

MINUTES

City of Concord Finance Committee Meeting
June 6, 2022 @ 5:30 PM
City Council Chambers

Present: Mayor James Bouley, City Councilors Jennifer Kretovic, Erle Pierce, Karen McNamara, Byron Champlin, Fred Keach, Stacey Brown, Nathan Fennessy, Gail Matson, Amanda Grady Sexton, Keith Nyhan, Candace White Bouchard, and Zandra Rice Hawkins.

Excused: City Councilors Brent Todd and Paula McLaughlin.

The Mayor opened the meeting at 5:30 PM and stated that this meeting was to review the FY 2023 budgets for the Special Revenue and Enterprise Funds.

Manager Aspell began his review with the Special Revenue Funds.

PROJECT INSPECTION FUND: City Manager Aspell reminded Finance Committee members that the budget for this fund has been merged with the General Fund.

The projection for this fund is that expenses will exceed revenues by \$119,000. The General Fund has provided support for this fund for the past several years. Under the new permit structure, the administrative costs associated with billing of inspections based on time spent will be greatly diminished and be replaced with permit sales.

PARKING: City Manager Aspell noted that the Parking Fund has improved revenues for FY 2022, including a \$438,000 boost from ARPA funding.

Although parking penalties are trending \$60,000 short of budget for projected FY 2022, metered parking is trending ahead of budget by \$252,000, metered parking cards are ahead of budget by \$49,000, and rental income is ahead of budget by \$27,000.

Overall, FY 2022 revenues are projected to be ahead of budget by \$712,000. FY 2022 expenses are projected to be down by \$155,000. This produces a projected surplus in this fund of \$658,000.

For FY 2023, revenues are budgeted to increase by \$815,000 or 30.5%. This includes the second installment of ARPA funds in the amount of \$438,000.

FY 2023 expenses are budgeted to increase by \$205,000 or 7.1%. This will produce a budgeted surplus of \$400,000.

Manager Aspell indicated that he had made a number of expense and revenue changes in the FY 2023 budget, as follows:

- Increased revenue for permits, metered parking penalties, P-Card revenue, on-street restaurant dining spaces, and non-metered parking penalties from the General Fund, totaling \$168,000;
- Revenue reduction in the amount of \$18,000 from the Fayette Street lot and the Storrs Street parking garage due to repairs;

- Increased staffing for the addition of two Parking Enforcement Officers and Equipment Technicians at a cost of \$78,000;
- Increased transfer to the General Fund in the amount of \$60,000 due to non-metered parking penalties;
- Increased fees associated with meter conversions and a web-based permit parking module totaling \$46,000;
- Batteries for smart meters and kiosks, and equipment for Parking Enforcement Officers, totaling \$12,000;
- Increased maintenance to pre-COVID levels for garages at a cost of \$60,000;
- Taxes associated with supplemental rent at the Storrs Street Parking Garage totaling \$6,000.

Manager Aspell noted that, although the Parking Fund was greatly impacted by the pandemic, FY 2023 returns to the pre-pandemic levels of improvements to the operations.

Manager Aspell gave an overview of the Parking pro forma, which shows a projected gain of \$658,000 for FY 2022, or \$867,000 better than budget. Of this gain, \$438,000 is from ARPA funding.

In FY 2023, we are budgeting for a gain of \$400,000, which would increase the ending fund balance to \$1.3 million. Of this gain, \$438,000 is due to the second installment of ARPA funding.

Rate increases are projected in FY 2024 and in FY 2028. There are also major capital expenses planned for Fiscal Years 2023, 2024, 2026, and 2027. Along with these capital expenses are debt services to support those needed projects.

Factoring in the stronger fund balance position this year and next, the projected rate increases in FY 2024 and FY 2028, and the significant capital expenses and associated debt service costs, the ending working capital for FY 2028 is \$665,000 or \$237,000 ahead of the 10% fund balance goal.

Councilor Fennessy asked if we will only be in the black in FY 2024 if we increase rates; and if we would be facing significant bond costs in FY 2024 for the Storrs Street garage. Mr. Walsh confirmed both to be the case.

Councilor Kretovic asked about the Parking Enforcement Officer positions that were being added, specifically if we are hiring because we need more staff due to the new meters that were installed. Mr. Walsh indicated that the need is mainly due to the addition of weekend and longer weekday enforcement hours downtown, and now in the surrounding neighborhoods. Mr. Walsh indicated that there is a cost to fill the positions, but the positions will bring in revenue, saving the Parking Fund about \$30,000.

