



# City of Concord

## City Council

### Meeting Agenda - Final-revised

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Monday, May 8, 2023

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to be held at 6:30 p.m.*

1. Call to Order.
2. Invocation by Rabbi Robin Nafshi, Temple Beth Jacob.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

April 10, 2023 City Council Draft Meeting Minutes

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.
7. City Council action relative to the City Manager's evaluation, in accordance with Section 21(b) of the City Charter.

*\*\*Consent Agenda Items\*\**

#### **Referral to Community Development, General Services and the Traffic Operations Committee**

8. Request from Councilor Matson on behalf of residents of Crestwood Manufactured Housing Park located on Manchester Street regarding the status of the gated access to Greenwich Street (including ownership of the gate), the history of the one-way configuration of Greenwich Street and status thereof, the condition of pavement on Greenwich Street (southeast of Marion Street) and ownership of said street segment, as well as status of CIP #36 Manchester Street Corridor Project and review of any potential intersection improvements relative to Crestwood Drive and Manchester Street associated therewith.

**Attachments:** [Request](#)

[History of Greenwich Street](#)

#### **Item Tabled for a May 8, 2023 Public Hearings**

9. Resolution authorizing the City Manager to terminate the RSA Chapter 79-E,

Declaration of Covenants, recorded at the Merrimack County Registry of Deeds, at Book 3711, Page 717 ("Covenant"), relative to the property located at 10 Pleasant Street Ext, Concord, New Hampshire; together with a report from the City Solicitor.

**Attachments:** [Resolution](#)  
[Report](#)

### **Items Tabled for June 5, 2023 Public Hearings**

10. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2024, ending June 30, 2024, for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts. (To be submitted under separate cover.)
11. Resolution for the annual capital closeout and re-purposing of capital project funds; together with a report from the Senior Accountant. (To be submitted under separate cover.)
12. Resolution authorizing and appropriating funds for Fiscal Year 2024, ending June 30, 2024, for Capital Projects and authorizing the issuance of bonds and notes for various Capital Projects more specifically identified in the budget document. (To be submitted under separate cover.)
13. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by amending Chapter 9, Section 9-1-6 Water Use Rates, Section 9-1-8 Water Fixed Charges, Section 9-3-8 Sewer Use Rates, and Section 9-3-8(a) Sewer Fixed Charges. (To be submitted under separate cover.)

### **Items Tabled for June 12, 2023 Public Hearings**

14. Resolution appropriating the sum of \$200,000 for the completion of a Bridge Park Feasibility Study (CIP #657) in conjunction with the New Hampshire Department of Transportation's Interstate 93 Bow-Concord project and authorizing the issuance of bonds and notes in the amount of \$200,000 for this purpose; together with a report from the Deputy City Manager - Development.  
**Attachments:** [Resolution](#)  
[Report](#)
15. Resolution appropriating the sum of \$142,000 for an existing conditions report and to create a Park Master Plan for the Memorial Field Complex (CIP #557) and authorizing the issuance of bonds and notes in the sum of \$71,050 and accepting the sum of \$70,950 as a donation from the Concord School District for this purpose; together with a report from the Parks & Recreation Director and a communication from the Concord School District.

**Attachments:** [Resolution](#)  
[Report](#)  
[Communication from Concord School District](#)

### **From the City Manager**

16. Positive Citizen Comments.

**Attachments:** [Report](#)

### **Consent Reports**

17. Quarterly Status Report on City Council's 2022-2023 Priorities.

**Attachments:** [Report](#)

18. March 31, 2023 Fiscal Year to Date Financial Statements report from the Deputy City Manager - Finance.

**Attachments:** [Report](#)

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,172, as provided under the pre-authorization granted by City Council. (Pulled from consent by Councilor Brown.)

**Attachments:** [Report](#)

20. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$8,349.00 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

### **Appointments**

21. City Manager's Appointments to Concord Housing Authority & Redevelopment: Peter Burger, Jerome Madden, Jacqueline Whatmough, and James Fowler.

