

ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective 7/1/2023

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	CURRENT FEE AMOUNT	FEE RATE CHANGE - YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE / (DECREASE)	% OF INCREASE / (DECREASE)	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
Comm Dev./Fire	Bldg. & Code Srvc/Fire	1-5-1	26-16-04-03-00	Modification to existing suppression systems (each system):	Building Code									
Comm Dev./Fire	Bldg. & Code Srvc/Fire	1-5-1	26-16-04-03-01	Water and/or foam systems (all types) - 1-6 heads (addition of heads)	Building Code	>6	heads	40.00	YES	45.00	5.00	12.50%	4/9/2018	Increase to account for market standard
Comm Dev./Fire	Bldg. & Code Srvc/Fire	1-5-1	26-16-04-03-05	Water and/or foam systems (all types) - Change in head location only/per floor	Building Code	1	floor	40.00	YES	45.00	5.00	12.50%	4/9/2018	Increase to account for market standard
Comm Dev./Fire	Bldg. & Code Srvc/Fire	1-5-1	26-16-04-03-06	Standpipe systems: Up to 3 floors	Building Code	1	each	80.00	YES	85.00	5.00	6.25%	4/9/2018	Increase to account for market standard
General Services	Admin	1-5-1	09-01-13-00-01	Section 9-1-13, Charge for Testing Private Fire Hydrants	Private Fire Hydrant Testing	1	mo	79.00	YES	82.00	3.00	3.80%	8/8/2022	Labor increase
Parks & Rec	Cemetery	1-5-1	05-05-10-02-00	Grave Lots:	Grave Lots									
Parks & Rec	Cemetery	1-5-1	05-05-10-02-01	Cost of each standard grave lots (Grave Lots)	Purchase of Lots	1	each	960.00	YES	975.00	15.00	1.56%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-02-02	Cost of each cremation grave lot (Grave Lots)	Purchase of Lots	1	each	500.00	YES	525.00	25.00	5.00%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-02-03	Tomb fee (Grave Lots)	Purchase of Lots	1	each	158.00	YES	160.00	2.00	1.27%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-00	Opening and closing:	Cemetery Services									
Parks & Rec	Cemetery	1-5-1	05-05-10-03-01	Adult grave (Opening and closing)	Cemetery Services	1	each	655.00	YES	660.00	5.00	0.76%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-02	Adult grave, Saturday and holidays (Opening and closing)	Cemetery Services	1	each	935.00	YES	950.00	15.00	1.60%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-04	Infant grave (at Grounds Maintenance Division convenience, without committal service) (Opening and closing)	Cemetery Services	1	each	92.00	YES	90.00	-2.00	-2.17%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-06	Cremation grave (at Grounds Maintenance Division convenience, without committal service) (Opening and closing)	Cemetery Services	1	each	183.00	YES	185.00	2.00	1.09%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-07	Cremation grave (with committal service) (Opening and closing)	Cemetery Services	1	each	265.00	YES	275.00	10.00	3.77%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-03-08	Cremation grave, Saturday and holidays (Opening and closing)	Cemetery Services	1	each	380.00	YES	390.00	10.00	2.63%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-04-00	Special services:	Cemetery Services									
Parks & Rec	Cemetery	1-5-1	05-05-10-04-01	Use of canopy (Special services)	Cemetery Services	1	each	148.00	YES	150.00	2.00	1.35%	4/11/2011	Market rate
Parks & Rec	Cemetery	1-5-1	05-05-10-04-02	Removal of earth excavated in digging a grave from the lot and, returning the same after burial (Special services)	Cemetery Services	1	each	400.00	YES	0.00	-400.00	-100.00%	4/11/2011	Delete fee; this service is no longer offered
Parks & Rec	Cemetery	1-5-1	05-05-10-05-01	Welfare burial (price is governed by current welfare payments) (Special services)	Cemetery Services	1	each	52.00	YES	55.00	3.00	5.77%	4/11/2011	Market rate

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Fire	Fire	Medical Reports	Fire reports	1	per report, up to 30 pages	15.00	YES	0.00	-15.00	-100.00%	4/9/2018	Delete fee to comply with HIPAA guidance
Fire	Fire	Medical Reports	Fire reports	1	per page greater than 30 pages	0.50	YES	0.00	-0.50	-100.00%	4/9/2018	Delete fee to comply with HIPAA guidance
Fire	Fire	Use of Concord Fire Officers for off-duty work. Fire Department bills customer per hour to cover wages, retirement, worker's Comp and overhead.	Special Duty Fee	PER OFFICER PER HOUR	per hour	95.00	YES	100.00	5.00	5.26%	8/8/2022	To account for increases in wages & benefits.
