

13. Resolution appropriating the sum of \$17,450 as a transfer to the Equipment Reserve and accepting the sum of \$17,450 from insurance companies as payment to settle claims for damage done to City property; together with report from the Deputy City Manager - Finance.

**Action:** This resolution was moved to set for a public hearing.

14. Resolution appropriating the sum of \$145,475 to continue funding the Mobile Integrated Healthcare (MIH) program enhancing the City's ability to respond to emergencies involving opioid overdoses, accepting the terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) grant, and accepting the sum of \$145,475 in grant funding for this purpose; together with report from the Interim Fire Chief.

**Action:** This resolution was moved to set for a public hearing.

15. Resolution appropriating the sum of \$119,765 for the procurement of Emergency Operations Center equipment, accepting the terms of an Emergency Management Performance Grant, and accepting the sum of \$119,765 in NH Department of Safety - Emergency Management Performance Grant funding for this purpose; together with report from the Interim Fire Chief.

**Action:** This resolution was moved to set for a public hearing.

16. Resolution appropriating the sum of \$625,000 to supplement existing funding for the 2020 Pump Station #4 Relocation and Replacement subproject (CIP #88), authorizing the use of Water Investment Fee Reserve funds in the sum of \$300,000, and authorizing the issuance of bonds and notes in the sum of \$325,000 for this

purpose; together with report from the General Services Director.

**Action:** This resolution was moved to set for a public hearing.

### **From the City Manager**

17. Positive Citizen Comments.

**Action:** Positive comments received and filed.

### **Consent Reports**

18. Diminimus gifts and donations report from the Interim Fire Chief requesting authorization to accept monetary gifts totaling \$30, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

19. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept a monetary gift totaling \$650, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

20. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$15,179.96, as provided for under the pre-authorization granted by City Council. (Revised report submitted)

**Action:** This consent report was approved.

21. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$346.00, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

22. Report from the Deputy City Manager - Community Development recommending the City Manager be authorized to execute an addendum to the existing Option to Purchase Agreement to afford CATCH Neighborhood Housing a 90 day extension on their closing date for the City's Former Water Tower Lot on Village Street.

**Action:** This consent report was approved. Councilor Champlin took rule 6 and did not vote on this item.

23. August 31, 2020 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.

**Action:** This consent report was approved.

24. Report from the Director of Redevelopment, Downtown Services, and Special Projects concerning tax deeded properties.

**Action:** This consent report was approved.

25. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

**Action:** This consent report was approved.

26. City of Concord Social Media & Outreach report from the Public Information Officer.

**Action:** This consent report was approved.

### **Consent Resolutions**

27. Resolution authorizing the City Manager to submit an application to the Land and Water Conservation Fund for funding construction of a new section of the Merrimack River Greenway Trail; together with report from the Parks & Recreation Director.

**Action:** This consent resolution was approved.

28. Rescinding the appropriation of \$797,461.42 in NHDOT Municipal Bridge Aid Program Grant funds for the Sewalls Falls Bridge Replacement/ Rehabilitation Project (CIP #22) retroactive to June 30, 2020.

**Action:** This consent resolution was approved.

*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 29A. Resolution appropriating the sum of \$90,260 for the design and permitting of the Merrimack River Greenway Trail (CIP #543) as a transfer in from the Community Improvement Reserve; together with report from the Parks & Recreation Director. (Public testimony received) (Additional public testimony received)

**Action:** Mayor Bouley opened the public hearing.

City Manager Aspell provided a brief overview.

Councilor Champlin spoke in strong support of the project inquiring as to where the proposed boardwalk was proposed to be located. City Manager Aspell, referring to the map included within the City Council packets, provided an overview as to the proposed location of the boardwalk.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29B. Resolution appropriating the sum of \$117,300, to include \$80,600 to the Project Inspection Fund, \$27,200 to the Arena Fund, and \$9,500 to the General Fund for Fiscal Year 2020, retroactive to June 30, 2020, to be funded from excess revenues in the Project Inspection Fund and fund balances in the Project Inspection, Arena, and General Funds; together with report from the Deputy City Manager - Finance.

**Action:** Mayor Bouley opened the public hearing. Deputy City Manager LeBrun provided a brief overview, indicating this was a housekeeping action done at the end of a given fiscal year.

Councilor Kenison inquired as to how the \$9,500 shortage within the Golf Fund compared to last year. Deputy City Manager LeBrun indicated that it was an additional transfer, further stating he couldn't recall the exact number, specific to the Gold Fund, from last year.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29C. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, job classification changes for Golf Course positions; together with report from the Deputy City Manager - Finance.

