



City of Concord

City Council

Meeting Agenda

Monday, June 12, 2017

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II to discuss the City Manager's Annual Evaluation to be held at 6:00 p.m.

Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to take place following the City Council Meeting.

1. Call to Order.
2. Invocation by Pastor Ben Lamphere, Trinity Baptist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

May 8, 2017 City Council Meeting Minutes.

Attachments: [Minutes](#)

May 22, 2017 Finance Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Report from the Joint Task Force on Childhood Hunger.
Attachments: [Report](#)
7. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Legal Department

8. Application from Jason Hill, 6 Wilfred Avenue, Concord for restoration of involuntarily merged lots.
Attachments: [Lot Merger Request](#)

Referrals to Community Development

9. Communication from Philip Hastings, Cleveland, Waters and Bass, P.A., on behalf

of their client JDH Realty Holdings, LLC. requesting City Council release and discharge from all public servitude certain portions of Locke Road in Concord.

Attachments: [Request](#)

10. Zoning Protest Petition pursuant to RSA 675:5 submitted by and on behalf of property owners within and abutting the area affected by the proposed Pleasant Street zoning change as outlined in a communication previously submitted by Richard Uchida on behalf of GJC Associates.

Attachments: [Petition](#)

11. Communication from Gallagher, Callahan & Gartrell, P.C., on behalf of their client, Merrimack County, requesting the discontinuance of a portion of the North Main Street right-of-way.

Attachments: [Request](#)

Referral to the Transportation Policy Advisory Committee

12. Communication requesting consideration be given to the installation of an additional crosswalk on Storrs Street in the vicinity of the Dixon Avenue parking lot.

Attachments: [Communication](#)

Item Tabled for June 26, 2017 Public Hearing

13. Resolution adopting the Solar Energy Systems Exemption for the City of Concord pursuant to the provisions of RSA 72:62: together with report from the Director of Real Estate Assessments.

Attachments: [Resolution](#)

[Report](#)

[Minutes](#)

Item Tabled for July 10, 2017 Public Hearings

14. Ordinance Amending the Code of Ordinances, Title IV, Zoning Code, Chapter 29.3, Issuance of Building Permits on Certain Lots on Unaccepted Streets; together with report from the Assistant City Planner.

Attachments: [Ordinance](#)

[Report](#)

From the City Manager

15. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,994.50 as provided for under the

pre-authorization granted by City Council.

Attachments: [Report](#)

17. Report from the Deputy City Manager - Development recommending Council authorize the acceptance of a monetary gift for the purchase of 100 flags to be displayed on Main Street.

Attachments: [Report](#)

18. Fiscal Year 2016 Comprehensive Annual Financial Report Award notification from the Deputy City Manager-Finance and the Assistant Finance Director. (Pulled from consent by Councilor Nyhan)

Attachments: [Report](#)

[Award Certificate](#)

19. Report from the City Solicitor in response to a City Council referral regarding the application from Anthony and Pauline Minichiello for restoration of involuntarily merged lots pursuant to RSA 674:39 aa.

Attachments: [Report](#)

20. Request by Intown Concord for the Serving and Consumption of Alcoholic Beverages on City Property during Concord Market Days.

Attachments: [Report](#)

[Intown Concord Application](#)

Consent Resolutions

21. Resolution in honor of the services of retired Firefighter Cory Clark. (For presentation in July)

Attachments: [Resolution](#)

22. Resolution authorizing the City Manager to submit a grant application to the NH Department of Safety - Law Enforcement Opioid Reduction Initiative, for funding designated to assist the Department in conducting illegal drug related investigations; together with report from the Police Department;

Attachments: [Resolution](#)

[Report](#)

23. Resolution authorizing the City Manger to submit an application to the United States Department of Justice, Bulletproof Vest Partnership Grant Program, to receive funding for the purchase of ballistic vests; together with report from the Police Department.

