



City of Concord, New Hampshire

Mayor Jim Bouley

TO: Members of City Council
FROM: Mayor Bouley
DATE: November 6, 2020
RE: Planning Board Appointment

I propose the appointment of the following individual to the Planning Board for a three year term to expire on November 30, 2023. This appointment will fill the regular member vacancy that currently exists on the board.

- Jeffrey W. Santacruce, 50 Shawmut St, Concord. A copy of Mr. Santacruce's resume is attached.

In accordance with Section 18 of the City Council Rules, this proposed appointment is being distributed to City Council as information in advance of formal action at the November 9, 2020 City Council meeting. I ask for a suspension of the rules so that this nomination may be affirmed.

Professional Experience

2018 – Present **Weston and Sampson, Inc.** **Manchester, NH**

Traffic Engineering Lead/Senior Project Manager

- Project Management responsibilities including pre-project planning and strategizing, preparing project scopes of work, budgets, contracts, subconsultants contracts, and project schedules.
- Management and training of project staff for overall skill level development and advancement.
- Manage and supervise technical staff in the preparation of design drawings and submittals for roadway plans, pavement marking and signing plans, traffic signals, traffic calming, specifications, cost estimates, traffic studies, engineering reports, functional design reports, and safety studies.
- Manage proposal preparation and marketing efforts for public-and private-sector clients.
- Provide owner representation on a wide variety of projects including \$2.3M Green Line Extension project in Boston, MA.
- Provide Peer Review services to municipalities on a variety of projects.
- Public speaker effective at presenting technical findings and soliciting public participation at Public Meetings, Listening Sessions, and Alternatives Workshops to gain public acceptance.
- Effective at messaging, media relations, community dialogue, and building consensus.

2011 - 2018 **McFarland Johnson, Inc.** **Concord, NH**

Project Manager

- Project Management responsibilities including pre-project planning and strategizing, preparing project scopes of work, budgets, contracts, subconsultants contracts, and project schedules.
- Manage and supervise technical staff in the preparation of design drawings and submittals for roadway plans, pavement marking and signing plans, traffic studies, engineering reports, functional design reports and pavement marking and signing plans in conformance with the MUTCD standards.
- Manage proposal preparation and marketing efforts for public-and private-sector clients.
- Providing Quality Control and Quality Assurance review for all levels of project submittals to establish compliance with client requirements as well as compliance with Local, State, and Federal guidelines.
- Public speaker effective at presenting technical findings and soliciting public participation at Public Meetings, Listening Sessions, and Alternatives Workshops to gain public acceptance.
- Effective at messaging, media relations, community dialogue, and building consensus.
- Provider of expert testimony regarding traffic/engineering issues in a wide variety of forums including public meeting, technical society presentations, conferences, and legal proceedings.
- Conduct staff performance evaluations and peer review of technical documents.

2010 **Kleinfelder/SEA** **Manchester, NH**

Project Engineer

- Responsible for the review of design drawings and submittals.
- Provide construction inspection of a Municipally Managed Bridge Aid Project including

daily inspection for conformance with plans and specifications, review and approval of field changes, and contractor payment requisitions.

- Responsible for assuring project compliance with Local, State, and Federal guidelines.

2002 - 2009

Greenman-Pedersen, Inc.

Nashua, NH

Project Manager

- Responsible for the preparation and review of technical documents, traffic impact and access studies, construction documents, and bidding documents.
- Manage and supervise staff engineers in the preparation of traffic impact and access studies, construction documents for both civil and traffic signal projects, and Local and State permit applications.
- Led project permitting in New Hampshire, Maine, Massachusetts, and Connecticut.
- Attend meetings with Local and State officials and attend Public Hearings for both public and private projects.
- Provide construction administration and inspection services for roadway, traffic signal, and bridge coating related projects.
- Prepare technical proposals for Municipal and State projects and prepare cost proposal contracts.

1997 - 2002

**New Hampshire Department of Transportation
Highway Maintenance District 5**

Hooksett, NH

Access and Utility Supervisor

- Responsible for the review of technical documents, traffic impact and access studies, construction documents, roadway plans, drainage reports, lighting studies, and highway access permits.
- Provide construction inspection of roadway and traffic signal improvements constructed by private developers as part of the access permit process.

Education

1990 - 1994

University of New Hampshire

Durham, NH

Bachelor of Science in Civil Engineering, *Cum Laude*

Professional Memberships

Institute of Transportation Engineers (ITE)
New Hampshire Institute of Transportation Engineers (Past President 2016-2017)

Accreditations

Licensed Professional Engineer in the following states:
NH, MA, ME, CT, VT, NC, SC, and FL
Professional Traffic Operations Engineer # 4394

Computer Programs

ACAD Civil 3D, Microstation, SYNCHRO 10, SIMTRAFFIC, AASIDRA, HCS2010, Estimator, Microsoft Office