

# ORDINANCE BASED FEES, FINES & PENALTIES - REVISED 03/09/20

Rates Effective Date - 07/01/2020

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	CURRENT FEE AMOUNT	FEE RATE CHANGE - YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE / (DECREASE)	% OF INCREASE / (DECREASE)	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
<b>Fire Dept.</b>	<b>Suppression / EMS</b>	<b>1-5-1</b>	<b>08-05-01-01-00</b>	<b>Emergency Medical Services</b>										
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-01	ALS intervention / no transport		1	each	186.00	YES	285.00	99.00	53.23%	4/10/2017	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-02	Loaded miles		1	each	14.00	YES	23.00	9.00	64.29%	4/10/2017	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-03	BLS - Emergency:		1	each	680.00	YES	895.00	215.00	31.62%	4/13/2015	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-04	BLS - NON-Emergency		1	each	600.00	YES	824.00	224.00	37.33%	4/13/2015	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-05	ALS1 - Emergency		1	each	1,000.00	YES	1,312.00	312.00	31.20%	4/10/2017	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-06	ALS2 - Emergency		1	each	1,400.00	YES	1,914.00	514.00	36.71%	4/10/2017	Average Market Rate
Fire Dept.	Suppression / EMS	1-5-1	08-05-01-01-07	SCT - Specialty Care Transport Emergency		1	each	0.00	YES	2,241.00	2,241.00	100.00%	NEW FEE	New fee for service - average market rate
<b>Comm Dev./Fire</b>	<b>Bldg. &amp; Code Svcs/Fire</b>	<b>1-5-1</b>	<b>26-16-04-00-00</b>	<b>Section 26-16-4, Fire Prevention Fee Schedule</b>										
Comm Dev./Fire	Bldg. & Code Svcs/Fire	1-5-1	26-16-04-01-01	Nonrefundable application fee	Application Fee (Non-Refundable)	1	each	25.00	YES	30.00	5.00	20.00%	4/9/2018	Consistent With Code Enforcement
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>13-05-05-00-00</b>	<b>Section 13-5-5, Issuance of License and Fees (Food Service Establishment)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	13-05-05-00-08	Temporary food license for non-profit charitable organization special events		1	each	37.00	YES	0.00	-37.00	-100.00%	4/10/2017	Remove - Not needed.
Comm Dev.	Bldg. & Code Services	1-5-1	13-05-05-00-07	Plan review fee for New establishment	Building & Code Services	1	each	0.00	YES	30.00	30.00	100.00%	NEW FEE	New Addition
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>13-05-05-00-00</b>	<b>Section 13-7-1, Charitable Solicitations/Raffles</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	13-07-01-00-01	Charitable Solicitation / Raffles - Permit		1	each	15.00	YES	20.00	5.00	33.33%	4/13/2015	Increase to accommodate increase in review costs.
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>13-08-04-00-00</b>	<b>Section 13-8-4, License Required (Tattoo Parlors and Artists)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	13-08-04-00-03	Application fee permit for tattoo apprentice artist or operation	Building & Code Services	1	each	0.00	YES	30.00	30.00	100.00%	NEW FEE	Per operator/New Addition
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>15-01-03-00-00</b>	<b>Section 15-1-3, Condition of License (Convalescent Homes)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	15-01-03-01-01	Convalescent Homes - Application fee		1	each	20.00	YES	0.00	-20.00	-100.00%	4/11/2011	No longer licensing
Comm Dev.	Bldg. & Code Services	1-5-1	15-01-03-01-02	Licensing fee per patient bed per year		1	each	5.20	YES	0.00	-5.20	-100.00%	4/13/2015	No Longer licensing
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>15-03-08-00-00</b>	<b>Section 15-3-8, Dance License Fees</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	15-03-08-00-01	License fee, each dance ending after 12:00 midnight		1	each	20.00	YES	0.00	-20.00	-100.00%	4/13/2015	Remove - Not needed.
Comm Dev.	Bldg. & Code Services	1-5-1	15-03-08-00-02	License fee, each dance ending on or before 12:00 midnight		1	each	14.00	YES	0.00	-14.00	-100.00%	4/13/2015	Remove - Not needed.
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>15-04-07-00-00</b>	<b>Section 15-4-7, License Fees (Amusement Devices and Centers)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	15-04-07-00-01	License fee per year for each device used, played, or exhibited for use of play		1	each	80.00	YES	0.00	-80.00	-100.00%	4/11/2011	No longer licensing
Comm Dev.	Bldg. & Code Services	1-5-1	15-04-07-00-02	Amusement center license, per year		1	each	330.00	YES	0.00	-330.00	-100.00%	4/13/2015	No longer licensing
Comm Dev.	Bldg. & Code Services	1-5-1	15-04-07-00-03	Bowling Alleys, per lane		1	each	13.00	YES	0.00	-13.00	-100.00%	4/13/2015	No longer licensing
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>15-06-06-00-00</b>	<b>Section 15-6-6, License Fees (Billiard Parlor)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	15-06-06-00-01	License to operate a billiard parlor		1	each	692.00	YES	0.00	-692.00	-100.00%	4/13/2015	No longer licensing
Comm Dev.	Bldg. & Code Services	1-5-1	15-06-06-00-02	Fee for each billiard or pool table located in billiard parlor		1	each	15.00	YES	0.00	-15.00	-100.00%	4/13/2015	No longer licensing



