



# City of Concord

## City Council

### Meeting Minutes - Draft

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Monday, May 9, 2022

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property followed by a consultation with Legal Counsel in accordance with RSA 91-A:2, I (b) to be held following the Council meeting.*

1. Mayor Bouley called the meeting to order at 7:00 P.M.
2. Invocation.
3. The Pledge of Allegiance was completed.
4. Roll Call.

**Present:** 13 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Gail Matson, Councilor Paula McLaughlin, Councilor Karen McNamara, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

**Excused:** 2 - Councilor Nathan Fennessy, and Councilor Jennifer Kretovic

5. Approval of the Meeting Minutes.

April 11, 2022 City Council Draft Meeting Minutes.

**Action:** Councilor Grady Sexton moved to approve the April 11, 2022 Council Meeting Minutes. The motion was duly seconded and passed with no dissenting votes.

6. Agenda overview by the Mayor.
7. Resolution in recognition of the services of Craig Walker.

**Action:** Mayor Bouley presented Craig Walker, the City's former Zoning Administrator, with a commemorative placard displaying Resolution 9466 in recognition of his services and extended his thanks and appreciation, for his service and commitment, to the City of Concord.

Mr. Walker thanked City Council for the honor and noted that his time with the City was a fun and entertaining 32 years.

8. Presentation by Paul Lloyd, NH State Veterans Advisory Committee.

**Action:** Paul Lloyd, Chairman of the NH State Veterans Advisory Committee, gave a brief presentation on the Purple Heart, and asked City Council to approve recognizing the City of Concord as a Purple Heart community. He stated that the purpose of the Purple Heart community was to create a tribute to the men and women who had been awarded the Purple Heart medal. He noted that with the presence of the signs designating the City as a Purple Heart community, the public would have a visual reminder of the sacrifices paid by the Purple Heart recipients and a notice that the City supported the military heroes who made sacrifices for the way of life all of our residents enjoy. He proposed, if approved, having the designated signs be installed and unveiled along with the proposed Purple Heart City proclamation on August 7th, which was also known as the Purple Heart Recipients Day. He stated that his organization received numerous donations and that there would be no cost to the City.

City Manager Aspell stated that he would gladly work with Mr. Lloyd on this project, noting his support.

Councilor Champlin motioned to instruct the City Manager to work with Mr. Lloyd on a resolution and the sign project. The motion was duly seconded and passed with no dissenting votes.

9. Presentation by the Police Department and H.L. Turner Group Inc. - Concord Police Department Space Analysis.

**Action:** Police Chief Osgood stated that the Concord Police Department's building was originally built in 1973 and was modified in 1985 to add a third floor. He noted that several key issues were identified in 1975 regarding space limitations that impacted police operations, security, and public accessibility, that were still relevant in present day. He stated that City Council approved the Police Department's Capital Improvement Project (CIP) to perform a space study analysis, during the COVID-19 pandemic. He noted the H.L. Turner Group completed their study in 2021.

Gerry Blanchette and Doug Proctor, from the H.L. Turner Group, gave their Police Department Facility Assessment and Space Analysis presentation. It was noted that a significant renovation and an addition would be needed to make the existing

space ADA compliant, address spatial deficiencies, and improve operations and security. Alternative Police Department facility locations and building options were discussed. It was noted that larger discussions and planning was needed to better define and incorporate proposed changes with the City's campus master plan.

The complete Facility Assessment and Space Analysis presentation is on file in the City Clerk's office.

***\*\*Consent Agenda Items\*\****

**Action:** Mayor Bouley stated that he removed Item 28 for future discussion, and noted that Councilor Brown recused herself from voting on Items 25, 32, and 33.

Councilor Grady Sexton moved approval of the Consent Agenda Items, excluding Items 28. This motion was duly seconded and passed with no dissenting votes; excluding Councilor Brown's votes on Items 25, 32, and 33.

**Referral to the Parking Committee**

10. Communication from Katie Katsikas and Christopher Carr, asking for reconsideration of recent parking changes on Spruce Street in Concord.

