

HERITAGE COMMISSION
Meeting Minutes - DRAFT
June 7, 2018

The Heritage Commission held its regular monthly meeting at City Hall, 41 Green Street, Concord, New Hampshire, on Thursday, June 7, 2018 at 4:30 p.m.

1. Call to Order and Seating of Alternates

Chairman Jaques called the meeting to order at 4:35 p.m.

Present at the meeting were Chair Richard Jaques, Vice-Chair Jim Spain, Councilor Allan Herschlag, Members Carol Durgy Brooks, and Bob Johnson. Staff present included City Planner Heather Shank.

2. Approval of Minutes

Ms. Durgy Brooks moved to approve the May 3, 2018 minutes. Mr. Herschlag seconded the motion. The motion passed unanimously.

3. New Business

a. Kimball Jenkins Estate – LCHiP Grant – Althea Barton

Ms. Barton is the Director of Outreach and Development for Kimball Jenkins. She is in attendance to ask the Commission for their support for a grant application to make repairs to the mansion roof and some of the wood work. The grant is for \$200,000, and requires a \$200,000 match from Kimball Jenkins. Ms. Barton shared some images of past work that had been completed.

Mr. Spain made a motion to support the grant proposal, and provide a letter to Ms. Barton to use for the LCHIP grant application. Mr. Johnson seconded. The motion passed unanimously. Ms. Durgy Brooks dictated a letter to staff.

4. Demolition Review

a. Committee Report

Mr. Johnson reported that there was one application for demolition of a 2-stall garage at 173 Pembroke Road. He shared photos of the garage with the other Committee members. They agreed that the structure had no historical significance or interest. Mr. Johnson reported the decision to the Code office.

5. Follow up Items

a. Sewall's Falls MOU – No update at this time.

b. Credentials - Cards were issued to members of the Demolition Review Committee present who had active terms and term expiration dates. The rest of the cards will be distributed when members are in attendance and terms have been reappointed as needed.

c. Demolition Delay Ordinance review - Continued to next meeting due to limited attendance at this meeting.

6. Review of Correspondence – None

7. Old Business

a. Historic Photo Repository

Mr. Woodfin and Mr. Herschlag will discuss and report at the July meeting.

b. Website

Ms. Shank will update at the next meeting.

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8. Other Business

Members asked about the appointment of alternates who had sent in applications. Ms. Shank indicated that she had heard that they were denied but was unsure of the reason. Members discussed reaching out to the City Manager to get clarification on the issue.

Adjournment

There being no further business to come before the Commission, Ms. Brooks motioned to adjourn the meeting at 6:05 p.m. Mr. Spain seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Heather R. Shank
City Planner