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Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-01-01	Nonrefundable application fee	Building Code - Electrical	1	each	25.00	YES	30.00	5.00	20.00%	4/11/2016	Increase to accommodate increase in review costs.
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-06-11	Other Work Not Listed Above	Building Code - Electrical	1	each	0.00	YES	50.00	50.00	100.00%	NEW FEE	New Addition
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>26-17-03-00-00</b>	<b>Section 26-17-3, Mechanical permit fee schedule</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-01-01	Nonrefundable application fee	Building Code-Mechanical	1	each	25.00	YES	30.00	5.00	20.00%	4/11/2016	Increase to accommodate increase in review costs.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-03-04	Mini-split (per system)	Building Code - Mechanical	1	each	0.00	YES	50.00	50.00	100.00%	NEW FEE	New Addition
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>26-19-07-00-00</b>	<b>Section 26-19-7, Plumbing Permit Fee Schedule</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-01-01	Nonrefundable application fee	Building Code - Plumbing	1	each	25.00	YES	30.00	5.00	20.00%	4/11/2016	Increase to accommodate increase in review costs.
<b>Comm Dev.</b>	<b>Bldg. &amp; Code Services</b>	<b>1-5-1</b>	<b>27-01-04-00-00</b>	<b>Section 27-1-4, Permit Fee (Rooming houses, Hotels, and Motels)</b>										
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-01-01	Nonrefundable application fee	Housing Maint. & Occupancy Code	1	each	25.00	YES	30.00	5.00	20.00%	4/11/2016	Increase to accommodate increase in inspection cost
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-02-01	In addition to the application fee, an inspection fee based on the number of rooming units - Number of Units - 3-25	Housing Maint. & Occupancy Code	1	each	133.00	YES	135.00	2.00	1.50%	4/13/2015	Increase to accommodate increase in inspection cost
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-02-02	In addition to the application fee, an inspection fee based on the number of rooming units - Number of Units - 26-50	Housing Maint. & Occupancy Code	1	each	187.00	YES	190.00	3.00	1.60%	4/13/2015	Increase to accommodate increase in inspection cost
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-02-03	In addition to the application fee, an inspection fee based on the number of rooming units - Number of Units - 51-75	Housing Maint. & Occupancy Code	1	each	239.00	YES	240.00	1.00	0.42%	4/13/2015	Increase to accommodate increase in inspection cost
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-02-04	In addition to the application fee, an inspection fee based on the number of rooming units - Number of Units - 76-100	Housing Maint. & Occupancy Code	1	each	312.00	YES	315.00	3.00	0.96%	4/13/2015	Increase to accommodate increase in inspection cost
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-02-05	In addition to the application fee, an inspection fee based on the number of rooming units - Number of Units - Over 100	Housing Maint. & Occupancy Code	1	each	365.00	YES	367.00	2.00	0.55%	4/13/2015	Increase to accommodate increase in inspection cost
General Services	Admin	1-5-1	09-01-13-00-01	Section 9-1-13, Charge for Testing Private Fire Hydrants		1	mo	73.50	YES	75.00	1.50	2.04%	4/8/2019	Increased labor costs

