



City of Concord

City Council

Meeting Agenda

Tuesday, October 10, 2023

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 6:00 PM.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

September 11, 2023 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Introduction of Tim Thompson, Assistant Community Development Director.
8. Presentation by Senator Rebecca Whitley.

Consent Agenda Items

Referral to the Legal Department

9. Communication from John L. Arnold, Orr & Reno on behalf of his client William Young Properties, LLC requesting the restoration of involuntarily merged lots, 8 Gale Street, Concord, pursuant to RSA 674:39-aa.

Attachments: [Communication](#)

Referral to the Traffic Operations Committee

10. Communication from Councilor Brown, on behalf of Stickney Hill Road residents, expressing concern about the speeds vehicles are traveling on the newly repaired road to and from the ramp for I-89.

Attachments: [Communication](#)

Referral to the Transportation Policy Advisory Committee

11. Communication from Carol Brooks, 11 Auburn Street, expressing concerns with traffic feed sightline issues on Auburn and Liberty Streets in Concord.

Attachments: [Communication](#)

Items Tabled for November 13, 2023 Public Hearings

12. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-9, Demolition Review; together with a report from the Zoning Administrator.

Attachments: [Ordinance](#)
[Report](#)

13. Resolution appropriating the sum of \$24,960.25 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$24,960.25 in Opioid Litigation Settlement funds for this purpose; together with a report from the Deputy City Manager-Finance.

Attachments: [Resolution](#)
[Report](#)

14. Resolution de-authorizing the issuance of bonds and notes in the sum of \$100,000 for the Concord Coach display project (CIP #658), appropriating the sum of \$100,000 in the General Fund as a transfer out to Capital for the Concord Coach display project (CIP #658), and authorizing the use of fund balance in the sum of \$100,000 for this purpose; together with a report from the Director of Special Projects & Strategic Initiatives.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

15. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$5,881.78, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

17. Report from the Deputy City Manager - Finance and the Beaver Meadow Director of Operations recommending City Administration be authorized to enter into an agreement with SkitheBeave to store a trailer at the Beaver Meadow Golf course.

Attachments: [Report](#)
[Request](#)

18. Report from the Deputy City Manager - Finance, the Director of Recreation and Parks and the Beaver Meadow Director of Operations recommending releasing \$4,738.74 of excess snow groomer donations to SkitheBeave for the purchase of a ski trailer, skis, boots and poles.

Attachments: [Report](#)
[Request](#)

19. Report from the Deputy City Manager - Development recommending the acceptance of a donation of 54 copies of "Crosscurrents of Change: Concord in the 20th Century" from the Concord Historical Society.

Attachments: [Report](#)
[Donation Offer Email](#)

20. Report from the Deputy City Manager - Development recommending the City Manager be authorized to amend a 2018 License Agreement with Friends of the Concord Lake Sunapee Rail Trail.

Attachments: [Report](#)
[Bog Rd License and Log Yard Map](#)

21. Quarterly Current Use Change Tax Report from the Director of Real Estate Assessments.

Attachments: [Report](#)

22. Report from the General Services Director recommending the City Manager be authorized to apply for and accept grant funds from the New Hampshire Department of Environmental Services to establish a Source Development Fee for Water sold outside Concord city limits.

Attachments: [Report](#)

23. Report from the Heritage Commission regarding a request to evaluate references to the history of Concord in budget documents.

Attachments: [Report](#)

Consent Resolutions

24. Resolution repurposing the sum of \$92,470.73 from the Pump Station Improvements project (CIP #372) to the Water Production Plant upgrades project (CIP #88); together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

25. Resolution rescinding an appropriation of \$922.11 in the Fire Department GOFERR Grant project and de-authorizing the acceptance of \$922.11 in grant funds from the State of New Hampshire through the Governor's Office for Emergency Relief & Recovery (GOFERR) Locality Equipment Purchase Program; together with report from the Deputy Fire Chief.
Attachments: [Resolution](#)
[Report](#)
26. Resolution authorizing the City Manager to submit an application for a U.S. Environmental Protection Agency Brownfield Clean Up Grant for the abatement of hazardous building materials associated with the former Concord Stables building located at 111.5 Warren Street; together with a report from the Director of Special Projects & Strategic Initiatives.
Attachments: [Resolution](#)
[Report](#)
27. Resolution to direct the Tax Collector not to execute a tax deed on certain properties in accordance with RSA 80:76 II AND II-a; together with a report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
[2020 Deed Waiver List](#)

