



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: David Hall, Code Administrator
DATE: March 24, 2020
SUBJECT: Request to Apply for Moose License Plate Conservation Grant

Recommendation

Allow the City Manager to apply for Moose License Plate Conservation Grant funding to facilitate the preservation of Code Administration's historical archive and improve accessibility of documents to the public.

Background

The New Hampshire State Library offers grants to municipalities and non-profit organizations to preserve historical documentation and improve archive accessibility to the public. The State funds these grants through sales of Conservation License Plates (Moose Plates). This grant program awards a maximum of \$10,000, and requires no matching from the recipient.

Discussion

The application cycle for these grants is currently open. Intent-to-Apply paperwork must be filed by May 8th, and complete applications must be submitted by June 19th of 2020. Staff would like to apply for the full \$10,000 in available funds. Projects must be completed within a calendar year of grant acceptance. There is no matching requirement for accepting Moose Plate Conservation Grant funds.

If awarded this grant, archived plans and zoning documents would be organized into a digital archive more readily available to the public. Hard copies of the documents would be organized and re-catalogued in secure, water resistant containers. The end result of this project would preserve existing documents and improve accessibility to the public for purposes of research and scholarly inquiry.