**Action:** This referral was approved to send to the Parking Committee.

**Referral to the Transportation Policy Advisory Committee and the Traffic Operations Committee**

11. Communication from Taylor Hall requesting consideration be made for the installation of a traffic light in the area of North State, Clarke and Lake Streets in Concord.

**Action:** This referral was approved to send to the Transportation Policy Advisory Committee and the Traffic Operations Committee.

**Referral to the Planning Board**

12. Report from the Senior Planner recommending a request to modify the official map and amend the mapped lines of future streets for the Integra Drive and Old Suncook Road extensions be referred to the Planning Board.

**Action:** This referral was approved to send to the Planning Board.

**Items Tabled for June 9, 2022 Public Hearings at 5:30 P.M.**

13. Resolution fixing and determining the amount of money to be appropriated by the

City of Concord for the Fiscal Year 2023, ending June 30, 2023, for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts.

**Action:** Resolution moved to set for a public hearing.

14. Resolution for the annual capital closeout and repurposing of capital project funds; together with a report from the Senior Accountant.

**Action:** Resolution moved to set for a public hearing.

15. Resolution appropriating for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) the sum of \$19,433,020 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$15,082,000 for various Capital Projects more specifically identified in the budget document.

**Action:** Resolution moved to set for a public hearing.

16. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule I, Water and Sewer Use Rates.

**Action:** Ordinance moved to set for a public hearing.

### **Items Tabled for June 13, 2022 Public Hearings**

17. Resolution reauthorizing the Revolving Loan Fund Program for FY2023 and appropriating the sum of \$1,131,746 associated therewith; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Resolution moved to set for a public hearing.

18. Resolution appropriating the sum of \$32,100 to demolish, remove, and dispose of the hazardous building at 107-109 South Main Street, Concord, New Hampshire, and authorizing the use of \$32,100 from General Fund Unassigned fund balance for this purpose; together with report from the Deputy City Manager-Development.

**Action:** Resolution moved to set for a public hearing.

### **From the City Manager**

19. Positive Citizen Comments.

**Action:** Positive comments were received and filed.

### **Consent Reports**

20. Diminimus gifts and donations report from the Deputy City Manager - Finance and the Beaver Meadow Director of Operations requesting authorization to accept grant funds totaling \$2,000 from the New England Professional Golf Association for the Beaver Meadow Golf Course as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

21. Diminimus gift and donation report from the Deputy City Manager-Development requesting authorization to accept grant funds totaling \$4,999 as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

22. Diminimus gift and donation report from the Human Services Director requesting authorization to accept a monetary gift totaling \$22.80 as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

23. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$5,263.65, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

24. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$6,659 as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

25. Diminimus gifts and donations report from the Police Department requesting authorization to accept a gift valued at approximately \$5,000 in fitness equipment from Dick's Sporting Goods as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

26. Report from the Deputy City Manager-Finance requesting updates to Arena Fees to be effective July 1, 2022.

**Action:** This consent report was approved.

27. March 31, 2022 Fiscal Year to Date Financial Statements report from Deputy City Manager - Finance.

**Action:** This consent report was approved.

28. Report from the Fiscal Policy Advisory Committee in follow-up to the City Council Referral the Ad-Hoc Gully Hill Road committee report regarding lease of farmland on Gully Hill.

29. Report from General Services Director recommending the City Manager be authorized to execute an amended easement with Unitil Energy Systems, Inc. and Consolidated Communications of Northern New England, LLC for the installation and maintenance of a new electrical service line on North Pembroke Road to provide service to the City's water pumping station 2, the Pembroke Well Field.

**Action:** This consent report was approved.

30. Report from the Deputy City Manager for Development requesting the de-authorization of the sum of \$177.61 representing the outstanding balance from the U.S. Food and Drug Administration's Voluntary Retail Standards Category 3 Training Grant.

**Action:** This consent report was approved.

31. Report from the City Engineer recommending the City Manager be authorized to execute an easement deed with State Pleasant Street, LLC for the installation and maintenance of a permanent public traffic control signal cabinet and foundation.

