



# City of Concord

## City Council

### Meeting Agenda

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Monday, July 10, 2017

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.  
June 12, 2017 City Council Meeting Minutes.  
**Attachments:** [Minutes](#)
6. Resolution in honor of the services of retired Firefighter Cory Clark.  
**Attachments:** [Resolution](#)
7. Presentation by Capitol Center for the Arts regarding the renovation and restoration of the historic Concord Theatre.  
**Attachments:** [Request](#)
8. Americans for the Arts Survey by the Greater Concord Chamber of Commerce and the Capitol Center for the Arts.
9. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to Traffic Operations Committee and the Police Department**

10. Communication from Woodcrest Heights Association requesting consideration be given to speed deterrents to help ensure the traffic safety of residents in their neighborhood.  
**Attachments:** [Communication](#)

#### **Referral to Community Development, Legal and the Planning Board**

11. Communication from Devine, Millimet and Branch Professional Association requesting the City of Concord grant Tre. Torri, LLC, doing business as Equipment East, a waiver of provision (c)(6) of the May 18, 2007 Covenants regarding the 51 Antrim Street parcel within the City of Concord.

**Attachments:** [Communication](#)  
[Map](#)

**Items Tabled for August 14, 2017 Public Hearings**

12. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Assistant Information Technology Director; together with report from the Director of Human Resources and Labor Relations. (Revised ordinance submitted)

**Attachments:** [Ordinance](#)  
[Report](#)  
[Revised Ordinance](#)

13. Resolution accepting and appropriating the sum of \$32,000 in grant funds from the New Hampshire Highway Safety Agency, funds designated for the purchase of mobile data terminal equipment; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

14. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, acquisition of right-of-way, and construction for the Hooksett Turnpike Bridge Replacement Project (CONCORD 15877, CIP #361), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)  
[Map](#)

15. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, right-of-way, and construction for the Birchdale Road Bridge Replacement Project (CONCORD 15878, CIP #498), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)  
[Map](#)

16. Resolution appropriating the sum of \$1,468,980 for the purpose of constructing Phase I of the rehabilitation to Taxiway A for Runway 17/35 and crack sealing and marking Runways 17/35 and 12/30 including accepting \$1,322,082 in grant funds

from the Federal Aviation Administration (FAA), and \$73,449 from the State of New Hampshire, and authorizing the issuance of bonds and notes of up to \$73,449; together with a report from the Associate Engineer.

**Attachments:** [Resolution](#)  
[Report](#)  
[Aerial Design Sketch](#)

17. Resolution accepting and appropriating the sum of \$8,513.53 in private donations from a Main Street property owner for structural modifications to a sidewalk bumpout on South Main Street in conjunction with the Downtown Complete Streets Improvement Project (CIP #460); together with report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

18. Positive Citizen Comments.

**Attachments:** [Citizen Comments](#)

### **Consent Reports**

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,761.53 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

20. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$12,000.00 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

21. Diminimus gifts and donations report from the Police Department requesting authorization to accept a gift of an infant/toddler car seat provided by Walmart, as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

22. Diminimus gifts and donations report from the Police Department requesting authorization to accept grant funding from the New Hampshire Fish and Game Department - OHRV Law Enforcement Grant Program, in the amount of \$1,080.00 designated to fund overtime expenses associated with conducting OHRV Patrols, as provided for under preauthorization granted by the City Council.

**Attachments:** [Report](#)

23. Report from the Deputy City Manager - Finance recommending approval of the proposed 2018 Membership Rates for the Beaver Meadow Golf Course as

recommended by the Golf Course Advisory Committee.

**Attachments:** [Report](#)

[2018 Memberships](#)

[June 13 2017 Draft Minutes](#)

24. Report from the Ad-Hoc Events Committee Recommending LEAN Improvements to the City's Event Permitting Process.

**Attachments:** [Report](#)

25. Report from the General Services Director recommending the City Manager be authorized to accept the Free Leak Detection Grant from the New Hampshire Department of Environmental Services.

