

DRAFT MINUTES

Beaver Meadow Golf Advisory Committee Meeting
November 8, 2018

In Attendance: Chris Mulleavey (Chairman), Jim Marshall, Mark Coen, Linda Mattlage, Jennifer Kretovic, Bob Norton, Fran Hunt, Dick Holden, Roger Jobin, Brian LeBrun, Bernard “Sid” Chase, and Phil Davis.

Excused: Travis Martin, Justin Kimball, and David Croft.

The meeting was called to order by Chairman Chris Mulleavey.

- 1) **Public Input:** There was no public input.
- 2) **Approval of September 6, 2018 Meeting Minutes:** Jennifer Kretovic motioned, and Fran Hunt seconded, to approve the minutes. The minutes were unanimously approved.
- 3) **Course Update:**
 - The irrigation project went well. There have been many comments made about how cleanly the work was completed. Holes for the next phase of the project to be determined by staff and Jim White, the contracted Irrigation Engineer.
 - There has been little progress made on improvements to Hole 9. The tree crew is waiting for the course to close and the ground to harden in order to continue with tree removal. Fencing will not be installed until spring. Staff will look at the site and what funds are available in the spring.
 - In the next few weeks, HL Turner should have the concept and drawings for the Pro Shop windows, bathroom improvements, and pavilion ready for staff to review. Work is slated for the spring when impact on revenue can be minimized.
 - Simulator sign-ups are well ahead of last year.
 - 51 people have signed up for the 2019 golf season, of which 31 are new members; 26 outings have been booked; and advertising sales have begun, with three signs sold and more contacts being made.
- 4) **User Survey:** This was tabled until the December meeting. Draft questions to be redistributed.
- 5) **Golf Course Advisory Committee Member Terms:** Ordinance and member terms were discussed. Those members who are interested in renewing their terms should contact the City Clerk prior to the expiration date of their term.
- 6) **Golf Fund Update:** Brian LeBrun distributed the draft fiscal YTD and season financials. Greens fees and range revenue is down due to weather. This is consistent with other courses in New England surveyed. Golf cart rentals are up. Membership sales are up over last year due to the new way BMGC is booking fall sales. There is nothing remarkable on the expense side.

Mark Coen indicated that there is a report to City Council from the Fiscal Policy Advisory Committee for the November 13 meeting, recommending a change in fund status from Enterprise Fund to Special Revenue Fund, for Golf and some other funds. This change will

allow support for these funds to occur during the budget process, rather than after the budget passes and the fiscal year ends.

- 7) **Old Business:** Seven (7) members have agreed to meet after the course is re-rated to form a handicap committee. This committee has long been desired by membership and area golfers.
- 8) **Adjournment:** Bob Norton motioned, and Fran Hunt seconded, to adjourn the meeting. With a unanimous vote, the meeting was adjourned.
- 9) **Next Meeting:** Thursday, December 13th, at 8:00 AM, at BMGC Clubhouse.

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