**Action:** This consent report was approved.

### **Consent Resolutions**

32. Resolution authorizing the City Manager to submit an application to the New Hampshire Project Safe Neighborhoods Initiative Grant Program for funding designated to address violent crime in the community; together with report from the Police Department.

**Action:** This consent resolution was approved.

33. Resolution authorizing the City Manager, by way of the Police Department, to submit an application to the United States Department of Justice - Bulletproof Vest Partnership Grant Program to receive funding for the purchase of ballistic vests; together with report from the Police Department.

**Action:** This consent resolution was approved.

## Appointments

34. City Manager's Appointments to the Library Board of Trustees: Jeremy Clemans and Norman Kinsler.

**Action:** The appointments were approved.

*\*\*End of Consent Agenda\*\**

## Public Hearings

- 35A. Ordinance amending the Code of Ordinances, Title I, General Code: Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-8, Peddlers; together with report from the Ad Hoc Outdoor Dining and Food Truck Committee.

**Action:** Deputy City Manager- Development Baia stated that the Ad Hoc Outdoor Dining and Food Truck Committee reviewed the current peddler's ordinance with staff and identified the need to re-write this ordinance to better reflect contemporary practices and expectations for activities such as food trucks. He noted that, under the ordinance, food truck operators would be subject to Food Code and licensing requirements and would be under the jurisdiction of the Code Administration's Health and Licensing Bureau.

Councilor Bouchard asked if the ordinance would impact the operations of the existing seafood truck that parked and vended at the Everett Arena, to which Deputy City Manager - Development Baia stated his belief that it would not.

Councilor Bouchard asked, as a follow up, if the ordinance would impact the operations of an existing food truck that vended in the Home Depot parking lot, to which Deputy City Manager - Development Baia stated no. He noted that the Home Depot vendor was approved through the Planning Board process decades ago.

Councilor Champlin noted that he had received feedback from many people, who felt that the fees associated with food truck permitting acted as an inhibitor for vending in Concord. He asked if there were any Committee discussions about the level of fees, for food trucks, to which Deputy City Manager - Development Baia confirmed that the draft fees were categorized under the Health and Licensing Officer and were presented to the Committee. He noted that the goal was to make the program simple and successful. He stated that food trucks required a food license and a peddler's license, so the idea was to make a combination permit fee specific for food trucks, excluding parking encumbrance fees, to streamline the

licensing process.

Councilor Pierce noted that additional discussions were held by the Committee regarding concerns about outdoor dining and umbrellas, but stated that the Committee was committed to meet, discuss, and evolve requirements, as needed.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 35B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Article 34-11-6, Military Leave; together with report from the Director of Human Resources and Labor Relations.

**Action:** City Manager Aspell stated that the purpose of the proposed changes was to change the tracking of Military Leave from a federal fiscal year to the City's fiscal year and to clarify that the City provided pay differentials for up to 15 days per fiscal year. He stated that the City adhered to the Uniformed Services Employment and Reemployment Rights Act, which required leave to participating military members, and noted that using the federal fiscal year instead of utilizing the City's fiscal year created confusion when tracking and administering this benefit.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 35C. Resolution appropriating the sum of \$36,359 and repurposing \$9,241 to purchase a tracked cross-country trail groomer (CIP #515) and authorizing the use of \$36,359 of Equipment Reserve funds for this purpose; together with report from the Parks and Recreation Director. (Public testimony submitted.) (Additional public testimony received.)

**Action:** City Manager Aspell stated that, in the fall of 2020, the Recreation and Parks Advisory Committee and the Golf Course Advisory Committees, along with City staff, recommended the City work with the cross-country ski community to help fundraise money to purchase a Snow Rabbit for use at the Beaver Meadow Golf Course. He noted that, at the November 2020 City Council meeting, a report was accepted to work with the "Ski the Beav" group to raise 50% of the cost to buy a tracked groomer.

