

**HERITAGE COMMISSION**  
**Meeting Minutes**  
**April 3, 2025**

The Heritage Commission held its regular monthly meeting in Council Chambers at 37 Green St, on Thursday, April 3, 2025.

Members: Carol Durgy Brooks, Michael Dunn, Chair Richard Jaques, Councilor Jennifer Kretovic, Vice-Chair Jim Spain, and Dr. Bryant Tolles, Jr.

Absent: Althea Barton

Staff: AnneMarie Skinner, City Planner  
Krista Tremblay, Administrative Technician III

1. Call to Order

The meeting was called to order by Chair Jaques at 4:30 p.m.

2. Minutes – Approve meeting minutes of March 6, 2025.

Councilor Kretovic moved, seconded by Vice-Chair Spain, to accept the minutes from March 6, 2025, with two corrections. All in favor. The motion passed unanimously.

Mike Dunn entered at 4:33 p.m.

3. New Business - None

4. Old/Continuing Business

a. Property Recognition

Chair Jaques asked if Councilor Kretovic was able to speak with Milligan.

Councilor Kretovic stated she did talk to him and he is not available for the first week in May.

b. Airport Terminal

Councilor Kretovic stated the project is dead for now.

c. Monuments and Granite Markers

Vice-Chair Spain had nothing to report on this agenda item.

d. CSX Tower

Vice-Chair Spain went to the property and took pictures to show to the Commission. The amount of trash is extreme. There are people living in the building, and they have burned all parts of the building that are wood for heat.

e. Old Penacook Library deed restriction discussion

There was nothing to report on this agenda item.

5. Demolition Review Committee update

Vice-Chair Spain stated there are no new properties.

Chair Jaques asked about the revised demolition review.

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Ms. Skinner stated it is on the April agenda for City Council to set the date for the public hearing at the May City Council meeting.

6. Heritage Sign Program Review Committee update

Member Durgy-Brooks presented an updated application for the Heritage Sign Program.

Ms. Skinner will place the updated application, as presented, on the City of Concord website.

7. Planning Board

There was nothing to report on this agenda item.

8. City Council

There was nothing to report on this agenda item

9. Other Business

Vice-Chair Spain stated he was contacted by the University of New Hampshire and they invited him to teach a class about Concord history for OLLI (Osher Lifelong Learning Institute). It will become a part of their annual program.

### Adjournment

Vice-Chair Spain moved, seconded by Member Durgy-Brooks, to adjourn the meeting at 5:28 p.m. All in favor. The motion passed unanimously.

Respectfully Submitted,

*Krista Tremblay*

Krista Tremblay

Administrative Technician III