

- 1 g) Citizen Request: Concord High School Parking Discussion with incoming CHS Principal Jim
2 Corkum (*at request of Tony Schinella following up on 2025 requests*)
3

4 Mr. Schinella and Mr. Corkum discussed the challenges of parking in the area surrounding
5 Concord High School (CHS). Mr. Schinella in particular encouraged the committee to look at
6 expanding parking opportunities in the area around the school, and asked that the committee
7 reconsider 2 of his previous requests (20-minute parking on Warren Street and the
8 enforcement hours for those spaces) and further study broader changes to parking in the areas
9 surrounding CHS. Mr. Corkum added that most meetings that take place at the school are
10 longer than 20 minutes and parking for any meeting by parents is challenging.
11

12 Mr. Thompson referred the committee to his 2023 memo and summary of the existing parking
13 restrictions related to CHS, and reminded the committee that the policy direction for years
14 relative to CHS was to minimize the impact of student parking on the surrounding
15 neighborhoods, and that expanding parking in these areas would be a significant policy shift.
16

17 The committee discussed the challenges of parking in the area, determined that discussion of
18 the CHS area would be a recurring agenda item, and determined that the initial 2 requests
19 should be move on to the City Council.
20

21 On a motion made by Councilor Kalob and seconded by Councilor Sekou, the Committee
22 unanimously directed staff to prepare an ordinance to increase the maximum parking time on
23 spaces on the north side of Warren Street between Westbourne Road and the entrance to CHS
24 from 20 minutes to 1 hour.
25

26 On a motion made by Councilor Kurtz and seconded by Councilor Kalob, the Committee
27 unanimously directed staff to prepare an ordinance to reduce the enforcement hours for the
28 spaces on the north side of Warren Street between Westbourne Road and the entrance to CHS
29 from 7 a.m. to midnight to 7 a.m. to 3 p.m.
30

- 31 f) City Council Re-Referral: Ordinance amending the Code of Ordinances; Title II, Traffic Code;
32 Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to
33 modify no parking restrictions on Church Street between Bradley and Rumford Streets
34 (***Referred back to the Parking Committee at the May 11, 2026 City Council meeting***)
35

36 Mr. Thompson summarized the City Council's decision to re-refer the ordinance back to the
37 Parking Committee.
38

39 Ms. Whitmer, Ms. Ferrara, and Mr. Donovan presented their thoughts to the committee. They
40 expressed thanks to Councilor Davie for organizing a meeting of those residents in the area.
41 The Committee and residents discussed the issues associated with parking along the stretch of
42 Church Street, and reached consensus on a compromise position of a seasonal restriction on the
43 north side of the street located between Jackson and Lyndon Streets.
44

45 On a motion made by Councilor Kurtz and seconded by Councilor Kalob, the Committee
46 unanimously directed staff to prepare a modification to the tabled ordinance to enact a winter
47 season (January 1 through March 1) parking restriction on the north side of Church Street
48 between Jackson and Lyndon Streets.
49

- 50 b) City Council Referral/Citizen Request: Columbus Avenue Parking Sign (*referred by City Council*
51 *on 4/13/26*) and request from Columbus Avenue Residents to remove parking restrictions on
52 the east side of roadway (*Serena & Paul Varley, Pete & Molly Brandt, Sarah & DJ Burdette, and*
53 *Charlie Russell*) ***Continued from 4/27/26***
54

24. Resolution authorizing the transfer of \$20,000 from the Event Arts Grant Program to the Grants and Donations Fund to support the efforts of the City Council Ad-hoc Semiquincentennial and Tri-Centennial Committee for the July 4th Concord 250/300 Celebration; together with a report from the Deputy City Manager - Finance. (Pulled from consent by Councilor Brown and Councilor Kalob.)

Action: Item was pulled from the consent agenda for discussion.

25. Resolution repurposing the sum of \$25,457.44, from various subprojects within the Library Buildings Capital Maintenance project (CIP #551) to include \$6,266.44, from the Fiscal Year 2024 Interior Upgrades subproject and \$19,191, from the Fiscal Year 2025 Chair Lift subproject to fund the assessment and design of an HVAC upgrade at the Concord Public Library; together with report from the General Services Director.