Councilor Kretovic noted that she had a constituent that suggested the Parking Committee take a look at Segways as an alternative.

Councilor Pierce noted that there isn't a line for uncollected fines. Mr. Walsh indicated that the collection rate for FY 2022 is 82%; for FY 2021 it is 89%, and for FY 2020 and 2019 it was 84%. Our goal is 85%. The total outstanding amount for all of those years combined is \$593,000; total outstanding amount for the current year is \$145,000.

Councilor Fennessy indicated that his wife has a parking ticket that has been outstanding for two years, and she still hasn't received anything from the City. He wanted to know if this is standard practice. Mr. Walsh indicated that the Parking Division does send out letters to people with outstanding tickets, but the letters are prioritized by vehicles that have multiple citations. Therefore, it is possible that the Parking Division just hasn't gotten to Councilor Fennessy's ticket.

Councilor Nyhan asked if the City uses a collection agency to collect outstanding fines. Mr. Walsh responded that we do not use a collection agency and that parking tickets do not go on credit reports. The City is limited in how it can collect. We're allowed to issue a summons and take people to court, but it's looked down upon by the court which is already burdened with cases of a higher priority. We also can't go to small claims court. There is the option of adopting RSA 231:130-A, which would allow us to withhold motor vehicle registration on those vehicles with outstanding parking tickets.

Councilor Kretovic asked if the City goes after rental car agencies for rental cars that were issued parking citations. Mr. Walsh indicated that we do.

AIRPORT: FY 2022 revenues are ahead of budget by \$42,000, mainly due to the \$31,000 in ARPA funds received. FY 2022 expenses are on target with budget.

FY 2023 revenue, budget to budget, is up \$24,000 or 6.6%, due to an increase in fuel markup and contractual increases in rental income. FY 2023 expenses, budget to budget, are up \$7,000 or 1.4%, mainly due to fringe benefit transfers and supply increases due to increased chemical costs. Debt service is down \$8,000.

Manager Aspell reviewed the Airport pro forma.

FY 2022 shows a budgeted loss of \$112,000 and we are estimating a loss of \$71,000. This will reduce the ending working capital to \$311,000.

For FY 2023, we are budgeting for a loss of \$95,000, which will further reduce the ending working capital to \$217,000.

The ending working capital is projected to be negative \$179,000 in FY 2026. Therefore, unless a significant new revenue source is developed in the next couple of years, the General Fund will need to start providing some support to the Airport Fund by FY 2025 or FY 2026.

CONSERVATION PROPERTY FUND: Manager Aspell briefly explained the purpose of the Conservation Fund.

Manager Aspell noted that the revenues in this fund are relatively stable year to year, and although we budget for use of fund balance, we do not actually make a formal revenue entry for this each year.

Expenses, budget to budget, are down \$7,600 or 7.4%, mainly due to the reduction in the transfer-out line, which is a transfer to the General Fund to offset debt service costs for conservation property purchases. Each year, we use the fund balance from the prior fiscal year as a transfer out to the General Fund for this purpose.

Councilor Champlin asked how much land in the City is in conservation. Deputy City Manager Carlos Baia responded that approximately 7,500 acres or 18% of the land in the city is in conservation. As a follow-up, Councilor Champlin asked how this compares to other municipalities. Manager Aspell said that Concord is quite high as compared to others.

GOLF COURSE: Manager Aspell indicated that the Golf Course continues to be very busy and is a treasured City asset. He noted that the course conditions are better today than they've ever been, and that the tree project has made a significant improvement in letting air flow much more freely and allowing sunlight to be absorbed on areas of the course that have previously been blanketed by shade. In the few months since the major tree removal occurred, tee box and fairway conditions are already showing gains. Clean-up of remnant undergrowth and debris continues. New sod has been placed in key areas; grass, new trees and shrubs have been planted; and new cart paths are being configured.

Due to the excellent course conditions and efforts by the Director of Operations and staff, memberships are expected to near 400 players this year. Daily fee play continues to be very strong; there are more outings and higher numbers than ever before; and the number of leagues that play every week continue to grow in numbers – and this is just the golf portion of the business. Manager Aspell noted that the golf course is also very busy in the winter with its golf simulators, ice skating, cross country skiing and snowshoeing. Each year, Beaver Meadow is also a polling location for elections.

