



City of Concord
City Council
Meeting Agenda - Final-revised

Monday, August 14, 2023

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non meeting to discuss collective bargaining negotiations in accordance with RSA 91-A:2, I (a) followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 PM.

1. Call to Order.
2. Invocation by Kevin Twombly, Lead Pastor at Restoration Foursquare Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

June 5, 2023 Draft Finance Committee Meeting Minutes.

Attachments: [Minutes](#)

July 10, 2023 City Council Draft Meeting Minutes

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.

Consent Agenda Items

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Golf Course Advisory Committee

7. Request from SkiTheBeav Inc. to locate a ski storage trailer at the Beaver Meadow Golf Course.

Attachments: [Request](#)

Items Tabled for September 11, 2023 Public Hearings

8. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time is Limited in Designated Places, Schedule III and Section 18-1-16, Handicap Parking, Schedule XVIII; together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[Susan Dow Request YMCA](#)

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to remove certain school zone related parking restrictions on the west side of South Street (Conant Drive to Coolidge Avenue); together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[Keith Burbank - South St Parking Request](#)

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule III; to remove the three-hour time limit on Washington Street (Concord) between North Main Street and Rollins Street); together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[5 Rollins St LLC Parking Request](#)

11. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, to establish the following positions: Cemetery Crew Leader and Cemetery Maintenance Specialist; together with a report from the Parks and Recreation Director and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)

12. Resolution appropriating the sum of \$705,000 for the Merrimack River Greenway Trail project (CIP #543), authorizing the issuance of bonds and notes in the sum of \$130,000, accepting the sum of \$275,000 in Land and Water Conservation Fund grant funds, and accepting the sum of \$300,000 as a donation from Friends of Merrimack River Greenway Trail for this purpose; together with a report from the Parks & Recreation Director.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

13. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

14. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,642.60, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
15. Diminimus gifts and donations report from the Fire Chief requesting authorization to accept monetary gifts totaling \$300 as provided for under the pre-authorization granted by City Council. Retroactive to June 30, 2023.
Attachments: [Report](#)
16. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$2,618.57 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
17. Status report from the City Manager on the City Council's 2022-2023 Priorities. (Pulled from consent by Councilor Brown)
Attachments: [Report](#)
18. Report from Deputy City Manager - Finance recommending approval of the proposed 2024 Membership, Daily Fee, Simulator and Outing Rates for the Beaver Meadow Golf Course as recommended by the Golf Course Advisory Committee. (Pulled from consent by Councilors Kretovic, Brown and Fennessy)
Attachments: [Report](#)
19. Report from the Parks & Recreation Director recommending the acceptance of Hockey Rink Boards valued at \$15,000 from the Black Ice Pond Hockey Association.
Attachments: [Report](#)
20. Report from the City Solicitor Regarding a Request to Discontinue a Portion of Stickney Avenue, Concord, NH
Attachments: [Report](#)
[Request](#)
[Plan](#)
[Resolution 9504](#)
21. Report to Council from the City Solicitor's Office regarding a lot line adjustment for 211 Bog Road, Concord, NH
Attachments: [Report](#)

Consent Resolutions

22. Resolution authorizing the City Manager to enter into a License Agreement with ZV Investments L.L.C. for the installation of a parking lot and related improvements on City owned property located at 89-91 Loudon Road in conjunction with a real estate development project located at 5 Thomas Street; together with a report from the Deputy City Manager - Development.
Attachments: [Resolution](#)
[Report](#)
[Site Plan](#)
23. Resolution authorizing the City Manager to enter into a License Agreement with the Pierce Brigade for installation of off-site signage on City owned property known as Bradley Park, or within public highway rights-of-way adjacent thereto, for the Pierce Manse located at 14 Horseshoe Pond Lane; together with a report from the Deputy City Manager - Development.
Attachments: [Resolution](#)
[Report](#)
[Design Plan](#)
24. Resolution authorizing the City Manager to enter into a License Agreement, or other similar legal instrument with the Duprey Company L.L.C., or other related party, relative to construction of a structure for the display of an Abbot-Downing Company Concord Coach within the City's highway rights-of-way located between 45 and 49 South Main Street, as well as City financial support of said project in the amount of \$100,000 as appropriated in the FY2024 Budget; together with a report from the Deputy City Manager - Development.
Attachments: [Resolution](#)
[Report](#)
[Architectural Plan](#)
[Locus Plan #1](#)
[Locus Plan #2](#)
25. Resolution rescinding an appropriation in the sum of \$50 from the Existing Conditions Report and Park Master Plan for the Memorial Field Complex Project (CIP #557) and reducing the general obligation bonds and notes amount by \$50 for the same project; together with a report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)

Appointments

26. Mayor Bouley's proposed appointment to the Energy & Environment Advisory Committee: Allen M. Desbiens.

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 27A. Resolution determining the proposed project has a public benefit and approving an application by First Church Holdings LLC for a seven-year RSA 79-e Community Revitalization Tax Relief Incentive for the renovation of real estate located at 177 North Main Street City Assessor's Parcel Map 55 Block 3 Lot 14 and 16; together with a report from the Deputy City Manager - Development. (Supplemental resolution and report submitted.)

Attachments: [Resolution](#)
[Report](#)
[Tax Savings Calculation](#)
[Site Plan Concept](#)
[Floor Plan Concept](#)
[Historic Inventory](#)
[Substitute Resolution](#)
[Supplemental Report](#)
[Revised Tax Savings Calculation \(30 Units\)](#)
[Revised Site Plan \(30 Units\)](#)
[Revised Floor Plan \(30 Units\)](#)

- 27B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

28. Resolution determining the proposed project has a public benefit and approving an application by First Church Holdings LLC for a seven-year RSA 79-e Community Revitalization Tax Relief Incentive for the renovation of real estate located at 177 North Main Street City Assessor's Parcel Map 55 Block 3 Lot 14 and 16; together with a report from the Deputy City Manager - Development. (Supplemental resolution and report submitted.)

Attachments: [Resolution](#)
[Report](#)
[Tax Savings Calculation](#)
[Site Plan Concept](#)
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[Revised Tax Savings Calculation \(30 Units\)](#)
[Revised Site Plan \(30 Units\)](#)
[Revised Floor Plan \(30 Units\)](#)

29. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

Reports

New Business

Unfinished Business

Consideration of items pulled from the Consent Agenda

17. Status report from the City Manager on the City Council's 2022-2023 Priorities. (Pulled from consent by Councilor Brown)
Attachments: [Report](#)
18. Report from Deputy City Manager - Finance recommending approval of the proposed 2024 Membership, Daily Fee, Simulator and Outing Rates for the Beaver Meadow Golf Course as recommended by the Golf Course Advisory Committee. (Pulled from consent by Councilors Kretovic, Brown and Fennessy)
Attachments: [Report](#)

Consideration of Suspense Items

- Sus1 Communication from Adolphe Bernotas and James McConaha requesting City Council hold a public hearing on a request to the Commissioner of the Department of Natural & Cultural Resources regarding State Highway Historical Marker #278, the Elizabeth Gurley Flynn marker.
Attachments: [Communication](#)

Comments, Requests by Mavor, City Councilors**Comments, Requests by the City Manager****Adjournment****Information**

Inf1 July 12, 2023 Ad Hoc Beaver Meadow Building Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf2 July 19, 2023 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf3 July 26, 2023 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf4 June 26, 2023 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Minutes](#)

Inf5 July 24, 2023 DEIJB Committee Draft Meeting Minutes.

Attachments: [Minutes](#)