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Library	Library	Replacement fee for telescope	Replacement fee for telescope	1	each	500.00	YES	250.00	-250.00	-50.00%	4/10/2017	Costs of telescopes have decreased, therefore cost to replace has decreased
Library	Library	Replacement fee for Launchpad screen	Replacement fee for Launchpad screen	1	each	0.00	YES	70.00	70.00	100.00%	NEW FEE	New fee for replacement of damaged screen on Launchpad device
General Services	Highway & Utilities	Off-duty hours Reconnect Fee		1	occurrence	242.00	YES	248.50	6.50	2.69%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Painting Private Hydrant		1	each	78.50	YES	80.50	2.00	2.55%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Fire flow test upon request		1	each	172.50	YES	177.25	4.75	2.75%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Foreman Call-In (minimum)		1	occasion	242.00	YES	248.50	6.50	2.69%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Coring hole in catch basin or manhole large (10" - 15")	Coring hole in catch basin or manhole large (10" - 15")	1	coring	650.00	Yes	670.00	20.00	3.08%	4/8/2019	Increased labor costs
General Services	Admin	Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	set-up and delivery charge	1	each	96.50	YES	98.00	1.50	1.55%	4/9/2018	Increased labor costs
General Services	Admin	Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	Pool Meter	1	each	235.00	YES	0.00	-235.00	-100.00%	4/9/2012	Need to delete--duplicate fee
General Services	Admin	Hydrant Valve and Meter -SET-UP plus cost of water used	Temp Meter	1	multi component	96.50	YES	98.00	1.50	1.55%	4/9/2018	Increased labor costs
General Services	Admin	Meter Test - Smaller than 3"	Meter Test Small Meter	1	each	85.00	YES	87.50	2.50	2.94%	4/13/2015	Increased labor costs
General Services	Admin	Meter Test - 3" and larger	Meter Test Large meter	1	each	200.00	YES	206.00	6.00	3.00%	4/11/2016	Increased labor costs
General Services	Admin	Damaged meter or meter reading equipment (5/8" meter)	Equipment Damaged Service Charge	1	each	174.25	YES	175.00	0.75	0.43%	4/10/2017	Increased labor costs
General Services	Admin	Backflow Prevention Device Test	Backflow prevention test	1	each	71.50	YES	73.00	1.50	2.10%	4/8/2019	Increased labor costs
General Services	Admin	Turning water on after non-payment	Reinstate Service After Termination	1	each	68.00	YES	70.00	2.00	2.94%	4/8/2019	Increased labor costs
General Services	Admin	Seasonal meter installation	Seasonal Meter Re-Set	1	each	85.00	YES	87.50	2.50	2.94%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Main line TV of sewer and drain lines		1	hour	195.50	YES	200.75	5.25	2.69%	4/8/2019	Increased labor costs
General Services	Highway & Utilities	Lateral TV of sewer and drain lines		1	hour	130.00	YES	133.50	3.50	2.69%	4/8/2019	Increased labor costs

