

**CITY OF CONCORD  
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
MINUTES OF AUGUST 8, 2018**

The Community Development Advisory Committee (CDAC) met on August 8, 2018, in the Second Floor Conference Room, City Hall, 41 Green Street.

Attendees: Chair Jeff Bart, Councilor Byron Champlin, Councilor Allan Herschlag, Councilor Jennifer Kretovic, Nadine Salley, and Janet Sprague

Absent: Councilor Mark Coen, Michael Gfroerer, and Councilor Linda Kenison

Staff: Donna Muir, Community Development Specialist

**1. Minutes of April 25, 2018 Meeting**

The Chair asked that the minutes of April 25, 2018, be reviewed and approved. Councilor Champlin moved to accept the minutes as written. Councilor Kretovic seconded the motion. Motion passed unanimously.

**2. Non-public session for the discussion of a request to the Revolving Loan Fund in accordance with RSA 91-A:3, II (c), (h), and (j)**

Councilor Kretovic made a motion, seconded by Councilor Champlin, to enter into a non-public session, per RSA 91-A:3, II, (c), (h), and (j). With a roll call vote, the motion passed unanimously at 12:07 p.m.

Councilor Kretovic made a motion, seconded by Ms. Sprague, to come out of non-public session at 12:30 p.m. With a roll call vote, the motion passed unanimously.

Councilor Herschlag made a motion, seconded by Ms. Sprague, to seal the minutes of the non-public session and the associated staff report, per RSA 91-A:5, IV. With a roll call vote, the motion passed unanimously.

Councilor Kretovic made a motion to approve the Revolving Loan Fund loan application for Robin Cutter (107 Fisherville Road, Unit # 41) in an amount up to \$18,000, at 2.5 percent interest, for a period of five years, with 50 percent of the total amount of the loan deferred without interest. Councilor Champlin seconded the motion. Motion passed unanimously.

**3. Revolving Loan Fund Status & Account Balance Reports**

Ms. Muir provided an overview of the status of the Revolving Loan Fund program.

**Councilor Champlin moved to adjourn the meeting. Councilor Herschlag seconded the motion. The meeting adjourned at 12:50 p.m.**

*Respectfully Submitted,*

*Donna Muir  
Community Development Specialist*