**Action:** City Manager Aspell provided a brief overview

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

### **Public Hearing Action**

30. Resolution appropriating the sum of \$90,260 for the design and permitting of the Merrimack River Greenway Trail (CIP #543) as a transfer in from the Community Improvement Reserve; together with report from the Parks & Recreation Director. (Public testimony received) (Additional public testimony received)

**Action:** Councilor Champlin moved approval. The motion was duly seconded by Councilor Matson and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

31. Resolution appropriating the sum of \$117,300, to include \$80,600 to the Project Inspection Fund, \$27,200 to the Arena Fund, and \$9,500 to the General Fund for Fiscal Year 2020, retroactive to June 30, 2020, to be funded from excess revenues in the Project Inspection Fund and fund balances in the Project Inspection, Arena, and General Funds; together with report from the Deputy City Manager - Finance.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded by Councilor Kretovic and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

32. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, job classification changes for Golf Course positions; together with report from the Deputy City Manager - Finance.

**Action:** Councilor Rice Hawkins moved approval. The motion was duly seconded by Councilor Kretovic.

Councilor Fennessy spoke in full support of this change. Mayor Bouley indicated he fully supports this change thanking all golf course employees for the outstanding job this year.

There being no additional discussion, the motion passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

### **Reports**

33. Report from the Transportation Engineer presenting options for pedestrian and bicycle accommodations for the future Loudon Road Bridge improvements.

**Action:** City Manager Aspell introduced City Engineer David Cedarholm who provided a detailed overview of the potential pedestrian and bicycle accommodations, as well as estimated costs of such improvements, that could be incorporated into proposed Loudon Road Bridge improvements. Mr. Cedarholm indicated that staff was looking for direction from City Council as to which option Council wished to further investigate.

Members of City Council expressed their desire to improve pedestrian and bicycle improvements when making improvements to this bridge.

Lane realignment, at the Fort Eddy Road intersection, was discussed with City Engineer Cedarholm indicating that, in all likelihood, until the State I-93 widening project takes place, lane realignment near the Fort Eddy Road intersection will not take place.

Concerns were expressed about eliminating the right turn lane in the area with members of City Council speaking against such a change noting how much additional traffic would back up on Loudon Road.

Specific to a proposed median within the bridge design options, Councilor Nyhan asked staff to provide historical statistics on accidents, specifically head on collision accidents, on the Loudon Road bridge for Council consideration when making final design recommendations.

After lengthy discussion about the potential options, City Council consensus was that options 4 and 5 were acceptable, with option 5 being the preferred choice. Concerns were expressed about the total cost of potential improvements to this bridge. City Council asked staff to come back to Council with final pedestrian and bicycle improvement recommendations after meeting with the State Department of Transportation about the options and overall cost.

### **New Business**

33A. Discussion of COVID related grants.

**Action:** Mayor Bouley, recognizing the COVID pandemic has financially hurt local businesses, addressed Council and suggested City Council consider repurposing \$15,000 of the \$30,000 originally approved for July 4th fireworks and establishing a grant program for local restaurants to apply for funds to be used to invest in plexiglass and/or other appropriate safety protocols to create safer environments within their individual businesses when moving all seating inside, which must be done on or before November 15, 2020.

Council consensus was that it was a great idea to pursue this grant idea for local restaurants.

Councilor Rice Hawkins spoke in support of the proposed program, asking if Mayor Bouley felt a cap for each application should be established. Mayor Bouley spoke in support of a cap, indicating he wasn't personally sure what the cap should be, because he was unsure of what the costs of items needed would be.

Councilor Champlin noted that the Chamber of Commerce did a survey of restaurants in the area that might be interested in such a grant program. Councilor Champlin indicated that the Chamber of Commerce offered to administer such a program, if approved by City Council. He indicated that he thought \$1,500 would be an appropriate cap.

Councilor Kenison inquired as to why Council wouldn't move forward with using the total \$30,000 originally appropriated for fireworks.

Councilor Pierce suggested perhaps a matching grant program should be considered.

Councilor Fennessy thanked Mayor Bouley for bringing this concept forward while suggesting a larger pot of money should be made available, if possible.

Councilor Grady Sexton spoke in support of the proposal, as well as leaving the details of the program up to City staff.