City Manager Aspell stated that in the Fiscal Year 2020 Capital Improvement Project (CIP) #515, there was \$50,000 approved, but not funded, as private match dollars were needed. He noted that the City worked with the "Ski the Beav" group



and the Holderness School and identified a gently used (2017) groomer to purchase for \$91,200. He noted that City staff from the Parks and Recreation Department and Beaver Meadow Golf Course (including our mechanics) inspected the machine and reviewed the maintenance and operation. He clarified that although the equipment was used, it had been extremely well cared for and was almost in new condition. He added that similarly used units from dealers cost just over \$130,000, while new ones were near \$160,000. He stated that, in addition to paying half of the cost to buy the machine, the "Ski the Beav" group had agreed to set aside \$5,000 of their donations, in a non-lapsing maintenance reserve account, to be used for repairs of the machine plus up to \$3,000 to share in the cost to buy a container to store the machine.

City Manager Aspell noted that the overall City of Concord investment would be \$48,600 and that the overall investment from the cross-country ski community would be \$53,600.

Mayor Bouley opened the public hearing.

Joe Ayotte, a Concord resident and volunteer coach and ski trainer at the Beaver Meadow Golf Course, endorsed his full support and appreciation.

There being no additional public testimony, Mayor Bouley closed the public hearing.

- 35D. Resolution appropriating the sum of \$11,820 to continue the work of reducing the energy usage at the Combined Operations and Maintenance Facility (COMF) (CIP #323) and accepting the sum of \$11,820 from the Unitil NHSAVES Energy Efficiency Incentive Grant program for this purpose; together with report from the General Services Director.

**Action:** City Manager Aspell stated that the LED lighting replacement project was complete at the COMF and recommended that Council accept \$11,820 in grant funds from Unitil as part of the NHSAVES energy efficiency grant program.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 35E. Resolution appropriating the sum of \$8,500 for the purpose of updating the Stormwater Pollution Prevention Plan (SWPPP) at the Airport, accepting the sum of \$7,650 in grant funds from the Federal Aviation Administration, accepting the sum of \$425 from the State of New Hampshire, and appropriating and authorizing

the use of \$425 of Airport Fund Balance as a transfer out from the Airport Fund for this purpose; together with report from the Associate Engineer.

**Action:** Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 35F. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.

**Action:** City Manager Aspell noted that this item was renewed on an annual basis and recommended Council's approval.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 35G. Resolution authorizing the City Manager to execute a Memorandum of Agreement ("MOA") with the NH Department of Transportation concerning acquisition of discontinued portions of the Northern Main Railroad located between Horseshoe Pond Lane and the Contoocook River for the purposes of developing the Merrimack River Greenway Trail (CIP #543); together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted.)

**Action:** City Manager Aspell stated that the community, as documented in a variety of City master plans, had desired to extend the Merrimack River Greenway Trail (MRGT) north to the Northern Rail Trail located in Boscawen. He noted that when completed, approximately 12.7 miles of the MRGT would be located in Concord, as detailed on the map included with the report to Council. He noted that in order to implement this vision, the City established CIP #543 "Merrimack River Greenway Trail Project" within the City's Capital Improvement Program (CIP). He noted that over the past decade, the City worked with the Friends of the MRGT to secure grant funds to design and construct limited portions of the trail within the vicinity of Terrill Park and Loudon Road. It was noted that those efforts are ongoing.

City Manager Aspell stated that, when completed, the MRGT would create significant benefits for Concord residents, including, but not limited to, improved livability, quality of life, intermodal connectivity of neighborhoods, as well as preservation and access to open space. He noted that, additionally, the trail would likely result in new economic development opportunities for the community.