Fire	Fire	Use of Staff Vehicle required as part of detail	Special Duty Fee	PER STAFF VEHICLE PER HOUR	per hour	26.00	YES	30.00	4.00	15.38%	4/10/2017	To account for increases in vehicle fuel and maintenance.
Fire	Fire	Use of Fire Engine, required as part of detail	Special Duty Fee	PER FIRE ENGINE PER HOUR	per hour	91.00	YES	105.00	14.00	15.38%	4/10/2017	To account for increases in vehicle fuel and maintenance.
Fire	Fire	Use of Ambulance, required as part of detail	Special Duty Fee	PER AMBULANCE PER HOUR	per hour	42.00	YES	48.00	6.00	14.29%	4/10/2017	To account for increases in vehicle fuel and maintenance.
Fire	Fire	Use of Fire Alarm Bucket Truck	Special Duty Fee	PER FIRE ALARM VEHICLE PER HOUR	per hour	64.00	YES	74.00	10.00	15.63%	4/10/2017	To account for increases in vehicle fuel and maintenance.
General Services	Highway & Utilities	Off-duty hours Reconnect Fee	Reconnect Fee	1	occurrence	268.50	YES	279.25	10.75	4.00%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	Painting Private Hydrant	Private Hydrant	1	each	87.00	YES	90.50	3.50	4.02%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	Fire flow test upon request	Fire Flow test	1	each	191.50	YES	199.00	7.50	3.92%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	FOREMAN CALL-IN (minimum)	Call-in	1	occasion	268.50	YES	279.25	10.75	4.00%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	New Water, Sewer or Drain Services - MINIMUM	New Service	1	deposit	407.50	YES	423.75	16.25	3.99%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	New Water, Sewer or Drain Services - MAXIMUM	New Service	1	deposit	8,733.50	YES	9,082.75	349.25	4.00%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	Coring hole in CB or MH large (10" - 15")	Coring hole in CB or MH large (10" - 15")	1	coring	684.00	YES	711.25	27.25	3.98%	8/8/2022	To account for increases in wages & benefits.
General Services	Admin	Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	Pool Meter	1	each	235.00	YES	245.00	10.00	4.26%	4/9/2012	To account for increases in wages & benefits.
General Services	Admin	Hydrant Valve and Meter -SET-UP plus cost of water used	Temp Meter	1	multi component	106.25	YES	110.00	3.75	3.53%	8/8/2022	To account for increases in wages & benefits.
General Services	Admin	Meter Test - Smaller than 3"	Meter Test Small Meter	1	each	94.75	YES	99.00	4.25	4.49%	8/8/2022	To account for increases in wages & benefits.
General Services	Admin	Meter Test - 3" and larger	Meter Test Large meter	1	each	223.00	YES	232.00	9.00	4.04%	8/8/2022	To account for increases in wages & benefits.
General Services	Admin	Backflow Prevention Device Test	Backflow prevention test	1	each	79.00	YES	82.00	3.00	3.80%	8/8/2022	To account for increases in wages & benefits.

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General Services	Admin	Turning water on after non-payment	Reinstate Service After Termination	1	each	75.75	YES	79.00	3.25	4.29%	8/8/2022	To account for increases in wages & benefits.
