



City of Concord

City Council

Meeting Agenda

Monday, March 12, 2018

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to be held at 6:00 p.m.

1. Call to Order.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
February 6, 2018 City Council Meeting Minutes.
Attachments: [Minutes](#)
February 12, 2018 City Council Meeting Minutes.
Attachments: [Minutes](#)
6. Community Events presentation by Concord Hospital. (Presentation to be given at a future meeting)
7. ConcordTV Presentation.
8. Agenda overview by the Mayor.

Consent Agenda Items

Items Tabled for April 9, 2018 Public Hearings

9. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)
Attachments: [Resolution](#)
[Report](#)
10. Resolution appropriating the sum of \$30,000 for improvements to the State Street Parking Garage, CIP #432, and authorizing the issuance of bonds and notes in the amount of up to \$30,000; together with report from the Director of Redevelopment, Special Projects and Downtown Services.

Attachments: [Resolution](#)
[Report](#)

11. Resolution authorizing and appropriating the sum of \$5,000 in the Parking Fund as a transfer to Capital and authorizing and appropriating said funds in the Parking Capital Fund to reprogram parking meters and kiosks in accordance with implementation of the Parking Strategic Plan (CIP #577); together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)

12. Resolution appropriating the sum of \$30,000 for signage and other improvements for the implementation of the Parking Strategic Plan (CIP #577) and authorizing the issuance of Bonds and Notes in the amount of up to \$30,000.

Attachments: [Resolution](#)

13. Resolution repurposing the sum of \$10,253.12 from the Handgun Replacement Project (CIP #555) to the Communications System Upgrade Project (CIP #368); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

14. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager-Finance.

Attachments: [Ordinance](#)
[Report](#)
[Ordinance & Non-Ordinance Fee Schedule](#)

15. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Article 28-5, Supplemental Standards and the Glossary; together with report from Assistant City Planner. (Public testimony submitted) (Revised ordinance submitted)

Attachments: [Ordinance](#)
[Report](#)
[Public Testimony](#)
[Revised Ordinance](#)

16. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses; Section 28-2-3, The Zoning Map; together with a report from the City Planner. (Supplemental information submitted)

Attachments: [Supplemental Report](#)
[Ordinance](#)
[Report](#)
[Plans](#)
[Request](#)
[Planning Board Report](#)
[Traffic Memo](#)
[CNHRPC Memo](#)
[Supplemental Request](#)
[Revised Concept Plan](#)
[Public Comment](#)

17. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 30, Administrative Code, Article 30-3, Boards and Commissions, Parking Committee; together with report from Mayor Bouley.

Attachments: [Ordinance](#)
[Report](#)

18. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 30, Administrative Code, Article 30-3, Boards and Commissions, Municipal Housing Commission; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

From the City Manager

19. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

20. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,569.66 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

21. Report from Deputy City Manager Finance recommending the 2019 Finance Committee budget review Schedule and Guidelines.

Attachments: [Report](#)
[FY 2019 Finance Committee Schedule Draft](#)
[FY 2019 Finance Committee Guidelines](#)

22. Report from the Deputy City Manager Finance, on behalf of the Golf Course

Advisory Committee, recommending 2018 Beaver Meadow Golf Course daily fee rates.

Attachments: [Report](#)

[Recommended Golf Daily Rates for 2018](#)

23. Report from the Deputy City Manager Finance regarding the Concord City Auditorium management and fee structure.

Attachments: [Report](#)

[MOU 2018 Friends report](#)

[Public Properties Audi Annual Overview](#)

[FY18 Audi MOU Financials](#)

24. Report from the Director of the Office of Management & Budget notifying City Council of the City's Government Finance Officers Association (GFOA) award for distinguished budget presentation.

Attachments: [Report](#)

[FY17 Budget Award Certificate](#)

25. Annual Economic Development Performance Report from the Deputy City Manager Development.

Attachments: [Report](#)

26. Report authorizing the City Manager to enter into a Municipal Work Zone Agreement with the New Hampshire Department of Transportation for the State's proposed resurfacing of U.S. Route 3 from Skyview Terrace in Pembroke to just south of the Airport Road intersection in Concord.