Action: Consent resolution approved.

Appointments

26. City Manager's proposed appointment to the Board of Trustees of Trust Funds: Travis Craig.

Action: Appointment approved.

27. Mayor Champlin's proposed appointments to the Board of Ethics: Marcia H. Moran, James D. Rosenberg, Stephen J. Shurtleff and Adam Pignatelli. (Pulled from consent by Councilor Brown.)

Action: Item was pulled from the consent agenda for discussion.

End of Consent Agenda

Public Hearings

- 28A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to modify no parking restrictions on Church Street between Bradley and Rumford Streets; together with a report from the Assistant Director of Community Development. (Referred back to the Parking Committee at the May 11, 2026 City Council meeting.)

Action: City Manager Aspell noted that this item was discussed by the parking committee at the request of Ms. Hannah Whitmer, on February 23rd. Ms. Witmer requested that the City add “No Parking This Side Signs” on the portion of Church

Street from at least Jackson Street to Lyndon Street, like has been done on the lower part of Church Street.

He noted that staff reviewed the request with the Parking Committee on February 23, 2026, and the committee voted to direct staff to complete the attached ordinance which would amend the current restriction of no parking on the north side of the road from Bradley Street to Jackson Street; extending the no parking zone on the north side of the road to extend past Jackson Street all the way to Rumford Street. Additionally, he noted the Parking Committee opted not to include a seasonal parking restriction as this section of Church Street is one of the only areas in the vicinity that allows off-street parking during winter months.

Mayor Champlin opened the public hearing.

Crissie Ferrara, resident of Church Street, testified that she was against the amendment because she owns and resides in a four-family residence, and the parking restriction would create very limited parking for her and her residents. She suggested the City consider converting the street a one-way street, especially given its a narrow street with a rather steep grade.

Councilor Davie read a statement from resident Alex Doyle. "My biggest issue with eliminating parking on the north side of Church Street, is taking parking away from tenants in several multifamily homes who rely on street parking."

There being no further testimony, Mayor Champlin declared the public hearing closed.

- 28B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule 1; together with non-ordinance fees and a report from the Deputy City Manager-Finance.

Action: City Manager Aspell explained annually each City department revises and recommends fee increases or decreases based on inflation, market conditions, or budget changes. While non-ordinance fees do not require a public hearing, the City includes them within this process so people can get all the information. Both ordinance and non-ordinance fee based increase recommendations are for items that propose increases due to market conditions or other factors. All other items that are at market rate or not in need of an increase will remain at current levels or be decreased. The critical aspect of the process is to maintain reasonable fees and

foundations. He stated that the organization has directly contributed more than \$443,000 toward MRGT-related projects, including Terrill Park and the Sunflower section, while also funding land appraisals and surveys, bridge inspections, invasive plant removal, and public information kiosks. Mr. Lemieux also announced his commitment to raise at least \$105,000 for the project. He commended City Manager Aspell for his foresight in securing grant funding in 2021.

Roy Schweiker, resident, testified sharing his concerns, suggesting the project to improve a longer section of packed dirt surface, similar to the northern section of the trail, instead of paving a shorter section which would cost more.

Nicole Fox, resident, testified showing her appreciation for the Council's support for the MRGT. She noted it is a rare opportunity to create an alternative transportation route for non-motorized traffic.

There being no further testimony, Mayor Champlin declared the public hearing closed.

Public Hearing Action

29. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Schedule I, to modify no parking restrictions on Church Street between Bradley and Rumford Streets; together with a report from the Assistant Director of Community Development. (Referred back to the Parking Committee at the May 11, 2026 City Council meeting.)

Action: Councilor Todd moved approval. The motion was duly seconded by Councilor Schultz.

Councilor Todd, Chairman of the Parking Committee, indicated that the Committee typically prefers to hear from residents on issues prior to Council review. Councilor Kretovic duly noted his concerns.

