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CODE ADMINISTRATION

November 30, 2016

City Clerk's Office
City of Concord
41 Green Street
Concord, NH 03301

To whom it may concern,

The Concord Food Co-op is seeking permission from the City of Concord to close South Main Street between Pleasant Street and Hills Ave on Saturday June 3, 2017. To allow time for set up, we are requesting that the street be closed at 7 AM and reopened at approximately 5 PM. The public access to the event will be from 9:30 AM- 4 PM. This request is being submitted so that the Co-op can host a fund raising event for area Non Profit Corporations. Current Non Profits committed to participating include: Concord Coalition to End Homelessness; Crisis Center of Central New Hampshire; The Friendly Kitchen; The Friends Program; NOFA-NH; Pope Memorial SPCA of Concord Merrimack County; Junior Service League; Hope on Haven Hill; Families in Transition and The Center for Health Promotion.

The fund raising activities will be varied: Cow Patti Bingo, food court, family friendly activities (petting zoo, face painting, kid's crafts, and bouncy house) live music, Non Profit related merchandise and raffles.

Additional details pertaining to this event are as follows:

- Free and open to the public
- Free participation for the Non-Profits
- Non Profits responsible for their own set up in defined space
- 3000 anticipated spectators
- Public portable restrooms provided

The Co-op will work with all appropriate City Departments to secure required permits and will comply with all rules and regulations to host a safe public event. The organizer for this event is Greg Lessard, Director of Development at the Concord Food Co-op. Greg can be reached at 603-856-5730. Should you have any further questions, please do not hesitate to contact me at 603-225-6840.

Sincerely,

Chris Gilbert
General Manager
Concord Food Cooperative
24 S. Main St. Concord, NH 03301