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Finance

# CITY OF CONCORD

*New Hampshire's Main Street™*  
Finance

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Brian G. LeBrun, Deputy City Manager – Finance  
**DATE:** April 10, 2023  
**SUBJECT:** Revision to Ordinance and Non-Ordinance Based Fees, Fines, and Penalties

### **Recommendation**

Set for public hearing at the May City Council meeting the attached ordinance and non-ordinance based fees revising fees, fines, and penalties. The proposed fee, fine, and penalty increases will be effective on July 1, 2023.

### **Background**

Annually each City department revises and recommends fee increases or changes based on inflation, market conditions and budget changes. While non-ordinance based fees do not require a public hearing, they are included within this process.

Departments continue with the more strategic approach to raising rates for fees and penalties. Both ordinance and non-ordinance based fee increase recommendations are for items that propose increases due to market conditions or other factors. All other items that are at market rate or not in need of an increase will remain at current levels.

### **Conclusion**

The critical aspect of the process is to maintain responsible fees and charges that are adequate to support delivery of city services. Please refer to the attachments for various summary and detail changes to the Fees, Fines, and Penalties schedules. These fee schedules are available on the City web site preceding the public hearing and afterwards for general information.