FY 2022 revenues are estimated to be \$306,000 above budget, and are up in most categories. Projected expenses are anticipated to be slightly below the FY 2022 revised budget. The supplies category is anticipated to come in over budget due to the cost of sales, which has a direct relationship to revenue. Pro Shop sales are up \$29,000.

FY 2023 revenues, budget to budget, are up \$246,000 or 20.4%. Expenses, budget to budget, are up \$252,000 or 20.9%. This includes a return to transferring overhead charges to the General Fund in the amount of \$111,000.

Also included in the budget are:

- Temporary staff wage increases, \$28,000;
- Increased supplies for loam, sand, tee and green accessories, and fertilizer, \$12,000;
- Full year funding for the Assistant Golf Pro position, \$42,000; and
- Tree maintenance, \$5,000.

Manager Aspell noted that the City Council had approved \$2,000 in May for the NH Professional Golf Association (NHPGA) Reach Program that will sponsor Beaver Meadow's "Pathways to Golf" program to introduce the game of golf to citizens in the community that may not otherwise have the opportunity to participate in the game. This is projected to be a three-year partnership with the

NHPGA and, based on the level of success, may likely be a program that the City can sponsor locally in future years.

Manager Aspell spoke about the condition of the BMGC clubhouse, parking lot, and walkways. He noted that the structure and surrounding walkways, as well as the parking lot, are in decay and need considerable work. The design funding proposed in the Capital Budget, as recommended by both the Ad-Hoc Beaver Meadow Clubhouse Committee and the Golf Course Advisory Committee, will move Beaver Meadow forward as a destination facility for all seasons.

Manager Aspell reviewed the Golf Course pro forma.

In FY 2022, the fund projected a gain of \$7,000. The FY 2022 estimate column shows a gain of \$282,000, or \$275,000 better than budget, and produces an ending working capital of \$537,000.

In FY 2023, the projected net gain is \$1,600 and the ending working capital will be \$538,000. As we follow the ending working capital through to FY 2028, the ending working capital is positive through FY 2026, and then moves into the negative in FY 2027 and FY 2028.

Manager Aspell noted that we tend to be conservative in the revenue estimates for this fund, and that we also review changes in great detail every year.

Councilor Kretovic asked if, at any given time, we could take funds from ending working capital to pay the bond for a new clubhouse so it doesn't affect tax payers. Manager Aspell noted that if City Council wanted to do that they could.

Councilor Brown noted that \$1.4 million has been spent in irrigation, and that there's another \$1.4 million in the budget. She asked if this could be put on pause, as residents are concerned with spending, high gas prices, etc. She suggested that in tough times we should tighten our belt. She also expressed her opinion that if we put money into a new clubhouse, we would be doing so at the most expensive time for labor and materials. She asked if there had been any fundraising for the course. City Manager Aspell responded that we have received some donations for trees and benches. He stated that the golf course tends to provide the opportunity for non-profit organizations to raise money.

Councilor Brown asked what percentage of BMGC season pass holders are Concord residents. Deputy City Manager LeBrun responded that we don't track that information. Councilor Brown suggested we raise prices for non-residents and asked, if we were to do so, would we then track this information. Deputy City Manager LeBrun indicated that we would.

Councilor Brown asked when residents could utilize the 169 acres of golf course. Deputy City Manager LeBrun indicated that residents can use the driving range, the putting green and the restaurant at any time the course is open. As a follow-up, Councilor Brown asked when residents could walk on the course. Deputy City Manager LeBrun responded that there really isn't a good time to walk on the course. It is not safe for people to be walking on the course while people are playing golf; and, if they were to walk on the course in the early morning, they would have to contend with sprinklers and the maintenance workers who start their day very early.

Councilor Pierce asked if the golf course was the only leisure program in the City that covers its own costs with its revenue. Deputy City Manager LeBrun responded that the Golf Course, the Arena and the Airport, do so, in most years; but not all years. Sometimes the General Fund has to assist.

Councilor Pierce asked what the cost is for a \$4 million bond. Deputy City Manager LeBrun explained that, as a rule of thumb, at 4% for 20 years, the first year payment is \$90,000 for each million dollars; \$50,000 for the principal and \$40,000 for the interest. Therefore, if the bond is \$2 million, the first year payment is \$180,000; for a \$3 million bond the first year payment is \$370,000; and so on.