Councilor Rice Hawkins spoke in support of assisting local businesses while inquiring as to whether Council should perhaps allocate these funds to housing assistance needs within the community instead. City Manager Aspell indicated that the City should be all set in addressing housing needs based on what has been appropriated to address those needs to date. City Manager Aspell further noted

that Council should be cautious in reallocating all of the funds originally allocated for fireworks considering the future of the pandemic is unknown. City Manager Aspell also reminded City Council of the recent application the City of Concord made for \$500,000 in CDGB funds specific to addressing housing needs.

Councilor Kenison spoke in support of starting out with \$15,000, with the understanding that Council could adjust the amount at a later date.

In closing, Council consensus was to instruct City Administration to work with the Chamber of Commerce to establish a grant program, using \$15,000 of the funds originally allocated for fireworks, to establish a program for local restaurants to make safety improvements to their businesses in preparation for moving all seating indoors on or before November 15th.

### **Unfinished Business**

34. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)
35. Report from the Associate Engineer approving the design of the “Welcome to East Concord” gateway sign and directing staff to return with an appropriating resolution accepting a \$1,500 donation from the East Concord Garden Club (ECGC) and allocating additional sign installation funds. (Action on this item tabled at the February 10, 2020 Council meeting.)

**Action:** Councilor Kretovic moved to remove item 35 from unfinished business for discussion. The motion was duly seconded and passed, 14-1, with a roll call vote.

**Yes:** 14 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**No:** 1 - Councilor Grady Sexton

**Action:** Councilor Kretovic moved to accept the report before Council and move forward and work with Perry Monument on the engraving and installation of the Welcome to East Concord sign. She noted that the East Side Garden Club contributed \$1,500 toward this project, further stating that approximately \$1,092 in additional funds were needed to complete this project.

Councilor Kretovic asked City Administration to come back with a resolution appropriating \$1,092 to cover the additional unfunded costs needed to complete this project. The motion was duly seconded by Councilor Rice Hawkins and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Hatfield thanked Mayor Bouley and Members of City Council for allowing Paul and Denis Pouliot, head speakers of the Cowasuck Band of the Pennacook Abenaki People, to do the blessing.

Councilor Werner thanked the City's Public Information Officer, Stefanie Breton and the Senior Planner, Sam Durfee, for pulling together the media briefing relative to the City's efforts on the recent greenhouse gas inventory initiative project.

Councilor Keach urged residents to contact the City Clerk's Office with any questions regarding elections.

Councilor Pierce reminded Ward Two residents of their new polling location, The Barn at Bull Meadow, and thanked the City Clerk for securing this new location.

Councilor Fennessy wished the best of luck to the City Clerk's Office, as well as Ward Officials within the City, with the upcoming November 3rd State General Election.

Councilor Champlin reminded Ward Seven residents of their new polling location, the Abbot-Downing School. Councilor Champlin also reminded Ward Nine residents that they would once again be voting at the Citywide Community Center on Canterbury Road.

Councilor Kretovic encouraged residents within the Community to get out and vote on Election Day, Tuesday, November 3rd.

Mayor Bouley thanked the City Clerk's Office for their efforts on the upcoming November 3rd Election.

### **Comments, Requests by the City Manager**

#### **Adjournment**

**Action:** At 8:50 p.m., Councilor Nyhan moved to re-enter non-public session in accordance with RSA 91-A, II (d) to continue discussing the acquisition, sale or lease of property. The motion was duly seconded and passed with no dissenting votes.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** At 9:50 p.m., Councilor Nyhan moved to exit non-public session. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** Councilor Kretovic moved to seal the minutes from the non-public session. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

**Action:** At 9:54 p.m., Councilor Hatfield moved to adjourn the meeting. The motion was duly seconded and passed unanimously with a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Hatfield, Councilor Keach, Councilor Kenison, Councilor Kretovic, Councilor Matson, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, Councilor Todd, and Councilor Werner

*A true copy: I attest:*

*Janice Bonenfant  
City Clerk*

**Information**

Inf1 September 8, 2020 Concord Public Library Board of Trustee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf2 September 21, 2020 Fiscal Policy Advisory Committee Draft Meeting Minutes.

**Action:** This Information item was received and filed.

Inf3 September 3, 2020 Energy and Environment Advisory Committee Meeting Minutes.

**Action:** This Information item was received and filed.

Inf4 Communication from Comcast notifying City Council that customers in the community may receive an adjustment related to Xfinity TV services.

**Action:** This Information item was received and filed.