

**CITY OF CONCORD  
TRAFFIC OPERATIONS COMMITTEE  
MINUTES OF MARCH 15, 2022**

The Traffic Operations Committee (TOC) met at 9:00 am on March 15, 2022  
in the Second Floor Conference Room, City Hall, 41 Green Street.

*Attendees:* David Cedarholm, Terry Crotty (via WebEx), Sam Durfee, Karen Hill, Jim Major, John Thomas. Todd Welch joined the meeting for the last agenda item (4e).

*Absent:* Matt Cashman, Fred Reagan, Rick Wollert

*Guests:* Dick Lemieux

**1. Introductions**

**2. Regular Discussion Items**

**a. *Approval of Minutes – January 18, 2022***

The meeting minutes of January 18, 2022 were approved. *Motion:* Thomas.  
*Second:* Durfee. *Unanimous.*

**b. *Overview of City-Wide Crash Data***

Thomas reported on the January and February crash data; detailed reports were submitted in advance of the meeting. In general, accidents have returned to pre-COVID rates. It was noted that Manchester Street and North State Street had a larger number of accidents than usual.

**c. *City Council Meeting Update***

Hill reported on the transportation related items discussed at the last two City Council meetings which included the approval of the bump outs on South and S State Streets.

**d. *Transportation Policy Advisory Committee (TPAC) Update***

Hill reported that TPAC discussed CIP priorities as well as the South and S State Streets Council report at their January meeting; they did not meet in February.

**3. Ongoing Discussion and Action Items**

**a. *Follow up on discussion of Bennett Funeral Home request for additional signage at Bouton / 393 / N. Main***

Hill initiated discussion on the continuing request from Bennett Funeral Home regarding accidents at their property. The response from NHDOT was reviewed; it did not recommend additional signage on I-393.

Cedarholm moved that no action be taken. Durfee seconded. *Unanimous.*

**4. New Discussion and Action Items**

**a. Resident request to consider lane marking and signage changes on Broadway in the area of McKee Square**

Hill presented the request for a lane marking and signage changes on Broadway. Cedarholm noted that there is an upcoming CIP project at this specific intersection. Hill will notify the resident of the plans for the CIP project.

**b. Resident request to add speed bumps on West Street**

A request had been sent to Major for speed bumps on West Street that was forwarded to TOC. After some discussion, it was agreed that Hill will place a traffic counter in the area this Spring to collect the existing volumes and speed. Major will review paving program for any upcoming projects in this area. City may want to explore street narrowing under a future project.

**c. Resident request through SeeClickFix regarding cut through traffic and speed concerns on Harvard Street**

The anonymous request was unclear and did not provide an adequate description of the concern. After considerable discussion of the area traffic, Hill agreed to collect traffic counts on Harvard Street in the Spring, and Thomas will request directed enforcement of the existing turning restriction.

**d. Resident request to examine the intersection of Industrial Park Drive and Regional Drive**

Hill presented a request from a resident who asked that the intersection parameters be examined. Hill performed an onsite evaluation and determined that the signage and sight lines are adequate. She noted that there were only three accidents in the last five years at the intersection.

Hill moved that no action be taken as the intersection is well marked. Thomas seconded. *Unanimous.*

**f. CNHRPC Count Program Request**

Hill reported information regarding the option to have the Central NH Regional Planning Commission (CNHRPC) conduct traffic counts at up to ten intersections in the City. TOC members may submit requests to be included in the list prior to the end of March. Hill will contact Steve Smagula at the Police Department regarding any areas that he may want studied. Thomas requested that counts be performed at Main and Loudon and Centre.

e. *City-wide encumbrance permit compliance*

Cedarholm informed the Committee that both Consolidated Communications and Breezeline (formerly Atlantic Broadband) communication companies are installing new cable lines and some underground conduit in the entire city. The companies are required to have a monthly city- wide encumbrance permit and provide a weekly list of work locations and subcontractors. The contractors are generally not compliant with traffic flow regulations, or with the use of metered or time restricted parking spaces. Contractors replacing utility poles are required to have an excavation permit for each instance within the City right-of-way.

Cedarholm inquired if police enforcement and tickets could be issued when violations are identified. Thomas responded that the police will accommodate the request provided that the Engineering Division is able to work with the police to inform them of the instances that require enforcement. Welch will need to meet with Matt Lankhorst at the Police Department to coordinate the details. Major requested that the weekly list of locations and contractors be shared with General Services. Crotty will notify his bus drivers to report any issues to Engineering also.

*Motion: Cedarholm. Second: Major. Unanimous.*

Meeting adjourned at 10:40 am.