



City of Concord

City Council

Meeting Agenda

Monday, September 14, 2020

7:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/89425918333>

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#:894 2591 8333

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/89425918333>.

Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 894 2591 8333.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov.

Any member of the public can also call the City of Concord at 603-230-4619 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Non-public session in accordance with RSA 91-A:3, II (d) to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

August 10, 2020 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. Library Needs Assessment and Preliminary Conceptual Program Presentation.

****Consent Agenda Items****

Items Tabled for October 13, 2020 Public Hearings

8. Resolution appropriating the sum of \$90,260 for the design and permitting of the Merrimack River Greenway Trail (CIP #543) as a transfer in from the Community Improvement Reserve; together with report from the Parks & Recreation Director.

Attachments: [Resolution](#)
[Report](#)

9. Resolution appropriating the sum of \$117,300, to include \$80,600 to the Project Inspection Fund, \$27,200 to the Arena Fund, and \$9,500 to the General Fund for Fiscal Year 2020 retroactive to June 30, 2020 to be funded from excess revenues in the Project Inspection Fund and fund balances in the Project Inspection, Arena, and General Funds; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

10. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, job classification changes for Golf Course positions; together with report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Report](#)

Consent Reports

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,119.39, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

12. Diminimus gifts and donations from Human Services Director requesting to accept monetary gift totaling \$10.22 as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

13. Diminimus gifts and donations report from the Police Department requesting authorization to accept grant funding from the State of NH Liquor Commission - Division of Enforcement in the amount of \$1,470.25, as provided for under preauthorization granted by the City Council.

Attachments: [Report](#)

14. Report authorizing the City Manager to enter into Municipal Work Zone Agreements with the New Hampshire Department of Transportation for NHDOT's painting of interstate bridges at I-89 Exit 2 and I-93 Exit 17

Attachments: [Report](#)

[NHDOT I-93 Exit 17 Bridge Agreement](#)

[NHDOT I-89 Exit 2 Bridge Agreement](#)

15. Report from the Deputy City Manager - Finance regarding a change in scope of work for the CIP #235 Irrigation Project.

Attachments: [Report](#)

16. July 31, 2020 Financial Statements Year to Date report from the Deputy City Manager - Finance.

Attachments: [Report](#)

17. June 30, 2020 Trust Reports/MS-9 and MS-10 from the City Treasurer/Tax Collector.

Attachments: [Report](#)
[MS 9 Report](#)
[MS 10 Report](#)

18. Report from the Police Department requesting an adjustment to the scope of activity for CIP 368 - Police Department Communications Equipment.

Attachments: [Report](#)

19. Report from the Health & Licensing Officer seeking authorization for the City Manager to apply for a Food and Drug Administration (FDA) grant.

Attachments: [Report](#)

20. September 2020 Economic Development Report from the Economic Development Director.

Attachments: [Report](#)

21. Report from the Assistant City Planner requesting authorization to renew an Agricultural Lease for a 2-year term for conservation property located on Gully Hill Road.

Attachments: [Report](#)

Consent Resolutions

22. Resolution authorizing the City Manager to enter into a License Agreement with Concord Housing + Redevelopment concerning street lights within the Jennings Drive rights-of-way; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Letter from CH+R Jennings Drive Lights](#)
[Lighting Plan](#)
[Light Fixture Cut Sheet](#)
[Light Pole Cut Sheet](#)
[Concrete Base Cut Sheet](#)

23. Resolution repurposing the sum of \$46,070.32 from the 2018 East Concord Pump Station Refurbishment subproject (CIP #275) for use on the 2021 Hannah Dustin Pump Station Improvements subproject (CIP #275); together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

24. Resolution Designating Financial Depositories for the City of Concord, New Hampshire, for the Fiscal Year 2021; together with report from the City

Treasurer/Tax Collector.

Attachments: [Resolution](#)
[Report](#)

25. Resolution relative to Short Term Investment of Excess Funds; together with report from the City Treasurer/Tax Collector.

Attachments: [Resolution](#)
[Report](#)

26. Resolution for the Annual Approval of Investment and Cash Management Policy; together with report from the City Treasurer/Tax Collector.

Attachments: [Resolution](#)
[Policy](#)
[Report](#)

End of Consent Agenda

Public Hearings

- 27A. Resolution authorizing the issuance of up to \$5,000,000 in refunding bonds; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 27B. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Covid 19 Pandemic (CDBG-CV) Funds; together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Supplemental handout submitted)

Attachments: [Resolution \\$500,000 CDBG-CV REV 08-03-2020](#)
[Report CDBG-CV REV 08-03-2020](#)
[Coalition to End Homelessness CDBG-CV Proposal](#)
[Friendly Kitchen CDBG-CV Proposal](#)
[Friends Program Youth Mentor & Senior Shopping Proposal with Supplemental Handout](#)

