



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Brian G. LeBrun, Deputy City Manager-Finance

**DATE:** August 29, 2016

**SUBJECT:** \$63,922 Supplemental Appropriation for the Project Inspection Fund and Golf Fund operating budgets retroactive to June 30, 2016

### **Recommendation**

To adopt the attached supplemental appropriation to increase the FY16 Project Inspection Fund operating budget from \$302,115 to \$333,626, a \$31,511 increase, and the Golf Fund operating budget from \$979,933 to \$1,012,344, a \$32,411 increase.

### **Background**

Each year during the annual budget process expense budgets are developed based on anticipated need and historical usage. For Fiscal Year 2016, the actual needs in these two funds for wages, benefits and other expenses exceeded expectations.

### **Discussion**

During the course of Fiscal Year 2016 it became necessary to expend additional funds for wages, benefits and other expenses that exceeded the original budget request for the Project Inspection and Golf Funds. These additional funds were needed to support increased inspection activity in the Project Inspection Fund and increased lease expense for golf carts, additional costs for pro shop inventory sales, increased league and tournament expenses, and additional water needs to keep the course in proper condition. Upon completion of the fiscal year it became apparent that an additional appropriation request was in order to support the actual expenditure needs.

Funding for the appropriation increase in the Project Inspection fund is entirely from additional revenues received and mainly from inspection services. Funding for the appropriation increase for the golf fund is entirely from additional revenues received and mainly from additional Seasonal Passes, Cart Rental, League and Tournament Fees, and Pro shop Sales.