General Services	Admin	Seasonal meter installation	Seasonal Meter Re-Set	1	each	94.75	YES	99.00	4.25	4.49%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	Main line TV of sewer and drain lines	Main line	1	hour	211.25	YES	219.75	8.50	4.02%	8/8/2022	To account for increases in wages & benefits.
General Services	Highway & Utilities	Lateral TV of sewer and drain lines	Lateral TV	1	hour	140.50	YES	146.00	5.50	3.91%	8/8/2022	To account for increases in wages & benefits.
General Services	Water	Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free).	Out of Cycle Bill	1	each	50.50	YES	52.50	2.00	3.96%	8/8/2022	To account for increases in wages & benefits.
General Services	Water	Disconnect Door Tag - A fee for the PRODUCTION & delivery of the disconnect door Tag.	Disconnect Door Tag	1	each	7.50	YES	8.00	0.50	6.67%	8/8/2022	To account for increases in wages & benefits.
General Services	Arena	Ice Rentals - Hourly Prime Time Ice	Ice Rentals	1	hour	275.00	YES	285.00	10.00	3.64%	5/10/2021	Market/anticipated electric rate incr in Jan2024
General Services	Arena	Ice Rentals - Hourly Non-Prime Time Ice	Ice Rentals	1	hour	203.00	YES	210.00	7.00	3.45%	5/10/2021	Market/anticipated electric rate incr in Jan2024
General Services	Arena	High School Games Rate	Ice Rentals	1	hour	285.00	YES	295.00	10.00	3.51%	5/10/2021	Market/anticipated electric rate incr in Jan2024
General Services	Arena	Facility Rentals - Non Ice Daily Rental (<i>For Profit Organization</i>)	Other Facility Rentals	1	each	2,275.00	YES	2,450.00	175.00	7.69%	5/10/2021	Market/anticipated electric rate incr in Jan2024
General Services	Arena	Facility Rentals - Non Ice Daily Rental (<i>Non-Profit Organization</i>)	Other Facility Rentals	1	each	1,995.00	YES	2,150.00	155.00	7.77%	5/10/2021	Market/anticipated electric rate incr in Jan2024
General Services	Arena	Facility Rentals - Outside Event Rate (Non-Profit Organization)	Other Facility Rentals	1	each	1,250.00	YES	1,400.00	150.00	12.00%	5/10/2021	Market
General Services	Arena	Facility Rentals - Outside Event Rate (For-Profit Organization)	Other Facility Rentals	1	each	1,500.00	YES	1,700.00	200.00	13.33%	5/10/2021	Market
General Services	Arena	Parking Lot	Other Facility Rentals	6	months	1,125.00	YES	1,250.00	125.00	11.11%	5/9/2022	Market
General Services	Arena	Parking Lot	Other Facility Rentals	12	months	2,050.00	YES	2,075.00	25.00	1.22%	5/9/2022	Market
General Services	Arena	Stick & Puck	Daytime Stick & Puck	1	each	10.00	YES	15.00	5.00	50.00%	4/14/2014	Market
General Services	Arena	High School Tournament Rate	Ice Rentals	1	Hour	350.00	YES	360.00	10.00	2.86%	5/9/2022	Market/anticipated electric rate incr in Jan2024
General Services	Arena	Roller Skate (Public Skate)	Roller Skate (Public Skate)	1	each	5.00	YES	6.00	1.00	20.00%	5/9/2022	Market
General Services	Arena	Roller Skate Rental	Roller Skate Rental	1	each	5.00	YES	6.00	1.00	20.00%	4/13/2015	Market
General Services	Arena	Parking Lot (Christmas Tree Sales)	Other Facility Rentals	1		5,250.00	YES	5,500.00	250.00	4.76%	5/9/2022	Market
General Services	WWTP	Leachate (or special waste) Treatment	Processing Fees	1	gallon	0.0525	YES	0.0550	0.0025	4.76%	8/8/2022	Adjusted by contract

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Legal	Solicitor's Office	Fees charged for prosecution services to the town of LOUDON	Fees for Prosecution Services	1	year	36,598.30	YES	37,330.30	732.00	2.00%	8/8/2022	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - ADULT	Fees for Prosecution Services	1	year	23,640.57	YES	24,113.40	472.83	2.00%	8/8/2022	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - JUVENILE	Fees for Prosecution Services	1	year	5,910.15	YES	6,028.35	118.20	2.00%	8/8/2022	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of DUNBARTON.	Fees for Prosecution Services	1	year	7,382.10	YES	7,529.74	147.64	2.00%	8/8/2022	Increase in cost of services
Library	Library	A fee is charged when an account is sent to the collection agency.	Overdues-Collection Agency Fee	1	per account opened	10.00	YES	12.00	2.00	20.00%	4/11/2005	Collection Agency has increased Fee
Library	Library	Late fee for telescope	Late fee for telescope	1	per day	5.00	YES	0.00	-5.00	-100.00%	4/10/2017	Delete fee--Telescope now falls under Library of Things category, so we no longer need a separate fee for this.
