



# City of Concord

## City Council

### Meeting Agenda - Final-revised

---

Monday, September 11, 2023

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

---

*Non meeting to discuss collective bargaining negotiations in accordance with RSA 91-A:2, I (a) followed by a non-meeting in accordance with RSA 91-A:2, I (b), consultation with legal counsel followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 PM.*

1. Call to Order.
2. Invocation by Dr. Peter Chamberland, Granite State Baptist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of Meeting Minutes.  
August 14, 2023 City Council Draft Minutes  
**Attachments:** [Minutes](#)
6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

*Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.*

#### **Items Tabled for September 11, 2023 Public Hearings**

7. Resolution appropriating the sum of \$680,000 in the Wastewater Fund for the installation and rental of emergency bypass pumping equipment at the Hall Street Wastewater Treatment Plant and authorizing the use of \$680,000 from Wastewater Fund Balance for this purpose; together with a report from the General Services Director.  
**Attachments:** [Resolution](#)  
[Report](#)

#### **Items Tabled for October 10, 2023 Public Hearings**

8. Resolution appropriating the sum of \$820,000 in the Hall Street Wastewater Treatment Plant Renovations project (CIP #104) and authorizing the issuance of bonds and notes in the sum of \$820,000 for this purpose; together with a report from

the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

9. Resolution appropriating the sum of \$750,000 for the Sewer Pump Station Improvements project (CIP #275) and authorizing the issuance of bonds and notes in the sum of \$750,000 for this purpose; together with a report from the City Engineer.  
**Attachments:** [Resolution](#)  
[Report](#)
10. Resolution appropriating the sum of \$235,000, to include \$140,000 to the Golf Fund, \$70,000 to the Arena Fund, and \$25,000 to the Water Fund for fiscal Year 2023, retroactive to June 30, 2023, to be funded from excess revenues in each of these funds; together with a report from the Deputy City Manager - Finance.  
**Attachments:** [Resolution](#)  
[Report](#)
11. Resolution appropriating the sum of \$42,716.12 for Police Department roadway safety and outreach initiatives and accepting the sum of \$42,716.12 in grant funds from the New Hampshire Highway Safety Agency for this purpose; together with a report from the Deputy Chief of Police.  
**Attachments:** [Resolution](#)  
[Report](#)
12. Resolution rescinding the appropriation of \$1,900,000 and de-authorizing the issuance of bonds and notes in the sum of \$1,900,000 for the Sewer Main Rehabilitation and Construction project (CIP #91); and appropriating the sum of \$1,150,000 for the Sewer Main Rehabilitation and Construction project (CIP #91) and authorizing the issuance of bonds and notes in the sum of \$1,150,000 for this purpose; together with a report from the City Engineer.  
**Attachments:** [Resolution](#)  
[Report](#)
13. Resolution appropriating the sum of \$38,390 for conducting illegal drug related investigations and accepting the sum of \$38,390 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative grant for this purpose; together with a report from the Police Department.  
**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

14. Positive Citizen Comments.  
**Attachments:** [Report](#)

**Consent Reports**

15. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,547.11, as provided under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
16. Report from the Police Department recommending, through the City Manager, the Police Department be authorized to apply for grant funding through Granite United Way for 2023 and 2024.  
**Attachments:** [Report](#)
17. Report from the Transportation Engineer on behalf of the Traffic Operations Committee in response to a referral from City Council regarding traffic concerns on Greenwich Street and Manchester Street from the Crestwood Residential Community. (Pulled from consent by Councilor Matson.)  
**Attachments:** [Report](#)  
[Attach 1 - Greenwich Street History](#)  
[Attach 2 - TOC Minutes](#)  
[Attach 3 - Manchester Street and Crestwood Drive History](#)  
[CIP #36 FY2024 Project Detail](#)
18. June 30, 2023 Trusts Reports / MS-9 and MS-10 from the City Treasurer/Tax Collector.  
**Attachments:** [Report](#)  
[MS-9](#)  
[MS-10](#)
19. Report from the Deputy City Solicitor regarding 77 Village Street - Collection of Nuisance Abatement Costs.  
**Attachments:** [Report](#)

**Consent Resolutions**

20. Resolution authorizing the City Manager to submit a Universal Design Waiver and Supplemental Funding Application to the New Hampshire Department of Business and Economic Affairs InvestNH Municipal Per Unit Grant Program in an amount of up \$1 million; together with a report from the Deputy City Manager - Development.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Site Plan & Renderings](#)
21. Resolution adopting a Cash Management Policy; together with a report from the City Treasurer/Tax Collector.