Councilor Nyhan asked Deputy City Manager LeBrun to explain what transfers-out cover. Deputy City Manager LeBrun explained that overhead transfers-out mean that Special Revenue and Enterprise funds are transferred to the General Fund to cover things like payroll services, accounts payable, City Manager's time, Deputy City Manager's time, etc. Councilor Nyhan then asked if there is a plan to cover all of the increased debt cost that will be realized if we build a new clubhouse. Deputy City Manager LeBrun responded that increases in membership fees, etc. could help offset debt service costs, but the bonded debt is proposed to be covered in the General Fund, while surpluses in the Golf fund can be transferred to help offset the debt service cost, all by Council approval of course.

Councilor Kretovic noted that another reason we are looking to build a new clubhouse is that the NH Golf Association is interested in renting space for its headquarters. This would be a new and guaranteed source of revenue.

Councilor Brown asked if it would be feasible to put a pause on the tree project. Deputy City Manager LeBrun responded that City Council can decide, at any time, to take a pause on anything. He noted, however, that the tree project was designed to improve the course conditions. If the tree project is paused, these positive gains in course conditions would not be realized.

Councilor Rice Hawkins asked if the NHGA would be paying for the space to be built for their use, or if the City would build the space and then lease it to them. Deputy City Manager LeBrun indicated that the City would own the new building and negotiate a lease with the NHGA.

Councilor Rice Hawkins also asked how much Beaver Meadow charges compared to other area golf courses. Deputy City Manager LeBrun indicated that the comparisons for membership rates are included in the meeting minutes of July/August, when the Council approved those rates.

ARENA: Manager Aspell noted that the Arena fund is in significantly better shape than in FY 2021.

FY 2022 revenues, budget to estimate, are up \$216,000. This is despite concession sales being down \$6,000 and rental income being up \$20,000 (which is \$135,000 better than FY 2021). Manager Aspell also noted that the Arena fund received an allocation of ARPA funding in the amount of \$180,000. FY 2022 expenses, budget to estimate, are under by \$11,000.

FY 2023 revenues, budget to budget, are up by \$43,000 or 6.4%, mainly due to rental income and advertising. FY 2023 expenses, budget to budget, are up \$40,000 or 5.6% due to increased wages, outside services, supplies, utilities, and debt service. Transfer-out to the General Fund is up \$3,000.

Also included in this budget are the following:

- Temporary labor wage adjustments, \$7,000;
- Return of professional development/training, \$2,000;
- Increase in credit card processing fees, \$3,000;
- Increased costs for building supplies, \$2,000;
- Restroom partition replacement, \$3,000;
- Increase in repairs and maintenance costs, \$2,000;
- Increase in refrigeration services, \$10,000; and
- Refrigerators, \$4,000.

Manager Aspell went on to review the Arena pro forma.

The budgeted projected net for FY 2022 is a loss of \$26,000.

The estimated projected net for FY 2022 is a gain of \$201,000 and would result in an ending working capital of \$276,000.

For FY 2023, the projected net is a loss of \$23,000 and would result in an ending working capital of \$254,000.

As we move through the fiscal years, the ending working capital remains positive through 2026, with negative ending working capital starting in 2027.

Manager Aspell reiterated that he tries to be conservative on the revenue projection in the out-years and believes that the Arena Fund, along with the Airport Fund and the Golf Fund, will most likely need support from the General Fund for any major capital projects that are undertaken.

Manager Aspell commended Arena Manager Jeff Bardwell and his staff who continue to do a great job with this operation, especially under the circumstances that we have experienced over the past couple of years. He noted that they are always looking for positive solutions to issues and new opportunities to bolster this fund.

SOLID WASTE: FY 2022 revenues, budget to estimate, are up \$318,000 due, in large part, to receiving \$386,000 of ARPA funds and other revenues. Commercial disposal sales are short of budget by \$139,000. FY 2022 expenses, budget to estimate, are down \$152,000, mainly due to lower outside services expenses related to the previously mentioned lower commercial disposal sales.

FY 2023 revenues, budget to budget, are up \$137,000 or 3.1%. FY 2023 expenses, budget to budget, are up \$194,000 or 4.2%.