After brief discussion, Councilor Kretovic moved to amend the motion to send the item back to the Parking Committee. The motion was duly seconded by Councilor Foote. Councilor Todd withdrew his original motion.

The motion passed with no dissenting votes.

CITY OF CONCORD

In the year of our Lord two thousand and twenty-six

AN ORDINANCE amending the CODE OF ORDINANCES; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule I

The City of Concord ordains as follows:

SECTION I: Amend the CODE OF ORDINANCES; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, by amending Schedule I, as follows:

SCHEDULE I

Parking Prohibited at All Times (see Section 18-1-6(a)):

Street	Side Restricted	From	To
Church St.	North	Bradley St.	[Jackson] <i>Rumford St.</i>

SECTION II: This ordinance shall take effect upon installation of signage.

Explanation: Matter added to the current ordinance appears in ***bold italics***.

Matter removed from the current ordinance appears in [brackets and ~~struck through~~].



CITY OF CONCORD

New Hampshire's Main Street™
Community Development Department

REPORT TO MAYOR AND CITY COUNCIL

From: Timothy J. Thompson, AICP, Assistant Director of Community Development
Date: April 13, 2026
Subject: Parking Ordinance Amendments (No Parking Restrictions, Church Street between Jackson and Rumford Streets)

Recommendation:

Set the attached ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, for public hearing on May 11, 2026.

Background:

This item was discussed by the Parking Committee, at the request of Ms. Hannah Witmer on February 23, 2026. Ms. Witmer requested that the City add "No Parking This Side Signs" on the portion of Church Street from at least Jackson Street to Lyndon Street like has been done on the lower part of Church Street.



Church Street currently has parking restricted on one side from North State to Bradley and from Bradley to Jackson Street. Additionally, following the Narrow Streets study, the section from Bradley to Jackson also prohibits parking on both sides from January through March.

The Narrow Streets recommendations did not include any other portions of Church Street to be further restricted, though the entire length was considered challenging during winter months. Staff speculates that the grade change from Bradley to Jackson was the primary factor in the winter parking restriction that exists today.

Discussion:

Staff reviewed request with the Parking Committee on February 23, 2026 (see attached Committee Staff Report and draft meeting minutes), and the committee voted to direct Staff to complete the attached ordinance which would amend the current restriction of no parking on the north side of the road from Bradley Street to Jackson Street; extending the no parking zone on the north side of the road to extend past Jackson Street all the way to Rumford Street. The map on the previous page indicates the current restriction area in red, and the proposed new restricted area in yellow.

The Parking Committee opted not to include a seasonal parking restriction, as this section of Church Street is one of the only areas in the vicinity that allows on-street parking during winter months.



CITY OF CONCORD

New Hampshire's Main Street™
Community Development Department

MEMORANDUM

Date: February 23, 2026
To: Brent Todd, Chair, & Members, Parking Committee
From: Timothy J. Thompson, AICP, Assistant Director of Community Development
Subject: **Citizen Request: Adding Parking Restrictions – Church Street (Jackson to Lyndon)**

Recommendation

Review the request from Ms. Witmer and determine if any specific action is necessary.



Background

Ms. Witmer contacted staff in December, requesting that the City add “No Parking This Side Signs” on the portion of Church Street from at least Jackson Street to Lyndon Street like has been done on the lower part of Church Street. See Ms. Witmer’s attached request for details and photos.