City Manager Aspell stated that a Memorandum of Agreement with the NHDOT to

acquire the Northern Main Line was established. He noted that immediately following the State's decision to enact its Right of First Refusal (ROFR), the City and NHDOT entered into negotiations to establish a partnership, as permitted by RSA 228:60-b, II, to acquire that portion of the Northern Main Line corridor located between Horseshoe Pond Lane and the Contoocook River. He noted that those negotiations were successful and resulted in the attached Memorandum of Agreement (MOA). He noted that once finalized and approved by Governor and Executive Council, as well as Pan Am, the NHDOT would execute the new Purchase and Sale Agreement and immediately assign it to the City. It was noted that once assigned, the City would resume and complete its pre-purchase due diligence activities, which were previously suspended in October 2021 due to the State's ROFR. The City would complete its due diligence at its sole expense. He stated that upon closing, the City would solely hold title to the property. Upon acquisition of the property, the City, in accordance with the MOA, would have the unilateral authority to develop a rail trail at the property, as well as the exclusive right to regulate, operate and manage the premises as desired.

City Manager Aspell noted that, based upon due diligence completed to date, City Administration had not identified any significant items of concern that could, at this juncture, derail the City's purchase. He noted that under the terms of the MOA, the City, upon closing, would grant to the State a Covenant to protect its long-term interests associated with the rail corridor in accordance with RSA 228:60-b, II. He stated that the Covenant would run with the land in perpetuity. He stated that, in accordance with RSA 228:60-b, II, should the State desire to acquire any portion of the corridor from the City, the City would be entitled to either a "refund of contribution" or "replacement of land." He indicated that, in June, the Governor and Executive Council would vote on the proposed MOA, as well as the State's Purchase and Sale Agreement with Pan Am Systems. He noted that the anticipated closing date would be in September 2022.

City Manager Aspell stated that, in relation to the City's budget, on June 14, 2021, the City Council approved Resolution #9380, which appropriated the sum of \$700,000 to finance acquisition of this segment of the Northern Line, and related expenses. He stated that, currently, \$526,500+/- remained available and was sufficient to cover the \$431,500 purchase price, remaining due diligence activities, and closing costs.

City Manager Aspell stated that the City benefits included:

1. Allowing the City to proceed with the acquisition of the Northern Railroad to

develop the MRGT, as originally planned, at no additional cost to the City's taxpayers.

2. Affording the City sole control over future development of the MRGT, as well as operation and management of the property once acquired.
3. In the event that the State desired to acquire the property in the future, protecting the City taxpayers' interests to ensure that; the MRGT was preserved and replaced at no cost to the City and that the City received fair market value.

City Manager Aspell stated that future extension of the MRGT would:

1. Facilitate connectivity with, and access to, 395+/- acres of conservation land, 330+/- acres of City owned property (including the Beaver Meadow Golf Course), and 339+/- acres of other State-owned property.
2. Enhance intermodal connectivity between Downtown Concord, Penacook Village and the Heights.
3. Expand recreational opportunities for all City residents.
4. Generate economic development opportunities and benefits for the City.

Mayor Bouley opened the public hearing.

Kelly Ovitt Puc, the Chair of the Friends of the Merrimack River Greenway Trail, spoke in full support of the proposed purchase.

Dick Lemieux, the President of the Friends of the Merrimack River Greenway Trail, spoke in full support of the proposed purchase.

Jim Owers, Vice Chair of the Concord Conservation Commission, spoke in full support of the proposed purchase.

There being no additional public testimony, Mayor Bouley closed the public hearing.

### **Public Hearing Action**

36. Ordinance amending the Code of Ordinances, Title I, General Code: Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-8, Peddlers; together with report from the Ad Hoc Outdoor Dining and Food Truck Committee.

**Action:** Councilor Matson moved approval. This motion was duly seconded and passed with no dissenting votes.

Mayor Bouley noted his appreciation for the work and efforts of the Committee and City staff.

37. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Article 34-11-6, Military Leave; together with report from the Director of Human Resources and Labor Relations.

**Action:** Councilor Nyhan moved approval. This motion was duly seconded and passed with no dissenting votes.

38. Resolution appropriating the sum of \$36,359 and repurposing \$9,241 to purchase a tracked cross-country trail groomer (CIP #515) and authorizing the use of \$36,359 of Equipment Reserve funds for this purpose; together with report from the Parks and Recreation Director. (Public testimony submitted.) (Additional public testimony received.)

