



# City of Concord

## City Council

### Meeting Agenda

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Monday, August 13, 2018

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A: 3, II (d) to discuss the acquisition, sale or lease of property followed by a non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies to be held at 6:00 p.m.*

1. Call to Order.
2. Invocation by Rabbi Robin Nafshi, Temple of Beth Jacob.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

July 9, 2018 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to the Transportation Policy Advisory Committee and the Public Safety Board**

7. Petition from residents of Guay Street, Temi Road, Dennis Drive and Cricket Lane requesting consideration be made to reducing the speed limit and/or installing sidewalks in the area.

**Attachments:** [Petition](#)

#### **Referral to the Transportation Policy Advisory Committee and the Traffic Operations Committee**

8. Communication from Councilor Kenison, on behalf of Ward Six residents, asking that consideration be given to making Thorndike Street one-way from South Street to South State Street and/or consideration be given to making intersection visibility improvements.

**Attachments:** [Communication](#)

**Items Tabled for September 10, 2018 Public Hearings**

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-17, Alteration of Speed Limits; Rockingham Street; together with a report from the Traffic Engineer.  
**Attachments:** [Ordinance](#)  
[Report](#)
10. Resolution appropriating the sum of \$91,900 for the procurement of outside services to complete a bagged fall leaf collection, to be funded entirely from fund balance in the Solid Waste Fund; together with report from the Solid Waste Advisory Committee.  
**Attachments:** [Resolution](#)  
[Report](#)
11. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 31, Purchasing and Contract Procedure, Article 31-1, Purchasing Procedures; together with report from the City Solicitor.  
**Attachments:** [Ordinance](#)  
[Report](#)
12. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Article 34-5, Recruitment; together with report from the Director of Human Services and Labor Relations.  
**Attachments:** [Ordinance](#)  
[Report](#)  
[HB1319](#)
13. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses; Section 28-2-3, the Zoning Map; together with report from the Deputy City Manager - Development.  
**Attachments:** [Ordinance](#)  
[Report](#)  
[Old Turnpike Road Existing Zoning](#)  
[Old Turnpike Road Proposed Zoning Adjustment](#)
14. Resolution accepting and appropriating the sum of \$22,540 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program, funds designated for law enforcement related programs; together with report from the Police Department.  
**Attachments:** [Resolution](#)  
[Report](#)

15. Resolution appropriating the sum of \$24,382.76 received from the State of New Hampshire as proceeds from forfeited property, funds to be utilized by the Police Department in furtherance of illegal drug related investigations; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

16. Resolution appropriating the sum of \$104,100, to include \$56,100 to the Project Inspection Fund and \$48,000 to the General Fund for Fiscal Year 2018 retroactive to June 30, 2018, to be funded entirely from excess revenues in the Inspection Fund and fund balance in the General Fund; together with report from the Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
[Report](#)

17. Resolution appropriating the sum of \$1,412,510 for the purpose of constructing phase II of the rehabilitation to Taxiway A (CIP #468), accepting \$1,278,000 in grant funds from the Federal Aviation Administration (FAA) and \$71,000 from the State of New Hampshire, and authorizing the issuance of bonds and notes in the amount of up to \$63,510

**Attachments:** [Resolution](#)  
[Report](#)

18. Resolution authorizing and appropriating the sum of \$42,000 from the 1883 Black Ice Pond Hockey Association; together with report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

19. Positive Citizen Comments.

**Attachments:** [Citizen Comments](#)

### **Consent Reports**

20. Diminimus gifts and donations report from Human Services Director requesting authorization to accept monetary gifts totaling \$35.28 as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

21. Diminimus gifts and donations report from the Human Services Director requesting permission to accept monetary gifts totaling \$625.00 as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

22. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,483.50 as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
23. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$3,568.84 as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
24. 2018-2019 City Council quarterly priorities report from the City Manager.  
**Attachments:** [Report](#)
25. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.  
**Attachments:** [Report](#)  
[Current Use Payment List](#)
26. Quarterly Report from the Police and Fire Chiefs on drug overdoses and other statistics.  
**Attachments:** [Report](#)
27. Report from the Fire Chief on Fire and EMS Mutual Aid, 2013-2018.  
**Attachments:** [Report](#)
28. Report from the General Services Director regarding a Citizen's Bank/Solid Waste Fund Purchasing Card Rebate  
**Attachments:** [Report](#)
29. Report from the City Engineer recommending acceptance of a public right-of-way easement deed on Portsmouth Street from the Society for the Protection of New Hampshire Forests.  
**Attachments:** [Report](#)
30. Report from the City Engineer regarding a request from Robert D. and Sherri A. Morrill Revocable Trust (Morrill Dairy Farm) to license a well water line across the City right-of-way for Penacook Street in Penacook.  
**Attachments:** [Report](#)
31. Report from the Traffic Engineer on behalf of both the Traffic Operations Committee and the Transportation Policy Advisory Committee in response to a referral from City Council regarding resident concerns on stop sign violations, traffic volumes and noise in the vicinity of the Broadway/Rockingham intersection.  
**Attachments:** [Report](#)

32. Report from the Traffic Engineer on behalf of the Transportation Policy Advisory Committee in response to a referral from Councilor Herschlag requesting funding for sidewalk along Borough Road.

**Attachments:** [Report](#)  
[September 2014 Report to Council](#)  
[1998 Report to Council](#)

33. Report from the Parks and Recreation Director recommending de-authorization of five thousand dollars from the City's grants and donations fund.

**Attachments:** [Report](#)

34. Report from the Director of Redevelopment, Downtown Services, and Special Projects regarding RSA 79-E Community Revitalization Tax Relief Incentive application revisions.

**Attachments:** [Report](#)

### **Consent Resolutions**

35. Resolution in honor of the services of Retired Fire Lieutenant Ian Holm. (for presentation in September)

**Attachments:** [Holm Resolution](#)

36. Resolution repurposing the sum of \$225,000 from the 2016 and 2017 Water Main Replacement subprojects (CIP #85) to the 2018 Water Main Replacement subproject (CIP #85); together with report from the General Services Director and the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

37. Resolution repurposing the sum of \$31,566 from the Water Fund 2017 and 2018 Vehicle and Equipment Replacement Subprojects (CIP #121) for use on the 2019 Vehicle and Equipment Replacement Subproject (CIP #121); together with report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

38. Resolution authorizing the City Manager to accept and enter into a grant agreement for up to \$2,850,000 with the New Hampshire Department of Transportation (NHDOT) Bureau of Aeronautics, for the purpose of constructing Phase I and II rehabilitation of 5,000 feet of Taxiway A, crack sealing and marking runways 17/35 and 12/30 and obstruction removal; together with a report from the Associate Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

39. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 40A. Resolution authorizing and appropriating the sum of up to \$340,000 from the Conservation Trust Fund for the acquisition of open space property located on Hot Hole Pond Road; together with report from the Assistant City Planner, on behalf of the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)  
[Plans](#)  
[Letter](#)

- 40B. Resolution authorizing and appropriating the sum of up to \$13,400 from the Conservation Trust Fund for the acquisition of open space property located off of Fisk Road; together with report from the Assistant City Planner on behalf of the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)  
[Plan](#)

- 40C. Resolution accepting and appropriating the sum of \$180,000 in unmatched grant funds from the State of New Hampshire Homeland Security Grant Program, funds designated for the purpose of purchasing an Incident Command Vehicle; together with report from the Police Department.

**Attachments:** [Report](#)  
[Resolution](#)

- 40D. Resolution accepting and appropriating the sum of \$65,000 in grant funding from the New Hampshire Department of Safety Law Enforcement Opioid Abuse Reduction Initiative, funds designated for conducting illegal drug related investigations; together with report from the Police Department.

**Attachments:** [Report](#)  
[Resolution](#)

- 40E. Resolution authorizing the acceptance of a grant from Unutil in the amount of up to

\$22,300 and appropriating the sum of up to \$22,300 for the installation of LED lighting at the Combined Operations and Maintenance Facility as part of the 2018 LED Lighting subproject (CIP #323)

**Attachments:** [Resolution](#)  
[Report](#)

- 40F. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times, Schedule I; Section 18-1-8, Parking Time is Limited in Designated Spaces, Schedule III; Warren Street; together with a report from the Traffic Engineer.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)  
[Attachment](#)

- 40G. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 5, Public Works; Article 5-1, Highways and Sidewalks; and Title 1, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines and Penalties, Schedule 1; together with report from the City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Revised Regulations](#)  
[Revised Application](#)  
[Regional Fee Comparison](#)

- 40H. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D or Article 35-2, Class Specification Index; together with report from the Director of Human Resources.