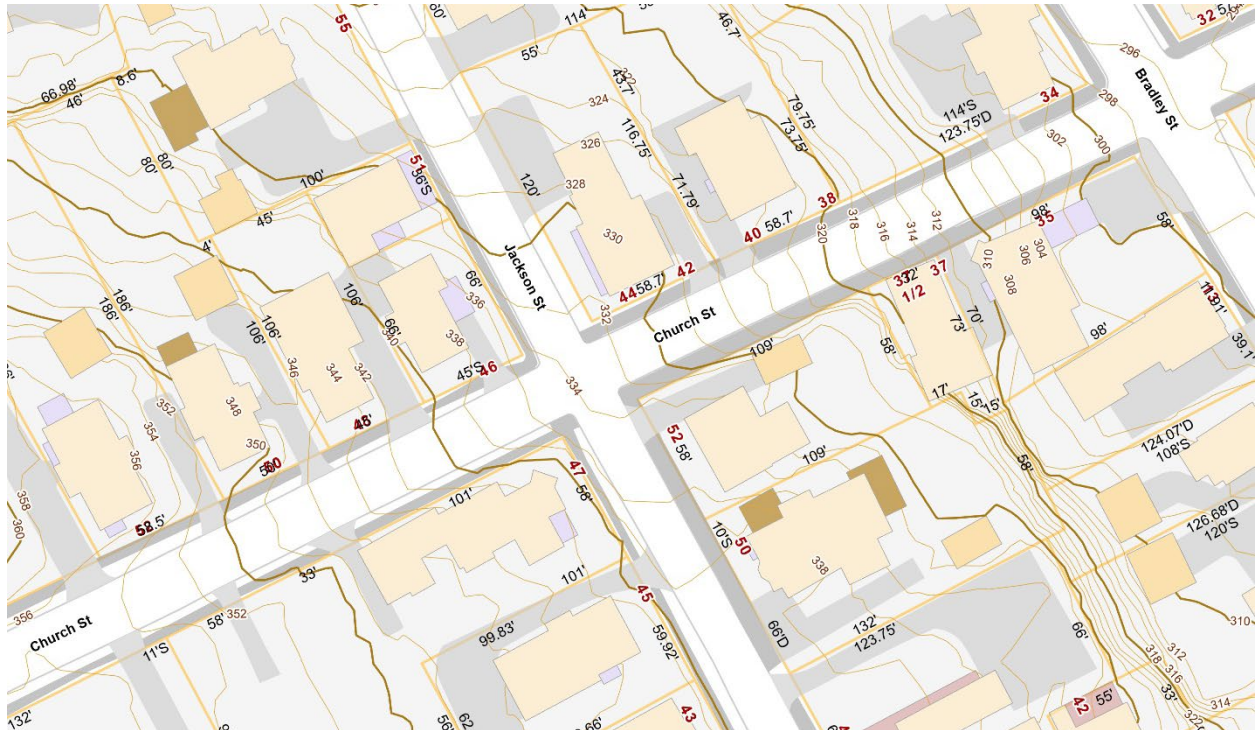
Church Street currently has parking restricted on one side from North State to Bradley and from Bradley to Jackson Street. Additionally, following the Narrow Streets study, the section from Bradley to Jackson also prohibits parking on both sides from January through March.

The Narrow Streets recommendations did not include any other portions of Church Street to be further restricted, though the entire length was considered challenging during winter months. Staff

speculates that the grade change from Bradley to Jackson was the primary factor in the winter parking restriction.

Discussion

Other than the grade change between Bradley and Jackson (see GIS map with contours below, showing the 32-foot elevation difference between intersections), there is not much distinguishing the roadway characteristics of Church Street in the area Ms. Witmer is concerned about. As noted in her request, many of the surrounding streets in the neighborhood already have seasonal parking restrictions during the winter months.



In reviewing the information presented, visiting the area, and looking at establishing consistency in the application of restrictions, staff is comfortable with recommending ordinance changes, should the Committee be comfortable moving forward with them. Staff also suggests that the proposed ordinance changes apply for the remaining length of Church Street (west from Jackson to Rumford). Staff recommends the following ordinance amendments:

- Amend 18-1-6 of the Parking Ordinance - Parking Prohibited at All Times in Designated Places, Schedule I by amending the current restriction of no parking on the north side of the road from Bradley to Jackson to no parking on the north side of the road from Bradley to Rumford.
- Amend 18-1-7.1 of the Parking Ordinance - Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX by amending the current January – March restriction of no parking on the south side of the road from Bradley to Jackson to January – March restriction of no parking on the south side of the road from Bradley to Rumford.