**Action:** Councilor Bouchard moved approval. This motion was duly seconded and passed with no dissenting votes.

Councilor Champlin endorsed his support and reiterated that it was a great opportunity for the City, and thanked everyone who worked hard to make it happen.

Mayor Bouley thanked the community for all their support and efforts.

39. Resolution appropriating the sum of \$11,820 to continue the work of reducing the energy usage at the Combined Operations and Maintenance Facility (COMF) (CIP #323) and accepting the sum of \$11,820 from the Unifit NHSAVES Energy Efficiency Incentive Grant program for this purpose; together with report from the General Services Director.

**Action:** Councilor Bouchard moved approval. This motion was duly seconded and passed with no dissenting votes.

40. Resolution appropriating the sum of \$8,500 for the purpose of updating the Stormwater Pollution Prevention Plan (SWPPP) at the Airport, accepting the sum of \$7,650 in grant funds from the Federal Aviation Administration, accepting the sum of \$425 from the State of New Hampshire, and appropriating and authorizing the use of \$425 of Airport Fund Balance as a transfer out from the Airport Fund

for this purpose; together with report from the Associate Engineer.

**Action:** Councilor Bouchard moved approval. This motion was duly seconded and passed with no dissenting votes.

41. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.

**Action:** Mayor Bouley noted that Councilor Brown recused herself from voting on this Item.

Councilor Nyhan moved approval. This motion was duly seconded and passed with no dissenting votes; excluding a vote from Councilor Brown.

42. Resolution authorizing the City Manager to execute a Memorandum of Agreement ("MOA") with the NH Department of Transportation concerning acquisition of discontinued portions of the Northern Main Railroad located between Horseshoe Pond Lane and the Contoocook River for the purposes of developing the Merrimack River Greenway Trail (CIP #543); together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted.)

**Action:** Councilor Champlin moved approval. This motion was duly seconded and passed with no dissenting votes.

## **Reports**

### **New Business**

### **Unfinished Business**

43. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.)

**Action:** Mayor Bouley noted that there would be an additional Rules Committee meeting and the item would be discussed by Council at a later date.

### **Item pulled from Consent Agenda**

28. Report from the Fiscal Policy Advisory Committee in follow-up to the City Council Referral the Ad-Hoc Gully Hill Road committee report regarding lease of farmland on Gully Hill.

**Action:** Mayor Bouley asked to move this item to the June City Council Meeting agenda, so that Councilor Kretovic could be present when action was taken, per her request in April. He noted that waiting until June also allowed for the inclusion of the Conservation Commission's meeting minutes for Council review.

Councilor Nyhan motioned to table Item 28 until June. The motion was duly seconded and passed with no dissenting votes.

### **Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Todd announced that, through the combined efforts of the Penacook Village Association and key volunteers Irene Ortega and Cindi Jaques, there would be a Penacook Memorial Day Parade, on Sunday, May 29th, starting at 10:00 A.M., at the Merrimack Valley High School.

Councilor Pierce noted his thanks for consent agenda Item #20 being approved, and noted that the grant was the first of its kind in New Hampshire. He noted that Phil Davis applied for the grant, which would allow funds for youth, military, families, and other diverse groups that might not otherwise have access to golf activities.

Councilor Brown recognized Tracey Lester, from NHTI, and Ted Kendziora, from New Hampshire Fish and Game, who gave tours of their grounds and shared studies regarding climate changes. She noted that it was a fascinating tour and strongly encouraged other Council members to take advantage of the opportunity. She noted that an informational meeting was being held on Wednesday, May 11th, at 6:30 P.M., at Bishop Brady High School, for information and data regarding the Langley Parkway Phase III.

Councilor McNamara noted that the Friends of White Park would be hosting their Bags & Bites Cornhole and Food Truck Event on Sunday, May 15th, starting at 11:00 A.M., to raise funds to support the Monkey Around Playground project.

