



City of Concord

City Council

Meeting Agenda

Tuesday, October 13, 2020

7:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/83306326119>

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#: 833 0632 6119

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/83306326119>.

Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 833 0632 6119.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov.

Any member of the public can also call the City of Concord at 603-230-4619 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Non-public session in accordance with RSA 91-A:3, II (d) to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Call to Order.
2. Blessing by Paul and Denise Pouliot, head speakers of the Cowasuck Band of The Pennacook Abenaki People.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

August 31, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

September 14, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Referral to the Fiscal Policy Advisory Committee

7. Report from Board of Assessors recommending Undertaking a Measure and List of All Properties in the City.

Attachments: [Report](#)

Referral to Community Development

8. Communication from Donald W. Stever inquiring as to whether or not the City of Concord has undertaken a ground water supply analysis to determine the capacity of the underlying ground water aquifer in East Concord; as well as requesting that, if not, one be completed prior to approving any more subdivision applications for properties in the area.

Attachments: [Communication](#)

Items Tabled for November 9, 2020 Public Hearings

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1(a), Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX, concerning a section of Beacon Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)

[Report](#)

[Beacon Street Winter Parking Ban Graphic](#)

10. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Safety and Training Coordinator; together with report from the City Manager.

Attachments: [Ordinance](#)

[Report](#)

11. Resolution amending resolution #9266, which granted RSA 79-E Community Revitalization Tax Relief Incentive benefits to real estate located at 10 Pleasant Street Extension, City Assessor's Parcel Map 7412Z Lot 15; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)

[Report](#)

[Tax Savings Calculation REV 10-05-2020](#)

[10 Pleasant Ext 79-E Application](#)

[Renovation Plans](#)

12. Resolution appropriating the sum of \$24,575 to support projects that enhance the special character and vitality of Concord and accepting the sum of \$24,575 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)

[Report](#)

13. Resolution appropriating the sum of \$17,450 as a transfer to the Equipment Reserve and accepting the sum of \$17,450 from insurance companies as payment to settle claims for damage done to City property; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)

[Report](#)

14. Resolution appropriating the sum of \$145,475 to continue funding the Mobile Integrated Healthcare (MIH) program enhancing the City's ability to respond to emergencies involving opioid overdoses, accepting the terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) grant, and accepting the sum of \$145,475 in grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

15. Resolution appropriating the sum of \$119,765 for the procurement of Emergency Operations Center equipment, accepting the terms of an Emergency Management Performance Grant, and accepting the sum of \$119,765 in NH Department of Safety - Emergency Management Performance Grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

16. Resolution appropriating the sum of \$625,000 to supplement existing funding for the 2020 Pump Station #4 Relocation and Replacement subproject (CIP #88), authorizing the use of Water Investment Fee Reserve funds in the sum of \$300,000, and authorizing the issuance of bonds and notes in the sum of \$325,000 for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

17. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

18. Diminimus gifts and donations report from the Interim Fire Chief requesting authorization to accept monetary gifts totaling \$30, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

19. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept a monetary gift totaling \$650, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

20. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$15,179.96, as provided for under the pre-authorization granted by City Council. (Revised report submitted)

Attachments: [Report](#)
[Revised Report](#)

21. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$346.00, as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
22. Report from the Deputy City Manager - Community Development recommending the City Manager be authorized to execute an addendum to the existing Option to Purchase Agreement to afford CATCH Neighborhood Housing a 90 day extension on their closing date for the City's Former Water Tower Lot on Village Street.
Attachments: [Report](#)
[Request for Extension](#)
23. August 31, 2020 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.
Attachments: [Report](#)
24. Report from the Director of Redevelopment, Downtown Services, and Special Projects concerning tax deeded properties.
Attachments: [Report](#)
25. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.
Attachments: [Report](#)
26. City of Concord Social Media & Outreach report from the Public Information Officer.
Attachments: [Report](#)

Consent Resolutions

27. Resolution authorizing the City Manager to submit an application to the Land and Water Conservation Fund for funding construction of a new section of the Merrimack River Greenway Trail; together with report from the Parks & Recreation Director.
Attachments: [Resolution](#)
[Report](#)
28. Rescinding the appropriation of \$797,461.42 in NHDOT Municipal Bridge Aid Program Grant funds for the Sewalls Falls Bridge Replacement/ Rehabilitation Project (CIP #22) retroactive to June 30, 2020.
Attachments: [Resolution](#)
[Report](#)

End of Consent Agenda

Public Hearings

- 29A. Resolution appropriating the sum of \$90,260 for the design and permitting of the Merrimack River Greenway Trail (CIP #543) as a transfer in from the Community Improvement Reserve; together with report from the Parks & Recreation Director. (Public testimony received) (Additional public testimony received)
Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
- 29B. Resolution appropriating the sum of \$117,300, to include \$80,600 to the Project Inspection Fund, \$27,200 to the Arena Fund, and \$9,500 to the General Fund for Fiscal Year 2020, retroactive to June 30, 2020, to be funded from excess revenues in the Project Inspection Fund and fund balances in the Project Inspection, Arena, and General Funds; together with report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)
- 29C. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, job classification changes for Golf Course positions; together with report from the Deputy City Manager - Finance.
Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

30. Resolution appropriating the sum of \$90,260 for the design and permitting of the Merrimack River Greenway Trail (CIP #543) as a transfer in from the Community Improvement Reserve; together with report from the Parks & Recreation Director. (Public testimony received) (Additional public testimony received)
Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
31. Resolution appropriating the sum of \$117,300, to include \$80,600 to the Project Inspection Fund, \$27,200 to the Arena Fund, and \$9,500 to the General Fund for Fiscal Year 2020, retroactive to June 30, 2020, to be funded from excess revenues in the Project Inspection Fund and fund balances in the Project Inspection, Arena, and General Funds; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

32. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, job classification changes for Golf Course positions; together with report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Report](#)

Reports

33. Report from the Transportation Engineer presenting options for pedestrian and bicycle accommodations for the future Loudon Road Bridge improvements.

Attachments: [Report](#)

New Business

- 33A. Discussion of COVID related grants.

Unfinished Business

34. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)

Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)

35. Report from the Associate Engineer approving the design of the “Welcome to East Concord” gateway sign and directing staff to return with an appropriating resolution accepting a \$1,500 donation from the East Concord Garden Club (ECGC) and allocating additional sign installation funds. (Action on this item tabled at the February 10, 2020 Council meeting.)

Attachments: [Report](#)
[Graphic Rendering of Sign](#)
[Letter from East Concord Garden Club](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- Inf1 September 8, 2020 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 September 21, 2020 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 September 3, 2020 Energy and Environment Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 Communication from Comcast notifying City Council that customers in the community may receive an adjustment related to Xfinity TV services.
Attachments: [Communication](#)