

HERITAGE COMMISSION

Meeting Minutes

August 7, 2025

The Heritage Commission held its regular monthly meeting in Council Chambers at 37 Green St, on Thursday, August 7, 2025.

Members: Althea Barton, Carol Durgy Brooks, Michael Dunn, Chair Richard Jaques, Councilor Jennifer Kretovic, Vice-Chair Jim Spain, and Dr. Bryant Tolles, Jr.

Absent: None

Staff: AnneMarie Skinner, City Planner
Krista Tremblay, Administrative Technician III

1. Call to Order

The meeting was called to order by Chair Jaques at 4:30 p.m.

2. Minutes – Approve meeting minutes of June 12, 2025.

Member Barton moved, seconded by Vice-Chair Spain, to accept the minutes from June 12, 2025, with one spelling correction. All in favor. The motion passed unanimously.

3. New Business

a. Request for Comment for 250 Pleasant St telecommunications project

Chair Jaques noted it is a cell tower by Concord Hospital and asked about the location.

Ms. Skinner stated the application indicates the installation of two new antennas at a centerline height of 79.7 feet on a 79.2-foot building with an overall building height of 159.6 feet on an existing telecommunications facility.

Chair Jaques noted it says there are no historic properties in the area and there will be no adverse impact on historic properties. Chair Jaques asked who makes the determination.

Ms. Skinner thinks SHPO makes the determination based on location within an historic district or a registered historic building. Concord only has one historic district, and the site is not in that historic district.

Member Durgy Brooks asked if they are adding to the existing cell tower configuration.

Chair Jaques answered yes.

Chair Jaques asked if any members of the Commission have any comments and with none noted the Heritage Commission has no comments for this application.

Ms. Skinner will let the applicant know.

4. Old/Continuing Business

a. Property Recognition

There is nothing to report on this agenda item.

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b. Airport Terminal

There is nothing to report on this agenda item.

c. Monuments and Granite Markers

Vice-Chair Spain walked Blossom Hill Cemetery and noted a damaged monument that he reported to City staff to repair.

Councilor Kretovic received a request from David Gill, Concord Parks and Recreation, regarding the Healy Park cleanup project in the fall that he is looking for markers in pictures.

Vice-Chair Spain will review his digital pictures to see if he has any pictures of the markers.

d. CSX Tower

Vice-Chair Spain stated there was a fire but it did not destroy the building.

e. Old Penacook Library deed restriction discussion

Ms. Skinner stated they will list it in a couple of weeks.

Member Barton asked if there is any information on the listing.

Member Durgy Brooks asked if a draft listing can be sent to the Heritage Commission with the deed restrictions.

Ms. Skinner will ask and send to the Commission.

5. Demolition Review Committee update

Vice-Chair Spain noted there are no new applications.

Ms. Skinner stated the ordinance amendment goes to City Council on Monday, August 11, 2025.

6. Heritage Sign Review Committee update

Member Durgy Brooks stated the second workshop will be held September 9th at the Concord Public Library in the Concord Room from 5:30-7:30 p.m. Member Durgy Brooks noted there are three applicants, and they can have up to 10 people attend.

7. Planning Board

Ms. Skinner stated there is a three-lot subdivision at 138 Snow Pond Rd scheduled for an upcoming Planning Board meeting. At some point they will demolish the old house and barn on the site, those demolitions will require a demolition permit.

8. City Council

There is nothing to report on this agenda item.

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9. Other Business

Adjournment

Councilor Kretovic moved, seconded by Member Durgy Brooks, to adjourn the meeting at 4:51 p.m. All in favor. The motion passed unanimously.

Respectfully Submitted,

Krista Tremblay

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Administrative Technician III