Councilor Bouchard asked to clarify who was sponsoring the May 11th informational meeting at Bishop Brady High School, to which Councilor Brown noted that she reserved the space on behalf of requests, from her constituents.

Councilor Bouchard noted that Concord was also having a Memorial Day Parade, on Monday, May 30th, starting at 10:00 A.M., at the St. John's Church. She encouraged everyone to attend and support both parades.

Mayor Bouley proposed a City Council meeting on Monday, May 16th, at 5:30 P.M. in order to complete the City Manager's annual review, to which City Council members unanimously agreed.

### **Comments, Requests by the City Manager**

**Action:** City Manager Aspell noted that the Merrimack River Greenway Trail project approval went quickly, and recognized Matt Walsh, the Director of Redevelopment, Downtown Services, and Special Projects, for spending countless hours, nights and weekends, making the deal with the State of New Hampshire happen, and for his phenomenal work efforts throughout the project. He reiterated that the deal would not have been completed without the dedication of Mr. Walsh.

### **Consideration of Suspense Items**

#### **Adjournment**

**Action:** Councilor Nyhan motioned to adjourn the regular monthly Council meeting at 8:30 P.M. The motion was duly seconded with no dissenting votes.

At 8:30 P.M., following the regular monthly Council meeting, Councilor Pierce moved to enter non-public session in accordance with RSA 91-A: 3, II (d) to discuss the acquisition, sale or lease of property. The motion was duly seconded and passed with no dissenting votes.

Staff Members Present: City Manager Tom Aspell; Deputy City Managers Carlos Baia and Brian LeBrun; City Clerk Janice Bonenfant; City Solicitor Jim Kennedy and Deputy City Solicitor Danielle Pacik.

At 9:10 P.M., Councilor Nyhan moved to exit non-public session and enter a non-meeting with legal Counsel in accordance with RSA 91-A:2, I (b). The motion was duly seconded and passed with no dissenting votes.

At 10:43 P.M., Councilor Nyhan moved to adjourn the non-meeting with legal Counsel.

In public session, Councilor Nyhan moved to seal the minutes of the non-public session. The motion was duly seconded and passed unanimously. There being no additional Council business, Councilor Pierce moved to adjourn the meeting.



**Information**

- Inf1 January 27, 2022 Transportation Policy Advisory Committee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf2 March 7, 2022 Concord Public Library Board of Trustee Meeting Minutes - REVISION.  
**Action:** Information item received and filed.
- Inf3 March 15, 2022 Traffic Operations Committee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf4 April 4, 2022 Concord Public Library Board of Trustee Meeting Minutes.  
**Action:** Information item received and filed.
- Inf5 April 12, 2022 Ad Hoc Outdoor Dining and Food Truck Committee Draft Meeting Minutes.  
**Action:** Information item received and filed.
- Inf6 April 18, 2022 Fiscal Policy Advisory Committee Draft Meeting Minutes.  
**Action:** Information item received and filed.
- Inf7 April 21, 2022 Golf Course Advisory Committee Draft Meeting Minutes.  
**Action:** Information item received and filed.
- Inf8 April 21, 2020, September 15, 2020, December 15, 2020, March 23, 2021, June 15, 2021, September 21, 2021, December 21, 2021, and March 15, 2022 Committee for Concord's Plan to End Homelessness Minutes:  
**Action:** Information item received and filed.
- Inf9 Invitation for Mayor Bouley and Members of City Council to participate in the City of Concord Memorial Day Parade to be held on Monday, May 30, 2022.  
**Action:** Information item received and filed.
- Inf10 Copy of the Parks and Recreation Department Summer/Fall Brochure.  
**Action:** Information item received and filed.

Inf11 Informational letter submitted by Councilor Brown for community meeting to be held at Bishop Brady High School on May 11th from 6:30 - 9: 30 P.M.

**Action:** Information item received and filed.

Inf12 Petition opposing Langley Parkway 3, submitted by Councilor Brown.

**Action:** Information item received and filed.

*A true copy; I attest:*

*Ashley Hamilton*

*Deputy City Clerk*