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General Services	Water	Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free).	Out of Cycle Bill	1	each	45.50	YES	46.50	1.00	2.20%	4/8/2019	Increased labor costs
Legal	Solicitor's Office	Fees charged for prosecution services to the town of LOUDON	Fees for Prosecution Services	1	year	34,487.38	YES	35,177.13	689.75	2.00%	4/8/2019	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - ADULT	Fees for Prosecution Services	1	year	22,277.04	YES	22,722.58	445.54	2.00%	4/8/2019	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - JUVENILE	Fees for Prosecution Services	1	year	5,569.26	YES	5,680.65	111.39	2.00%	4/8/2019	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of DUNBARTON.	Fees for Prosecution Services	1	year	6,956.32	YES	7,095.45	139.13	2.00%	4/8/2019	Increase in cost of services
Comm Dev.	ENG	City Staff - Inspection Fees	City Inspection	1	hour	83.50	YES	85.00	1.50	1.80%	4/8/2019	Rounded fee up to nearest \$5.00 increment
Parks & Rec	Beaver Meadow Golf Course	Season Permits - Senior I Seniors, 60 years or over -Mid week 5 days; cannot play on weekends and holidays.	Membership-Senior I	1	each	860.00	YES	895.00	35.00	4.07%	4/8/2019	Per market survey, and as approved by Council in July 2019
Parks & Rec	Beaver Meadow Golf Course	Annual membership fee. Adult	Memberhsip-Adult	1	each	1,450.00	YES	1,495.00	45.00	3.10%	4/8/2019	Per market survey, and as approved by Council in July 2019
Parks & Rec	Beaver Meadow Golf Course	Annual membership fee. Adult Weekday	Memberhsip-Adult-Weekday	1	each	895.00	YES	1,095.00	200.00	22.35%	4/8/2019	Per market survey, and as approved by Council in July 2019
Parks & Rec	Beaver Meadow Golf Course	Annual membership fee. Family	Membership-Family	1	each	2,395.00	YES	2,495.00	100.00	4.18%	4/8/2019	Per market survey, and as approved by Council in July 2019
Parks & Rec	Beaver Meadow Golf Course	Annual membership fee. Family Weekday	Membership-Family-Weekday	1	each	1,595.00	YES	1,745.00	150.00	9.40%	4/8/2020	Per market survey, and as approved by Council in July 2019
Parks & Rec	Beaver Meadow Golf Course	Twilight membership fee	Membership-Twilight	1	each	1,050.00	YES	1,095.00	45.00	4.29%	4/8/2019	Per market survey, and as approved by Council in July 2019
Parks & Rec	Adm	Community Centers Rental Rate - West Street Ward House	West Street Ward House	1	hour	23.00	YES	25.00	2.00	8.70%	4/8/2019	Slight increase to bring into line with what is charged for other center rentals
Parks & Rec	Adm	City Wide Community Center Rental Rate - Exercise Rooms	Exercise Room	1	hour	50.00	YES	35.00	-15.00	-30.00%	12/11/2017	No rentals of exercise rooms in 2019. Reduce cost to encourage rentals

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Parks & Rec	Admin	Concord based non profits rental of meeting rooms at CWCC. Within 60 days of event	CWCC Concord Non Profit - rooms	hour	each	0.00	YES	22.50	22.50	100.00%	NEW FEE	New fee to increase use by non profits
Parks & Rec	ADmin	Concord based non profits rental of Harriet Dame Audi at CWW. Within 60 days of event	CWCC Concord Non Profit Audi	hour	each	0.00	YES	50.00	50.00	100.00%	NEW FEE	New fee to increase use by non profits
General Services	Arena	Parking Lot	Other Facility Rentals	6	months	1,075.00	YES	1,095.00	20.00	1.86%	4/8/2019	Recommended by Arena Advisory Committee during 1/30/20 meeting, and per market study
General Services	Arena	Parking Lot	Other Facility Rentals	12	months	2,015.00	YES	2,025.00	10.00	0.50%	4/8/2019	Recommended by Arena Advisory Committee during 1/30/20 meeting, and per market study
General Services	Arena	Public Skating-Adult	Public Skating	1	each	5.00	YES	6.00	1.00	20.00%	6/25/2007	Recommended by Arena Advisory Committee during 1/30/20 meeting, and per market study
General Services	Arena	Roller Skate Birthday (includes skate rentals)	Roller Skate Rental	1	hour	125.00	YES	150.00	25.00	20.00%	4/8/2019	Recommended by Arena Advisory Committee during 1/30/20 meeting, and per market study