- 27C. Resolution appropriating the sum of \$250,000 for the purpose of purchasing a dump truck and attachments for use at the Municipal Airport (CIP #77) and accepting the sum of \$250,000 in grant funds from the Federal Aviation Administration administrated through the State of New Hampshire Department of Transportation; together with report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

- 27D. Resolution appropriating the sum of \$64,188 for the annual Roadway Surface Improvements Project (CIP #78) and accepting the sum of \$64,188 in resident granite curb cost sharing program contributions for this purpose; together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
- 27E. Resolution appropriating the sum of \$21,685 for law enforcement related programs and accepting the sum of \$21,685 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program for this purpose; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
- 27F. Resolution appropriating the sum of \$5,500 for the procurement of outside services to develop a detailed cost estimate of an existing conceptual design for an Arena addition and authorizing the use of Arena fund balance for this purpose; together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
- 27G. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 14, Morals and Conduct, by adding a new Article 14-6, entitled Use of Class C/Consumer/Permissible Fireworks; together with a report from the City Solicitor. (Additional public testimony received)
Attachments: [Ordinance](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)
- 27H. Resolution appropriating the sum of \$20,000 to fund an assessment of redevelopment scenarios for the former gas holder house, authorizing the use of \$15,500 from the Economic Development Reserve as a transfer-in, and accepting the sum of \$4,500 as a donation from the New Hampshire Preservation Alliance; together with report from the Deputy City Manager for Development.
Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

28. Resolution authorizing the issuance of up to \$5,000,000 in refunding bonds; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

29. Resolution authorizing the City Manager to submit an application in an amount of up to \$500,000 and to accept and appropriate grant proceeds of up to \$500,000 in Community Development Block Grant Covid 19 Pandemic (CDBG-CV) Funds; together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Supplemental handout submitted)
- Attachments:** [Resolution \\$500,000 CDBG-CV REV 08-03-2020](#)
[Report CDBG-CV REV 08-03-2020](#)
[Coalition to End Homelessness CDBG-CV Proposal](#)
[Friendly Kitchen CDBG-CV Proposal](#)
[Friends Program Youth Mentor & Senior Shopping Proposal with Supplemental Handout](#)
30. Resolution appropriating the sum of \$250,000 for the purpose of purchasing a dump truck and attachments for use at the Municipal Airport (CIP #77) and accepting the sum of \$250,000 in grant funds from the Federal Aviation Administration administrated through the State of New Hampshire Department of Transportation; together with report from the Associate Engineer.
- Attachments:** [Resolution](#)
[Report](#)
31. Resolution appropriating the sum of \$64,188 for the annual Roadway Surface Improvements Project (CIP #78) and accepting the sum of \$64,188 in resident granite curb cost sharing program contributions for this purpose; together with report from the General Services Director.
- Attachments:** [Resolution](#)
[Report](#)
32. Resolution appropriating the sum of \$21,685 for law enforcement related programs and accepting the sum of \$21,685 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program for this purpose; together with report from the Police Department.
- Attachments:** [Resolution](#)
[Report](#)
33. Resolution appropriating the sum of \$5,500 for the procurement of outside services to develop a detailed cost estimate of an existing conceptual design for an Arena addition and authorizing the use of Arena fund balance for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

34. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 14, Morals and Conduct, by adding a new Article 14-6, entitled Use of Class C/Consumer/Permissible Fireworks; together with a report from the City Solicitor. (Additional public testimony received)

Attachments: [Ordinance](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)

35. Resolution appropriating the sum of \$20,000 to fund an assessment of redevelopment scenarios for the former gas holder house, authorizing the use of \$15,500 from the Economic Development Reserve as a transfer-in, and accepting the sum of \$4,500 as a donation from the New Hampshire Preservation Alliance; together with report from the Deputy City Manager for Development.

Attachments: [Resolution](#)
[Report](#)

Appointments by the Mayor

Reports

36. Discussion of Hoit Road/Whitney Road proposed improvements and possible funding mechanisms.

New Business

Unfinished Business

37. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)

Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)

38. Report from the Associate Engineer approving the design of the “Welcome to East

Concord” gateway sign and directing staff to return with an appropriating resolution accepting a \$1,500 donation from the East Concord Garden Club (ECGC) and allocating additional sign installation funds. (Action on this item tabled at the February 10, 2020 Council meeting.)

Attachments: [Report](#)
[Graphic Rendering of Sign](#)
[Letter from East Concord Garden Club](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Sus1 Resolution authorizing the City Clerk to certify the City of Concord's qualified expenses for carrying out the September 8, 2020 State Primary and upcoming November 3, 2020 General Election to apply for reimbursement of those expenses in accordance with the CARES Act Funding available for elections.

Attachments: [Resolution](#)

Adjournment

Information

Inf1 August 3, 2020 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 August 6, 2020 Energy and Environment Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf3 August 17, 2020 Fiscal Policy Advisory Committee Draft Minutes

Attachments: [Minutes](#)

Inf4 August 17, 2020 Mask Review Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf5 Parks and Recreation Departments Adult Fall Brochure.

Attachments: [Fall Brochure](#)