



John A. Chisholm  
Fire Chief

# CITY OF CONCORD

*New Hampshire's Main Street™*

## FIRE DEPARTMENT

### REPORT TO THE HONORABLE MAYOR AND CITY COUNCIL

**FROM:** John A. Chisholm – Fire Chief, Emergency Management Coordinator

**DATE:** June 5, 2023

**SUBJECT:** Authorization to accept grant funding from the State of NH Department of Safety – Division of Homeland Security & Emergency Management, as provided for under the pre-authorization granted by City Council.

#### Recommendation

It is recommended that City Council approve the acceptance of the below cited grant provided to the City of Concord by the State of NH Department of Safety – Division of Homeland Security & Emergency Management:

Grant Program	Amount	G/L Account
State Homeland Security Grant Program: Tabletop Active Shooter Exercise	\$6,500.00	Project to be established
<b>TOTAL</b>	<b>\$6,500.00</b>	

#### Background

1. Funds are requested to be expended under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. The grant application for the purposes specified was approved by City Council per resolution #9528 adopted February 13, 2023.
3. The purpose of this grant, as stated above, is a condition of the grantor and is consistent with and presents no conflict or obstacle to the accomplishment of City Council goals, the code of ordinances, or the operating functions of the department.
4. The purpose of this grant supports 2022-2023 City Council Priority #3 – Public Safety Work.
5. This grant program provides reimbursement for overtime costs including fringe benefit expenses.
6. The State of NH Department of Safety – Division of Homeland Security & Emergency Management has accepted the authority granted by the City Council for the City Manager to enter into a grant or other agreement pursuant to the resolution cited in number one (1) above.

## Report on Active Shooter Tabletop Drill Grant Funding

June 5, 2023

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### Discussion

The City of Concord has been awarded grant funds in the amount of \$6,500.00 provided through the State of NH Department of Safety – Division of Homeland Security & Emergency Management. This funding is provided in order for the Concord Fire Department and Concord Police Department command staffs to participate together in a tabletop drill focused on managing an active-shooter event. This represents a low-frequency, high-risk scenario that requires significant preparation and coordination between the two agencies. This grant covers overtime costs, including fringe benefits, associated with the attendance of members of both Departments.

Cc: City Manager  
Deputy City Manager of Finance  
City Clerk