**Attachments:** [Resolution](#)  
[Report](#)  
[Cash Management Policy](#)

22. Resolution designating depositories for the City of Concord, New Hampshire for the Fiscal Year 2024; together with a report from the City Treasurer/Tax Collector.

**Attachments:** [Resolution](#)  
[Report](#)

23. Resolution authorizing prepayment of taxes in accordance with RSA 80:52-a; together with a report from the City Treasurer/Tax Collector.

**Attachments:** [Resolution](#)  
[Report](#)

24. Resolution relative to Short Term Investment of Excess Funds.

**Attachments:** [Resolution](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 25A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time is Limited in Designated Places, Schedule III and Section 18-1-16, Handicap Parking, Schedule XVIII; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Susan Dow YMCA Request](#)

- 25B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to remove certain school zone related parking restrictions on the west side of South Street (Conant Drive to Coolidge Avenue); together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Keith Burbank South St Parking Request](#)

- 25C. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule III; to remove the three-hour time limit on Washington Street (Concord) between North Main Street and Rollins Street); together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[5 Rollins St LLC Parking Request](#)

- 25D. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, to establish the following positions: Cemetery Crew Leader and Cemetery Maintenance Specialist; together with a report from the Parks and Recreation Director and the Human Resources and Labor Relations Director.

**Attachments:** [Ordinance](#)  
[Report](#)

- 25E. Resolution appropriating the sum of \$705,000 for the Merrimack River Greenway Trail project (CIP #543), authorizing the issuance of bonds and notes in the sum of \$130,000, accepting the sum of \$275,000 in Land and Water Conservation Fund grant funds, and accepting the sum of \$300,000 as a donation from Friends of Merrimack River Greenway Trail for this purpose; together with a report from the Parks & Recreation Director. (Public testimony submitted.)

**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)

### **Public Hearing Action**

26. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time is Limited in Designated Places, Schedule III and Section 18-1-16, Handicap Parking, Schedule XVIII; together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Susan Dow YMCA Request](#)

27. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to remove certain school zone related parking restrictions on the west side of South Street (Conant Drive to Coolidge Avenue); together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Keith Burbank South St Parking Request](#)

28. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule III; to remove the three-hour time limit on Washington Street (Concord) between North Main Street and Rollins Street); together with a report from the Deputy City Manager - Development.

**Attachments:** [Ordinance](#)  
[Report](#)  
[5 Rollins St LLC Parking Request](#)

29. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, to establish the following positions: Cemetery Crew Leader and Cemetery Maintenance Specialist; together with a report from the Parks and Recreation Director and the Human Resources and Labor Relations Director.

**Attachments:** [Ordinance](#)  
[Report](#)

30. Resolution appropriating the sum of \$705,000 for the Merrimack River Greenway Trail project (CIP #543), authorizing the issuance of bonds and notes in the sum of \$130,000, accepting the sum of \$275,000 in Land and Water Conservation Fund grant funds, and accepting the sum of \$300,000 as a donation from Friends of Merrimack River Greenway Trail for this purpose; together with a report from the Parks & Recreation Director. (Public testimony submitted.)

**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)

## **Reports**

## **New Business**

## **Unfinished Business**

## **Consideration of items pulled from the Consent Agenda**

17. Report from the Transportation Engineer on behalf of the Traffic Operations Committee in response to a referral from City Council regarding traffic concerns on Greenwich Street and Manchester Street from the Crestwood Residential Community. (Pulled from consent by Councilor Matson.)

**Attachments:** [Report](#)  
[Attach 1 - Greenwich Street History](#)  
[Attach 2 - TOC Minutes](#)  
[Attach 3 - Manchester Street and Crestwood Drive History](#)  
[CIP #36 FY2024 Project Detail](#)

**Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager****Consideration of Suspense Items**

Sus1 Resolution appropriating the sum of \$505,000 for Police Department retention payments and overtime and increasing the amount to raise in taxes in the amount of \$505,000 in the General fund; together with a report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

**Adjournment**

**Information**

- Inf1 August 10, 2023 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 August 11, 2023 Diversity Equity Inclusion Justice and Belonging (DEIJB)  
Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 August 21, 2023 Fiscal Policy Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)