Library	Library	Maximum fine for late return of telescope	Maximum find for late return of telescope	1	per 20 days	100.00	YES	0.00	-100.00	-100.00%	4/10/2017	Delete fee--Telescope now falls under Library of Things category, so we no longer need a separate fee for this.
Library	Library	Replacement fee for telescope	Replacement fee for telescope	1	each	250.00	YES	0.00	-250.00	-100.00%	4/13/2020	Delete fee--Telescope now falls under Library of Things category, so we no longer need a separate fee for this.
Parks & Rec	Adm	Brochure Advertisements (1/2 Page)	Brochure Advertisements (1/2 Page)	1	per brochure	250.00	YES	500.00	250.00	100.00%	4/9/2018	Market rate (only offered if space in brochures)
Parks & Rec	Cemetery	Foundations	Cemetery Services	1	each	28.00	YES	30.00	2.00	7.14%	4/11/2011	Market Rate
Parks & Rec	Cemetery	markers (regular)	Cemetery Services	1	each	63.00	YES	65.00	2.00	3.17%	4/11/2011	Market Rate
Parks & Rec	Cemetery	markers (government)	Cemetery Services	1	each	63.00	YES	65.00	2.00	3.17%	4/11/2011	Market Rate
Parks & Rec	Cemetery	corner posts	Cemetery Services	1	each	92.00	YES	95.00	3.00	3.26%	4/11/2011	Market Rate
Parks & Rec	Cemetery	shrub plantings	Cemetery Services	1	each	140.00	YES	150.00	10.00	7.14%	4/14/2014	Market Rate
Parks & Rec	Cemetery	vault covers lowered	Cemetery Services	1	each	56.00	YES	60.00	4.00	7.14%	4/11/2011	Market Rate
Parks & Rec	Cemetery	grave boxes covers lowered	Cemetery Services	1	each	56.00	YES	0.00	-56.00	-100.00%	4/11/2011	Delete fee - this service is no longer offered
Parks & Rec	Cemetery	foundations for markers & posts	Cemetery Services	1	each	63.00	YES	0.00	-63.00	-100.00%	4/11/2011	Delete fee - this service is no longer offered
Parks & Rec	Cemetery	Infant cremation grave (with committal service)	Cemetery Services	1	each	82.00	YES	85.00	3.00	3.66%	4/11/2011	Market rate
Parks & Rec	Cemetery	Infant cremation grave (without committal service)	Cemetery Services	1	each	51.00	YES	55.00	4.00	7.84%	4/11/2011	Market rate
Parks & Rec	Cemetery	Infant cremation grave, Saturday or Holiday	Cemetery Services	1	each	132.00	YES	135.00	3.00	2.27%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult or Infant cremation placed in monument, no service	Cemetery Services	1	each	183.00	YES	0.00	-183.00	-100.00%	4/11/2011	Delete fee - this service is no longer offered

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Parks & Rec	Cemetery	Adult or Infant cremation placed in monument with service	Cemetery Services	1	each	265.00	YES	0.00	-265.00	-100.00%	4/11/2011	Delete fee - this service is no longer offered
Parks & Rec	Cemetery	Infant disinterment and reburial	Cemetery Services	1	each	92.00	YES	95.00	3.00	3.26%	4/11/2011	Market rate