**Attachments:** [Report](#)

26. Report from the Traffic Engineer on behalf of the Transportation Policy Advisory Committee in response to a referral from Councilor Champlin regarding a constituent request for a painted crosswalk on Storrs Street at Dixon Avenue.

**Attachments:** [Report](#)

27. Report from the Traffic Engineer on behalf of the Traffic Operations Committee and the Transportation Policy Advisory Committee in response to a referral from Councilor Champlin regarding a constituent concern on Franklin Street speeding.

**Attachments:** [Report](#)

28. Report from the Assistant City Planner on behalf of the Conservation Commission for the acceptance of a Conservation Easement as part of a conditionally approved subdivision application.

**Attachments:** [Report](#)

[Plan](#)

[Easement](#)

29. Report from the Parks and Recreation Director and the Assistant City Planner on a new park concept for Rollins Park (CIP #56).

**Attachments:** [Report](#)

[Rollins Park Concept](#)

### **Consent Resolutions**

30. Resolution adopting the City of Concord Hazard Mitigation Plan as revised in 2017 together with all associated appendices maps; together with a report from the Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)  
[Hazard Mitigation Plan Update - 2017](#)  
[Appendices 2017](#)  
[Maps 2017](#)

31. Resolution authorizing the City Manager, by way of the Police Department, to submit a grant application to the NH Fish and Game Department - OHRV Law Enforcement Grant Program, for funding designated to assist the department in conducting OHRV Patrols; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

32. Resolution authorizing the City Manager to accept and enter into a grant agreement for up to \$1,468,980 with the New Hampshire Department of Transportation (NHDOT) Bureau of Aeronautics for the purpose of constructing Phase I of the Rehabilitation to Taxiway A for Runway 17/35 and crack sealing and marking Runways 17/35 and 12/30; together with report from the Associate Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

### **Consent Communications**

33. Street closure request from the Concord Family YMCA for a Community Block Party to be held on Friday, September 15, 2017.

**Attachments:** [Request](#)

34. Street closure request from the New Hampshire Cycling Club for the White Park Cyclocross Bicycle Race to be held on Saturday, September 17, 2017.

**Attachments:** [Request](#)

### **Appointments**

35. Proposed Appointment of Jacqueline Whatmough to the Concord Housing Authority

**Attachments:** [Appointment](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 36A. Ordinance Amending the Code of Ordinances, Title IV, Zoning Code, Chapter 29.3, Issuance of Building Permits on Certain Lots on Unaccepted Streets; together with report from the Assistant City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)

**Public Hearing Action**

37. Ordinance Amending the Code of Ordinances, Title IV, Zoning Code, Chapter 29.3, Issuance of Building Permits on Certain Lots on Unaccepted Streets; together with report from the Assistant City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)

**Reports****New Business****Unfinished Business**

38. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

**Attachments:** [Report](#)  
[Proposed Council Rules](#)

39. Resolution authorizing the City Manager to enter into a license agreement with Associated Enterprises, Inc. to install a balcony and related improvements within the North Main Street rights-of-way; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Action on this item tabled at the May 8, 2017 Council meeting)

**Attachments:** [Resolution](#)  
[Report](#)  
[Planning Board Approved Rendering & Plans](#)

**Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager****Consideration of Suspense Items****Adjournment**

**Information**

- Inf1. May 24, 2017 Transportation Policy Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2. June 2, 2017 Economic Development Advisory Committee (EDAC) Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3. June 5, 2017 Concord Public Library Board of Trustees Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4. June 9, 2017 Economic Development Advisory Committee (EDAC) Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5. June 23, 2017 Economic Development Advisory Committee (EDAC) Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6. Communication from BCM Environmental & Land Law, PLLC, on behalf of Laconia Best Warehousing and Distribution Corporation in regards to JDH Realty Holdings, LLC request to release certain portions of Locke Road in Concord.  
**Attachments:** [Communication](#)
- Inf7. Communication from Comcast Cable notifying the City of Concord of upcoming changes in service for Comcast customers.  
**Attachments:** [Communication](#)