



CITY OF CONCORD

New Hampshire's Main Street™
Human Resources Department

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Jennifer Johnston, Director of Human Resources and Labor Relations
DATE: June 24, 2022
SUBJECT: Amend Schedule D to Modify/Add the Positions Specified in the Attached Ordinance for FY2023

Recommendation

It is requested and recommended that the City Council accept this report and set a public hearing date in August for the proposed ordinance to add/modify the positions as indicated on the Position Classification Schedule D.

Background

Per the City Manager's Budget Transmittal Letter and the approved and adopted Fiscal Year Budget 2023, the Tree Supervisor position will need to be modified from a labor grade of 16 to 17 on our position classification index known as Schedule D.

In addition, the following positions will need to be added to our position classification index, Schedule D as noted in the Budget for Fiscal Year 2023:

- Payroll Coordinator as a labor grade 14 position.
- Police Dispatcher II as a labor grade 14 position.
- Equipment Maintenance Mechanic II as a labor grade 15 position.
- Assistant Highway-Utilities Superintendent as a labor grade 21 position.

Discussion

The positions have been classified as per the attached ordinance. Schedule D must be modified in order to properly amend the City's position classification system. In order to accomplish the aforementioned, the City Council would have to set a public hearing for August and then approve the positions as per the attached ordinance.

Respectfully Submitted,
Jennifer Johnston

cc: Thomas J. Aspell Jr., City Manager