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department

PARKING COMMITTEE
DRAFT Meeting Minutes
February 23, 2026 @ 5:00PM
City Council Chambers
37 Green Street, Concord, NH 03301

Committee Members in Attendance:

Brent Todd, City Councilor, Parking Committee Chair
Mark Davie, City Councilor
Aislinn Kalob, City Councilor
Judith Kurtz, City Councilor
Ali Sekou, City Councilor

Absent:

None

Staff:

Tim Thompson, AICP, Assistant Director of Community Development
David Florence, Parking Supervisor

Public:

Hannah Witmer, Church Street Resident

Chair Todd called the meeting to order at 5:00 p.m.

1. **Welcome by Chair Todd:** Chair Todd welcomed those in attendance.
2. **Adoption of October 27, 2025 Minutes:** A motion was made by Chair Todd and duly seconded by Councilor Sekou to adopt the minutes. The motion passed unanimously.

3. **Parking Committee New Member Orientation**

Mr. Thompson gave an overview presentation of the roles and responsibilities of the Parking Committee, the City staff involved with the parking system, the City's parking facilities and operations, an overview of the Parking Fund, and upcoming capital projects. *(see attached)*

4. **Citizen Requests and City Council Referrals**

- a) Citizen Request: Create additional "No Parking This Side of Street" on south side of Church Street between Lyndon & Jackson Streets (requested by Hannah Witmer)

Mr. Thompson summarized the request from Hannah Witmer, which requests that the City add "No Parking This Side Signs" on the portion of Church Street from Jackson Street to Lyndon Street. Church Street currently has parking restricted on one side from North State to Bradley and from Bradley to Jackson Street. Additionally, following the Narrow Streets study, the

1 section from Bradley to Jackson also prohibits parking on both sides from January through
2 March. The Narrow Streets recommendations did not include any other portions of Church
3 Street to be further restricted, though the entire length was considered challenging during
4 winter months. Staff speculates that the grade change from Bradley to Jackson was the primary
5 factor in the winter parking restriction.

6
7 Mr. Thompson stated that if the committee was interested in an ordinance change, the staff
8 memo contains potential options.

9
10 Ms. Witmer expressed her thanks to the committee for looking into the issue, and asked that
11 any changes not include a winter season restriction, as this section of Church Street is one of the
12 only places in the area that anyone can park during the winter due to restrictions on other
13 streets in the neighborhood. She stated that restricting one side would be her preferred choice.

14
15 Councilor Kurtz made a motion to recommend the City Council amend the Parking Ordinance;
16 18-1-6 of the Parking Ordinance - Parking Prohibited at All Times in Designated Places,
17 Schedule I by amending the current restriction of no parking on the north side of the road from
18 Bradley to Jackson to no parking on the north side of the road from Bradley to Rumford.
19 Councilor Sekou seconded the motion. The motion passed by unanimous voice vote.

20
21 b) Council Referral: 3 Hour Parking Restriction – Washington Street (referred by City Council on
22 February 9, 2026)

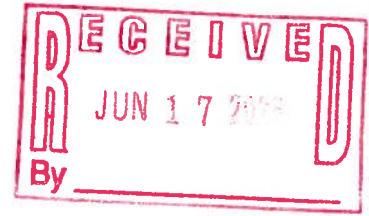
23
24 Mr. Thompson summarized this was a City Council referral, originated from Merrimack Street
25 resident Dick Lemieux, via Councilor Davie, regarding a request to rescind the 3-Hour time limit
26 and remove the parking signage along the south side of Merrimack Street in the hopes of
27 facilitating sidewalk plowing.

28
29 Mr. Thompson stated that the time-zone restriction on Washington Street is consistent with the
30 area (where parking is non-metered), as it is adjacent to the central downtown urban core of
31 the City. Generally, on-street parking between Main Street and State Street is a 3-Hour time
32 limit for both metered and non-metered parking. Additionally, the former First Church located
33 on North Main St and Washington Streets was recently converted to 30 residential apartments.
34 The time zone restriction here is important in managing on-street parking such that it is not
35 always occupied by long-term residential parking. Changing the time-zone restriction would
36 not be consistent with current parking strategy in this area of the City, and staff does not
37 recommend it.