Attachments: [Report](#)

[Communication from NHDOT](#)

[NHDOT Municipal Work Zone Agreement-US Rte 3](#)

27. Annual Review of the Public Capital Facilities Impact Fee Ordinance by the City Planner.

Attachments: [Report](#)

28. Report from the General Services Director in response to a communication from Kelly Buchanan, 152 North Main Street.

Attachments: [Report](#)

29. Report from the Parks and Recreation Director regarding ongoing work at Rollins Park (CIP #56).

Attachments: [Report](#)

[Planting Plan](#)

30. Report from the Parks and Recreation Director regarding the Department's Summer

Camp Brochure.

Attachments: [Report](#)
[Camp Brochure](#)

Consent Resolutions

31. Resolution authorizing the City Manager to submit an application with the National Recreation and Parks Association (NRPA); together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

End of Consent Agenda

Public Hearings

- 32A. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)

Attachments: [Resolution](#)
[Report](#)

- 32B. Resolution authorizing and appropriating the sum of \$1,601,622 in Highway Reserve funds to be used for the Fiscal Year 2018 Roadway Surface Improvements project (CIP #78); together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)
[Map](#)
[CIP #78 Street Listing](#)
[Street Listing](#)

- 32C. Resolution appropriating the sum of \$20,000 for the renovation of the Concord Municipal Airport terminal lobby and pilot lounge (CIP #75), including an authorization for the issuance of bonds and notes in the amount \$20,000; together with report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

- 32D. Resolution appropriating the sum of \$7,000 for sponsorship of the New Hampshire Travel Council's Governor's Conference on Tourism to be funded entirely with Economic Development Reserve Funds; together with report from the Economic Development Director.

Attachments: [Resolution](#)
[Report](#)

- 32E. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-11, Police False Alarm Charge; together with report from the Police Department.

Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

33. Resolution authorizing and appropriating the sum of \$1,601,622 in Highway Reserve funds to be used for the Fiscal Year 2018 Roadway Surface Improvements project (CIP #78); together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)
[Map](#)
[CIP #78 Street Listing](#)
[Street Listing](#)

34. Resolution appropriating the sum of \$20,000 for the renovation of the Concord Municipal Airport terminal lobby and pilot lounge (CIP #75), including an authorization for the issuance of bonds and notes in the amount \$20,000; together with report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

35. Resolution appropriating the sum of \$7,000 for sponsorship of the New Hampshire Travel Council's Governor's Conference on Tourism to be funded entirely with Economic Development Reserve Funds; together with report from the Economic Development Director.

Attachments: [Resolution](#)
[Report](#)

36. Ordinance amending the Code of Ordinances; Title I, General Code; Chapter 15, Licensing and Regulation of Businesses, Trades and Occupations, Article 15-11, Police False Alarm Charge; together with report from the Police Department.

Attachments: [Ordinance](#)
[Report](#)

Reports

37. Presentation regarding the Penacook Library by the Library Director

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

- Inf1. June 1, 2017 Tax Exemption Policy Committee Approved Meeting Minutes.
Attachments: [Minutes](#)
- Inf2. November 2, 2017 Heritage Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf3. November 8, 2017 Conservation Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf4. November 8, 2017 Trails Subcommittee Meeting Minutes.
Attachments: [Minutes](#)
- Inf5. November 15, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf6. November 28, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf7. December 13, 2017 Conservation Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf8. December 13, 2017 Trails Subcommittee Meeting Minutes.
Attachments: [Minutes](#)
- Inf9. December 20, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf10. January 16, 2018 Committee for Concord's Plan to End Homelessness Meeting Minutes.
Attachments: [Minutes](#)
- Inf11. January 24, 2018 Community Development Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf12. February 1, 2018 Everett Arena Advisory Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf13. February 5, 2018 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf14. February 8, 2018 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf15. February 20, 2018 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)

Inf16. Sample Letter to Delinquent Taxpayers.

Attachments: [Sample Letter](#)