Also included in this budget are:

- Increased costs for recycling bins = \$2,000; and
- Increased costs for Pay-As-You-Throw bags = \$22,000.

Manager Aspell reviewed the Solid Waste pro forma.

For FY 2022, the projected net is a loss of \$174,000. The FY 2022 estimate is a gain of \$297,000, which is \$471,000 better than budgeted and results in an ending working capital of \$2.4 million.

For FY 2023, the projected net is a loss of \$231,000 and results in an ending working capital of \$2.2 million.

Manager Aspell noted that, as we move through the out-years looking at the ending working capital, for FY 2028, the ending working capital is \$681,000, or \$153,000 ahead of the 10% target.

Manager Aspell reminded the committee that the first 10-year period of the contract with Casella will expire in FY 2024. He indicated that the City will be negotiating a contract extension or a new contract and he expects increased costs at that time, especially with what is happening in the recycling and solid waste environment today.

This pro forma projects an adjustment in the flow control line that reduces revenues, as well as a corresponding line in expenses.

Also projected in the pro forma revenue section is a 25% increase in purple bag prices in FY 2024 and a 10% increase in FY 2027.

On the expense side, the City is projecting additional costs for the new contract for PAYT, collection and recycling.

All of these revenue and expense adjustments are included as part of the FY 2028 ending working capital projection. We do expect that there will need to be significant discussion by the Solid Waste Advisory Committee and the City Council on how to fund the increased costs for this fund.

Manager Aspell indicated that, overall, this fund is in solid shape, and the staff at General Services do an excellent job managing this operation.

Councilor Pierce asked if the 25% increase is due to a cost increase for purple bags and the new contract. Manager Aspell confirmed that to be the case. There was a brief discussion about the higher cost for a new contract and the potential affect on the PAYT program. Councilor Pierce stated that the number one complaint he hears from residents is about the quality of the bags. General Services Department, Administration Division Manager Adam Clark indicated that he too has received some complaints, mainly about the drawstring on the bags, and indicated that we will be going out to bid next year for a bag supplier.

WATER FUND: FY 2022 revenues, budget to estimate, are down \$104,000. Manager Aspell explained that water usage was down by \$114,000, mainly because we had a very wet summer last year which impacted water sales for irrigation; investment income was down by \$73,000 because we over budgeted for FY 2022; and that the Water Fund received \$63,000 in ARPA funds. FY 2022 expenses, budget to estimate, are down \$85,000, mainly due to wages being down by \$75,000.

FY 2023 revenues, budget to budget, are up \$141,000 or 2.2%, a reflection of the 4.5% rate increase that will go into effect in September, if approved. FY 2023 expenses, budget to budget, are up \$126,000 or 1.8%, mainly due to increases in wages and benefits, outside services, and supplies.

Four PCR's are being recommended in this budget: \$15,000 for utility billing tablets; \$40,000 for chemical increases at the Hutchins Street plant; \$8,000 for increased costs of professional services and supplies; and \$16,000 for increased utility billing printing costs.

Manager Aspell reviewed the Water fund pro forma.

The projected net budgeted loss for FY 2022 is \$494,000. The projected net estimated loss for FY 2022 is \$513,000, or \$19,000 lower than budget.

For FY 2023, we are projecting a loss of \$480,000, and that is factored in with the proposed 4.5% rate increase.

With the FY 2023 budgeted results, the ending working capital is \$2.9 million.

Manager Aspell noted that with planned increases every year until FY 2028, the ending working capital in FY 2028 will be \$2.2 million, which is on track with the target working capital of \$2.12 million.

Manager Aspell indicated that he is recommending a 4.5% rate increase for FY 2023, which translates to an annual increase of \$12.48 for the average customer, or an extra \$1.04 per month.

Manager Aspell presented a water rate comparison to other communities, which showed Concord as having the third lowest rate of those communities.

Councilor Kretovic stated that \$16,000 for printing supplies is a lot and asked if we will have the capability someday to do electronic billing. Deputy City Manager LeBrun responded that City Administration will be looking into it.

Councilor Fennessy asked about the City's water supply. Water Treatment Plant Superintendent Marco Philippon indicated that the City does a lot of projections, and that when the City reaches a population of 50,000, we will need to look for new supply. Councilor Kretovic asked if all the new housing projects being built in the community were being considered, to which Mr. Philippon indicated they were.