38
39 With regard to enforcement of time limits, it should be noted that the Parking Division staff
40 does their best to handle enforcement of over 3,000 public parking spaces both metered and
41 non-metered in the City. There are 2 current vacancies in the Parking Enforcement and
42 Equipment Technician staff, which means that staff resources are in a challenging position to
43 handle violations across the parking system. This is not a reason, in staff's opinion, to eliminate
44 time-restriction on any particular street.

45
46 In addition to the Parking Committee, this item was referred to the General Services
47 Department (GSD) as well. The decision on how sidewalk plowing occurs is an operational
48 decision for GSD to make. In the interest of attempting to improve the plowing viability,
49 Community Development recommends that the time limit and other parking signage along this
50 stretch of Washington Street be moved from the back of the curb to the backside of the
51 sidewalk, which could assist in plowing operations. The ultimate decision on the plowing
52 operations would still be in the purview of GSD, and there is no guarantee that moving the signs
53 would change their plowing priorities or operations.
54

MEMORANDUM



TO: City of Concord Parking Committee

FROM: Michael and Lisa Donovan
52 Church Street, Concord

DATE: June 17, 2026

RE: Extending Parking Prohibition on Church Street

Dear Committee Members:

We have owned and lived at 52 Church Street for 38 years during which we have observed the evolution of parking challenges for our immediate Church Street neighborhood.

Summary Request.

We support the staff and committee's prior recommendation to extend the parking prohibition on the north side of Church Street (our side), except we respectfully suggest that the additional restriction need go no further than the Lyndon Street intersection.

Discussion.

The subject block long section of Church Street has 5 houses on the north side, 3 of which are single family houses and 2 of which are multi-family houses. The 2 multi-family houses (according to tax cards) have a total of 7 apartments. The south side of this section of Church Street has 2 single family houses on the corners of Jackson Street and Lyndon Street respectively, with a long section of open space between the 2 houses.

There is definitely a problem with two sided parking along this one block stretch of Church Street when two vehicles are parked opposite each other. The street cartway is narrowed to the point where large vehicles, such as fire trucks and snow plows, sometimes cannot get through.

The frequency of the problem has fluctuated over the years depending on the number of persons (and resulting motor vehicles) who occupy the 7 apartments. Recently, the problem has intensified due to increased occupancy of apartments; increased presence of larger vehicles (i.e.. pick-up trucks); and parking restrictions on Jackson Street which cause residents of apartments on Jackson Street to park on Church Street.

While the frequency of the problem has fluctuated over the years, we believe it will only exacerbate in future years due to high rents causing people to double up to rent-share apartments and the increased popularity of pick-up trucks. Thus, we believe that it is time to extend the prohibition of parking along the north side of Church Street.

Prohibiting parking on the north side of the street is preferable to restricting the parking on the south side of the street for two reasons:

1. Fewer Parking Spaces Lost. There are four driveways and a fire hydrant on the north side of Church Street between Jackson Street and Lyndon Street. Thus, only 8 cars maximum may be squeezed into curbside parking on the north side.¹ However, there are only 3 driveways on the south side, so 11 cars maximum may be squeezed curbside onto the south side. This is important because the multi-family houses depend on the availability of on-street parking, and rental housing is needed as affordable housing.
2. Fewer Curbside Obstacles to Automated Trash Collection. When the city moves to automated trash pick-up there will be 10 dwelling units on the north side of Church Street which would have curbside collection blocked by parked cars, but there is only one dwelling unit on the south side which places its trash at the Church Street curb.²

Lastly, we ask that if the City moves forward with extending the parking prohibition on the north side of Church Street, that the signs be placed in front of the multi-family houses causing the problem (i.e. 48 and 54 Church Street) -- not in front of our home at 52 Church Street where we have invested in three attractive ornamental street trees.

Thank you for considering our requests on this matter.

Sincerely,



Michael Donovan
Lisa Donovan

¹ Assuming everyone obeys the restriction against parking within 5 feet of a driveway, which is another problem!

² The house at the corner of Church Street and Lyndon Street puts its trash at the Lyndon Street curb.