Appointments

28. City Manager's Proposed Reappointments to the Library Board of Trustees: Christopher Casco and Ali Sekou.
Attachments: [Report](#)
29. City Manager's Proposed Appointment to the Library Board of Trustees: Fatawu Issah.
Attachments: [Report](#)
[Resume](#)

End of Consent Agenda

Public Hearings

- 30A. Resolution appropriating the sum of \$820,000 in the Hall Street Wastewater Treatment Plant Renovations project (CIP #104) and authorizing the issuance of bonds and notes in the sum of \$820,000 for this purpose; together with a report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)

30B. Resolution appropriating the sum of \$750,000 for the Sewer Pump Station Improvements project (CIP #275) and authorizing the issuance of bonds and notes in the sum of \$750,000 for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

30C. Resolution appropriating the sum of \$235,000, to include \$140,000 to the Golf Fund, \$70,000 to the Arena Fund, and \$25,000 to the Water Fund for fiscal Year 2023, retroactive to June 30, 2023, to be funded from excess revenues in each of these funds; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

30D. Resolution appropriating the sum of \$42,716.12 for Police Department roadway safety and outreach initiatives and accepting the sum of \$42,716.12 in grant funds from the New Hampshire Highway Safety Agency for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

30E. Resolution rescinding the appropriation of \$1,900,000 and de-authorizing the issuance of bonds and notes in the sum of \$1,900,000 for the Sewer Main Rehabilitation and Construction project (CIP #91); and appropriating the sum of \$1,150,000 for the Sewer Main Rehabilitation and Construction project (CIP #91) and authorizing the issuance of bonds and notes in the sum of \$1,150,000 for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

30F. Resolution appropriating the sum of \$38,390 for conducting illegal drug related investigations and accepting the sum of \$38,390 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative grant for this purpose; together with a report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

30G. Resolution appropriating the sum of \$505,000 for Police Department retention payments and overtime and increasing the amount to raise in taxes in the amount of \$505,000 in the General fund; together with a report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

31. Resolution appropriating the sum of \$820,000 in the Hall Street Wastewater Treatment Plant Renovations project (CIP #104) and authorizing the issuance of bonds and notes in the sum of \$820,000 for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

32. Resolution appropriating the sum of \$750,000 for the Sewer Pump Station Improvements project (CIP #275) and authorizing the issuance of bonds and notes in the sum of \$750,000 for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

33. Resolution appropriating the sum of \$235,000, to include \$140,000 to the Golf Fund, \$70,000 to the Arena Fund, and \$25,000 to the Water Fund for fiscal Year 2023, retroactive to June 30, 2023, to be funded from excess revenues in each of these funds; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

34. Resolution appropriating the sum of \$42,716.12 for Police Department roadway safety and outreach initiatives and accepting the sum of \$42,716.12 in grant funds from the New Hampshire Highway Safety Agency for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

35. Resolution rescinding the appropriation of \$1,900,000 and de-authorizing the issuance of bonds and notes in the sum of \$1,900,000 for the Sewer Main Rehabilitation and Construction project (CIP #91); and appropriating the sum of \$1,150,000 for the Sewer Main Rehabilitation and Construction project (CIP #91) and authorizing the issuance of bonds and notes in the sum of \$1,150,000 for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

36. Resolution appropriating the sum of \$38,390 for conducting illegal drug related investigations and accepting the sum of \$38,390 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative grant for this purpose; together with a report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

37. Resolution appropriating the sum of \$505,000 for Police Department retention payments and overtime and increasing the amount to raise in taxes in the amount of \$505,000 in the General fund; together with a report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

Reports

38. Presentation by the Police Department specific to community wide efforts regarding homeless activities within the City of Concord.

New Business

Unfinished Business

39. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to remove certain school zone related parking restrictions on the west side of South Street (Conant Drive to Coolidge Avenue); together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[Keith Burbank South St Parking Request](#)

40. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule III; to remove the three-hour time limit on Washington Street (Concord) between North Main Street and Rollins Street); together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[5 Rollins St LLC Parking Request](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

Inf1 September 11, 2023 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 September 21, 2023 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf3 Communication from Comcast regarding changes to Xfinity TV Services.

Attachments: [Communication](#)

Inf4 Parks and Recreation Departments Winter Brochure.

Attachments: [Winter Brochure](#)