**Attachments:** [Report](#)

22. City Manager's Appointments to the Board of Trustees of Trust Funds: Jeffrey L. Schindler and Joseph M. Kwasnik.

**Attachments:** [Report](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 23A. Resolution appropriating the sum of \$1,131,303 for the purpose of design, right-of-way acquisition, and bidding of the Loudon Road Bridge Rehabilitation and Road and Water Improvements project (CIP #588), accepting \$865,042 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the aggregate amount of \$266,261 with \$216,261 in General Capital fund

bonds and \$50,000 in Water Capital fund bonds for this purpose; together with a report from the Interim City Engineer.

**Attachments:** [Resolution](#)

[Report](#)

- 23B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

**Attachments:** [Ordinance](#)

[Report](#)

[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

- 23C. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, by amending Article 15-2, Pawnbroker/Secondhand Dealer; together with a report from the Deputy Police Chief.

**Attachments:** [Ordinance](#)

[Report](#)

- 23D. Resolution appropriating the sum of \$10,000 for tree planting on City property and within public rights-of-way under the Sustainable Tree Program and authorizing the use of \$10,000 from the Urban Tree Trust fund for this purpose; together with a report from the Tree Subcommittee of the Conservation Commission.

**Attachments:** [Resolution](#)

[Report](#)

### **Public Hearing Action**

24. Resolution appropriating the sum of \$1,131,303 for the purpose of design, right-of-way acquisition, and bidding of the Loudon Road Bridge Rehabilitation and Road and Water Improvements project (CIP #588), accepting \$865,042 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the aggregate amount of \$266,261 with \$216,261 in General Capital fund bonds and \$50,000 in Water Capital fund bonds for this purpose; together with a report from the Interim City Engineer.

**Attachments:** [Resolution](#)

[Report](#)

25. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

26. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, by amending Article 15-2, Pawnbroker/Secondhand Dealer; together with a report from the Deputy Police Chief.

**Attachments:** [Ordinance](#)  
[Report](#)

27. Resolution appropriating the sum of \$10,000 for tree planting on City property and within public rights-of-way under the Sustainable Tree Program and authorizing the use of \$10,000 from the Urban Tree Trust fund for this purpose; together with a report from the Tree Subcommittee of the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)

## **Reports**

### **New Business**

### **Unfinished Business**

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Consideration of item pulled from the Consent Agenda**

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,172, as provided under the pre-authorization granted by City Council. (Pulled from consent by Councilor Brown.)

**Attachments:** [Report](#)

### **Consideration of Suspense Items**

- Sus1 Report from the Ad-Hoc Outdoor Dining Committee regarding proposed changes for outdoor dining program, including length of season and barrier layout plans for dining areas located in on-street parking spaces.

- Attachments:** [Report](#)  
[Regulations REV MAY 8, 2023 REDLINED](#)  
[Main St Design Guidelines REV 01-13-2023](#)  
[Barley House\\_Alt Layout](#)  
[The Draft\\_Alt Layout](#)  
[Revival\\_Alt Layout](#)  
[Siam Orchid\\_Alt Layout](#)

**Adjournment**

**Information**

- Inf1 March 29, 2023 Facilities Naming Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 April 3, 2023 Concord Public Library Board of Trustee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 April 13, 2023 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 April 14, 2023 Diversity Equity Inclusion Justice and Belonging Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5 Communication from Witmer Jones regarding the City's new trash contract.  
**Attachments:** [Communication](#)
- Inf6 Communications from Comcast regarding changes to Xfinity TV Services.  
**Attachments:** [Correspondence](#)  
[Correspondence](#)
- Inf7 Invitation from the Penacook Village Association for members of City Council to participate in their 2nd Annual Memorial Day Parade to be held on Sunday, May 28th at noon.  
**Attachments:** [Invitation](#)