Attachments: [Report](#)

[Resolution](#)

Consent Communications

24. Street closure request from Runner's Alley for the Capital City Classic 10K Road Race to be held Saturday, June 24, 2017.
Attachments: [Request](#)
25. Street closure request from Sparta Synergy for the 37th Anniversary Concord Criterium Bike Race to take place Saturday, August 5, 2017.
Attachments: [Request](#)
26. Street closure request from Millennium Running for the 4th Annual New England Half Marathon to be held on Sunday, October 1, 2017.
Attachments: [Request](#)

Appointments

27. City Managers proposed appointments to the Zoning Board of Adjustment. Stephen Norton and Andrew Winters
Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 28A. Resolution accepting and appropriating \$45,505 in unmatched grant funding from the Department of Safety, State Homeland Security Grant Program, for Funding of Security Surveillance and Building Access Equipment; together with report from the Deputy Fire Chief.
Attachments: [Resolution](#)
[Report](#)
[Grant Award Letter](#)
- 28B. Resolution accepting and appropriating the sum of \$28,420 from the sale of property and transferring the sum of \$28,420 to Reserve Funds; together with a report from the Deputy City Manager-Development.
Attachments: [Resolution](#)
[Report](#)
- 28C. Resolution accepting and appropriating the sum of \$12,500 from the Trustees of the Protestant Episcopal Church of New Hampshire; together with report from the City Manager.
Attachments: [Resolution](#)
[Report](#)
- 28D. Resolution relative to the public highway discontinuance of a portion of Pitman Street in Concord, NH; together with report from the City Planner.

Attachments: [Resolution](#)
[Report](#)
[Referral](#)

- 28E. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan; Article 35-2, Compensation Plan, Schedule D, Class Specification Index, addition and modification to positions at the Wastewater Treatment Plant Division; together with report from the Director of Human Resources and Labor Relations and the General Services Director.

Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

29. Resolution accepting and appropriating \$45,505 in unmatched grant funding from the Department of Safety, State Homeland Security Grant Program, for Funding of Security Surveillance and Building Access Equipment; together with report from the Deputy Fire Chief.

Attachments: [Resolution](#)
[Report](#)
[Grant Award Letter](#)

30. Resolution accepting and appropriating the sum of \$28,420 from the sale of property and transferring the sum of \$28,420 to Reserve Funds; together with a report from the Deputy City Manager-Development.

Attachments: [Resolution](#)
[Report](#)

31. Resolution accepting and appropriating the sum of \$12,500 from the Trustees of the Protestant Episcopal Church of New Hampshire; together with report from the City Manager.

Attachments: [Resolution](#)
[Report](#)

32. Resolution relative to the public highway discontinuance of a portion of Pitman Street in Concord, NH; together with report from the City Planner.

Attachments: [Resolution](#)
[Report](#)
[Referral](#)

33. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan; Article 35-2, Compensation Plan, Schedule D, Class Specification Index, addition and modification to positions at the

Wastewater Treatment Plant Division; together with report from the Director of Human Resources and Labor Relations and the General Services Director.

Attachments: [Ordinance](#)
[Report](#)

Reports

New Business

Unfinished Business

34. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

35. Resolution authorizing the City Manager to enter into a license agreement with Associated Enterprises, Inc. to install a balcony and related improvements within the North Main Street rights-of-way; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Action on this item tabled at the May 8, 2017 Council meeting)

Attachments: [Resolution](#)
[Report](#)
[Planning Board Approved Rendering & Plans](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

** Item 18 was pulled from the consent agenda for discussion*

Adjournment

Information

- Inf1. March 16, 2017 Recreation Parks Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2. March 21, 2017 Traffic Operations Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf3. March 23, 2017 Transportation Policy Advisory Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf4. March 29, 2017 Committee for Concord's Plan to End Homelessness Meeting Minutes.
Attachments: [Minutes](#)
- Inf5. April 6, 2017 Heritage Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf6. April 19, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf7. April 22, 2017 Conservation Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf8. April 27, 2017 Transportation Policy Advisory Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf9. May 1, 2017 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf10. May 9, 2017 Architectural Design Review Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf11. May 15, 2017 Finance Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf12. May 16, 2017 Traffic Operations Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf13. May 27, 2017 Finance Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf14. May 30, 2017 Ad-Hoc Events Committee Draft Meeting Minutes.
Attachments: [Minutes](#)