Parks & Rec	Cemetery	Infant disinterment	Cemetery Services	1	each	51.00	YES	55.00	4.00	7.84%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult cremation disinterment	Cemetery Services	1	each	143.00	YES	185.00	42.00	29.37%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult disinterment with marker	Cemetery Services	1	each	199.00	YES	250.00	51.00	25.63%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult cremation disinterment and reburial without service	Cemetery Services	1	each	337.00	YES	370.00	33.00	9.79%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult cremation disinterment and reburial with service	Cemetery Services	1	each	393.00	YES	450.00	57.00	14.50%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult cremation disinterment and reburial, Saturday or Holiday	Cemetery Services	1	each	480.00	YES	560.00	80.00	16.67%	4/11/2011	Market rate
Parks & Rec	Cemetery	An additional fee would be charged if a marker was moved from the old grave site to the new grave site during a disinterment.	Cemetery Services	1	each	67.00	YES	0.00	-67.00	-100.00%	4/11/2011	Delete fee - charge for this service is covered in other fees
Parks & Rec	Cemetery	Additional Use Fee- Cremains placed on top of a full size grave(up to 4 per full size grave to be allowed. One Dimension of container or Urn must be 7.5 inches or smaller.) No More Than 2 Markers Allowed per full size grave space.	Cemetery Services	1	each	225.00	YES	230.00	5.00	2.22%	4/11/2011	Market rate
Parks & Rec	Cemetery	Adult Winter Interment Dec 1 - April 15	Mid week Winter interment	1	each	655.00	YES	760.00	105.00	16.03%	NEW FEE	Currently, this fee is not dependent on the season, but a market study revealed slightly elevated rates for the winter season in other areas.
Parks & Rec	Cemetery	Adult Winter Interment Dec 1 - April 15	Weekends and holidays	1	each	935.00	YES	1,050.00	115.00	12.30%	NEW FEE	Currently, this fee is not dependent on the season, but a market study revealed slightly elevated rates for the winter season in other areas.
Parks & Rec	Cemetery	Tomb Fee	Cemetery Services	1	each	158.00	YES	160.00	2.00	1.27%	Unknown	Market rate
Police	Police	Police False Alarm Penalties - 2nd, 3rd, 4th, 5th & 6th false alarms per year	FALSE ALARM PENALTIES	3-6	alarms per YEAR	65.00	YES	75.00	10.00	15.38%	4/9/2012	To keep up with market conditions.
Police	Police	Police False Alarm Penalties - 7th, 8th & 9th false alarms per year	FALSE ALARM PENALTIES	7-9	alarms per YEAR	130.00	YES	140.00	10.00	7.69%	4/9/2012	To keep up with market conditions.
Police	Police	Police False Alarm Penalties - 10th, 11th, & 12th, false alarms per year	FALSE ALARM PENALTIES	10-12	alarms per YEAR	250.00	YES	260.00	10.00	4.00%	4/9/2012	To keep up with market conditions.

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Police	Police	Police False Alarm Penalties - 13th & 14th false alarms per year	FALSE ALARM PENALTIES	13-14	alarms per YEAR	275.00	YES	285.00	10.00	3.64%	4/9/2012	To keep up with market conditions.
Police	Police	Police False Alarm Penalties - 15th and subsequent false alarms per year	FALSE ALARM PENALTIES	15+	alarms per YEAR	375.00	YES	385.00	10.00	2.67%	4/9/2012	To keep up with market conditions.