Councilor Champlin asked how our water conservation efforts were going. Mr. Philippon indicated that we do a lot of public education on water conservation and that tracking shows 72-74 gallons of water consumed per person per day.

WASTEWATER: FY 2022 revenues, budget to estimate, are up \$643,000, due to the following:

- Sewer usage and fixed charges are \$362,000 better than budget;
- Sewer usage charged to other towns is \$145,000 better than budget;
- Septage processing is \$100,000 better than budget;
- Sludge disposal is \$80,000 better than budget;
- Investment income is \$102,000 worse than budget;
- Premium holiday from Primex is \$24,000; and
- Share of debt service from the State, which was unexpected this year, is \$33,000.

FY 2022 expenses, budget to estimate, are \$52,000 better than budget, mainly due to savings in wages.

FY 2023 revenues, budget to budget, are up \$1.3 million or 15.6% due to the following:

- Sewer usage and fixed charges are up \$967,000;
- Sewer usage by other towns is up \$145,000;
- Septage increase is \$50,000; and
- Share of debt service increased \$295,000. Last year the State reduced the State grant payments and then reversed them and are now committed to making the payment.

FY 2023 expenses, budget to budget, are up \$514,000 or 5.9%, mainly due to wage and benefit increases, increases in outside services, supplies and debt service.

Also included in this budget are the following PCR's:

- \$28,000 for increased costs for supplies, chemicals, repairs and maintenance;
- \$5,800 increase in capital outlay;
- \$10,000 for the Spill Prevention Control Counter Measure Plan update;
- \$7,500 to replace the chemical feed pump;
- \$5,000 for a new chlorine analyzer;
- \$5,500 to replace an IDEX sealer;
- \$7,500 for the intermediate actuator;
- \$5,000 for biodegradable lubricants;
- \$10,000 for OIT touchscreen replacement;
- \$12,000 for a pump station grinder;
- \$15,500 for utility billing printing increases;
- \$3,500 for additional toxicity (wet) testing; and
- \$5,500 for PFAS and nutrient testing.

Manager Aspell reviewed the Wastewater Fund pro forma.

The projected net budgeted loss for FY 2022 was \$317,000.

The projected net estimated gain for FY 2022 is \$378,000, or \$696,000 better than budget.

For FY 2023, we are budgeting a gain of \$491,000, which would result in an ending working capital of \$5.6 million.

Manager Aspell noted that if we follow the ending working capital to FY 2028, with the projected increases, the ending working capital will be \$2.9 million, or \$50,000 more than the target working capital.

Manager Aspell noted that we are budgeting a 2.5% rate increase in the Wastewater Fund. Last year, he had projected that we would budget a 5.5% rate increase, so the actual for FY 2023 is 3% better than what was expected last year. The impact of a 2.5% rate increase on the average property owner is \$11.52 per year, or \$0.96 per month.

Manager Aspell presented a wastewater rate comparison to other communities, which showed Concord as having the fourth lowest rate of those communities.

This ended the review of the proposed FY 2022 budget.

The Mayor opened up a public hearing on the Special Revenue and Enterprise Fund budgets.

Concord resident Roy Schweiker stated that he and others are paying for water they don't use, and that the fixed fee means the lower income people pay more. He said sewer rates are too high. He spoke about parking, and said he supports funding for new Parking Enforcement Officers because he said they need to get out to the neighborhoods more. He feels that parking on Main Street should cost more than in other parts of the city. He also stated his opinion that the golf course should be charging more for out-of-town users. Lastly, he spoke about the \$50,000 in funding to continue the tree project at BMGC and suggested the City find someone to do it for free. Councilor Kretovic noted that BMGC charges premium pricing for certain popular times of play.

Robert and Tonya Rochette spoke in support of Beaver Meadow Golf Course and its need for a new clubhouse. They spoke positively about the growth of youth programs at the course; the fact that the course is offering programs for all people to learn/enjoy the game of golf; and that BMGC offers the opportunity for non-profit organizations to raise money. They feel a new clubhouse will be a good investment for the community, and noted that they support other recreational facilities even if they don't use them. Councilor Brown asked them if they would consider participating in a fundraiser for BMGC, to which they responded they would.

With no further public testimony, the Mayor closed the public hearing.

With no other discussion, the meeting adjourned at 7:35 PM.

Respectfully submitted,
Sue Stevens, Executive Assistant