**Attachments:** [Ordinance](#)  
[Report](#)

### **Public Hearing Action**

41. Resolution authorizing and appropriating the sum of up to \$340,000 from the Conservation Trust Fund for the acquisition of open space property located on Hot Hole Pond Road; together with report from the Assistant City Planner, on behalf of the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)  
[Plans](#)  
[Letter](#)

42. Resolution authorizing and appropriating the sum of up to \$13,400 from the Conservation Trust Fund for the acquisition of open space property located off of Fisk Road; together with report from the Assistant City Planner on behalf of the Conservation Commission.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Plan](#)
43. Resolution accepting and appropriating the sum of \$180,000 in unmatched grant funds from the State of New Hampshire Homeland Security Grant Program, funds designated for the purpose of purchasing an Incident Command Vehicle; together with report from the Police Department.  
**Attachments:** [Report](#)  
[Resolution](#)
44. Resolution accepting and appropriating the sum of \$65,000 in grant funding from the New Hampshire Department of Safety Law Enforcement Opioid Abuse Reduction Initiative, funds designated for conducting illegal drug related investigations; together with report from the Police Department.  
**Attachments:** [Report](#)  
[Resolution](#)
45. Resolution authorizing the acceptance of a grant from Unifit in the amount of up to \$22,300 and appropriating the sum of up to \$22,300 for the installation of LED lighting at the Combined Operations and Maintenance Facility as part of the 2018 LED Lighting subproject (CIP #323)  
**Attachments:** [Resolution](#)  
[Report](#)
46. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing, and Parking; Section 18-1-6, Parking Prohibited at All Times, Schedule I; Section 18-1-8, Parking Time is Limited in Designated Spaces, Schedule III; Warren Street; together with a report from the Traffic Engineer.  
**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)  
[Attachment](#)
47. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 5, Public Works; Article 5-1, Highways and Sidewalks; and Title 1, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines and Penalties, Schedule



1; together with report from the City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Revised Regulations](#)  
[Revised Application](#)  
[Regional Fee Comparison](#)

48. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D or Article 35-2, Class Specification Index; together with report from the Director of Human Resources.

**Attachments:** [Ordinance](#)  
[Report](#)

### **Appointments by the Mayor**

### **Reports**

49. Presentation from the City Planner on the Concord NEXT Zoning Code project.

**Attachments:** [Zoning Code Assessment](#)

### **New Business**

### **Unfinished Business**

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Adjournment**

**Information**

- Inf1 January 10, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 January 10, 2018 Trails Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 January 24, 2018 Heritage Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 February 1, 2018 Heritage Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5 February 14, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6 February 14, 2018 Trails Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf7 March 1, 2018 Heritage Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf8 March 14, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf9 March 14, 2018 Trails Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf10 April 5, 2018 Heritage Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf11 April 11, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf12 April 11, 2018 Trails Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf13 May 3, 2018 Heritage Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf14 May 9, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf15 May 9, 2018 Trails Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf16 May 24, 2018 Transportation Policy Advisory Committee Meeting Minutes.

**Attachments:** [Minutes](#)

Inf17 June 7, 2018 Heritage Commission Meeting Minutes.

**Attachments:** [Minutes](#)

Inf18 June 13, 2018 Conservation Commission Meeting Minutes.

**Attachments:** [Minutes](#)

Inf19 June 13, 2018 Trails Committee Meeting Minutes.

**Attachments:** [Minutes](#)

Inf20 June 28, 2018 Golf Course Advisory Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)

Inf21 July 16, 2018 Fiscal Policy Advisory Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)

Inf22 Copy of communication, sent to Senator Dan Feltes, from the New Hampshire Department of Transportation regarding the I-93 Bow-Concord project.

**Attachments:** [Communication](#)