

# **City of Concord**

# City Council Meeting Minutes - Draft

Monday, February 10, 2025

7:00 PM

City Council Chambers 37 Green Street Concord, NH 03301

- 1. Mayor Champlin called the meeting to order at 7:00 PM.
- 2. Invocation.
- 3. Pledge of Allegiance.
- 4. Roll Call.
  - Present: 14 Councilor Stacey Brown, Mayor Byron Champlin, Councilor Nathan Fennessy, Councilor Jeff Foote, Councilor Amanda Grady Sexton, Councilor Michele Horne, Councilor Fred Keach, Councilor Jennifer Kretovic, Councilor Judith Kurtz, Councilor Paula McLaughlin, Councilor Karen McNamara, Councilor Jim Schlosser, Councilor Kris Schultz, and Councilor Brent Todd

Excused: 1 - Councilor Ali Sekou

5. Approval of the Meeting Minutes.

January 13, 2025 City Council Draft Meeting Minutes.

**Action:** Councilor Grady Sexton moved approval of the January 13, 2025, Meeting Minutes. Councilor Kurtz seconded the motion.

Councilor Foote moved to correct the spelling of Mr. Finney's last name. The motion as amended was duly seconded and passed with no dissenting votes.

- 6. Agenda overview by the Mayor.
- 7. Hall Street Wastewater Treatment Plant Presentation.

**Action:** City Manager Aspell invited Chip Chesley, DPW Director, Dan Driscoll, Waste Water Superintendent, and Michael Theriault, from Wright-Pierce, to present. A copy of the Powerpoint presentation has been posted and is available in the City Clerk's Office.

Mr. Chesley began the presentation discussing the large housing boom in Concord, the dwindling capacity of the secondary treatment process, and the need for more aeration.

Mr. Theriault, from Wright-Pierce, discussed the background of the Hall Street Plant and the current needs for restructuring or rebuilding, as the plant is nearly at the end of its loading capacity. The plant has two bio-towers and one has been offline for approximately 30 years, and the other is working at less than 50% capacity. He discussed alternative pathways to mitigate the issues, mentioning that it could take approximately five years from design through construction. He indicated that in about two years the discharge permit will expire, so this would be the opportune time for Concord to make the necessary planning for the improvements so that a more rigid schedule is not imposed by the Department of Environmental Services or the EPA.

A lengthy discussion ensued amongst the Council, discussing the plant's current state, the immediate needs, the proposed upgrades, the future capacity, as well as how the City would pay for the improvements.

At the conclusion of the presentation, Mayor Champlin asked Mr. Chesley how the crews were doing with snow removal, as this year has seen the most snow in over four years. He extended the Council's appreciation for the staff's efforts and the long hours, understanding the balance of needing rest as well as family time.

\*\*Consent Agenda Items\*\*

# Referral to General Services and the Legal Department

8. Communication from Cleveland, Waters and Bass, on behalf of the Penacook Boscawen Water Precinct, regarding a petition to expand the boundaries of the Precinct pursuant to RSA 52:5.

**Action:** See Item 8A. Set for public hearing.

#### **Items Tabled for March 10, 2024 Public Hearings**

8A. Resolution expanding the boundary of the Penacook Boscawen Water Precinct.

(Not previously distributed.)

**Action:** This resolution was moved to set for a public hearing.

9. Resolution appropriating the sum of \$43,062.71, as reimbursement of personnel costs related to the deployment of Fire Department personnel to areas impacted by natural disasters, and accepting the sum of \$43,062.71, in Federal Emergency Management Agency funds for this purpose; together with report from the Deputy Fire Chief.

**Action:** This resolution was moved to set for a public hearing.

10. Resolution appropriating the sum of \$15,000, in the Community Development Miscellaneous Grants and Donations project for tree planting on City property and within public rights-of-way under the Sustainable Tree Program, and authorizing a transfer in the sum of \$15,000, from the Urban Tree Trust Fund for this purpose; together with a report from the Tree Subcommittee of the Conservation Commission.

**Action:** This resolution was moved to set for a public hearing.

# From the City Manager

11. Positive Citizen Comments.

**Action:** Positive comments were received and filed.

# **Consent Reports**

12. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$1,415.31, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

13. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$3,817, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

14. Diminimus gifts and donations report from the Director of Special Projects & Strategic Initiatives requesting authorization to accept a monetary gift totaling \$250, as provided under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

15. Quarterly Status Report from the City Manager on City Council's 2024-2025 Priorities. (Pulled from consent by Councilor Brown.)

**Action:** This item was pulled from consent for discussion.

16. Report from the Deputy City Manager - Development and the Human Resource and Labor Relations Director regarding reclassification of the Administrative Specialist II position within the Planning Division of the Community Development Department to Administrative Technician III.

Action: This consent report was approved.

17. December 31, 2024 Fiscal Year to Date Financial Statements; together with a report from the Deputy City Manager - Finance. (Pulled from consent by Councilor Brown.)

**Action:** This item was pulled from consent for discussion.

Distinguished Budget Presentation Award for the Fiscal Year 2025 Budget
 Document report from the Director of the Office of Management & Budget.

**Action:** This consent report was approved.

19. Report from the Director of Real Estate Assessments requesting the City Manager be Authorized to renew the voluntary Payment in Lieu of Taxes Agreement between Fellowship Housing Opportunities, Inc. and Affiliates and the City of Concord.

**Action:** This consent report was approved.

20. Report from the Fire Chief, on behalf of the Public Safety Board, recommending that City Council encourages City staff to consider service agency deliverables to the community when selecting which service organizations should receive City funding in the development of City budgets, and to encourage City staff to review the City's application and reporting processes for nonprofits requesting funding.

**Action:** This consent report was approved.

21. City Street Tree Removal Policy report from the General Services Director

**Action:** This consent report was approved.

22. Highway and Utilities Division Realignment report from the General Services Director.

Action: This consent report was approved.

23. Report from the Parks and Recreation Director on Department Operations in 2024. (Pulled from consent by Councilor Brown.)

Action: This item was pulled from consent for discussion.

24. Report from the Solicitor's Office regarding a Collective Bargaining Tentative Agreement between the City and the Concord Fire Officers Association, Local 3195.

**Action:** This consent report was approved.

25. Report from the Assistant Director of Community Development, on behalf of the Parking Committee, in response to a referral from City Council regarding communication from Safiya Wazir requesting consideration be made to create parking passes for Social Workers who utilize public places, within the City of Concord.

Action: This consent report was approved.

26. Report from the Director of Special Projects & Strategic Initiatives authorizing the City Manager to execute a release deed and new easement deed to Unitil Energy Systems for the relocation of a transmission line at the former landfill on Old Turnpike Road.

**Action:** This consent report was approved.

27. Report from the Transportation Engineer, on behalf of the Traffic Operations
Committee and the Transportation Policy Advisory Committee, in response to a
referral from City Council regarding a communication from Councilor Horne
requesting consideration be given to implementing traffic improvements on River
Road.

**Action:** This consent report was approved.

28. Report from the Transportation Engineer, on behalf of the Traffic Operations Committee and Transportation Policy Advisory Committee, in response to a referral from City Council regarding communication from resident Tony Puntin requesting consideration be given for the installation of a sidewalk along Borough Road.

**Action:** This consent report was approved.

# **Consent Resolutions**

29. Resolution authorizing the City Manager to submit an application to the NH Department of Business and Economic Affairs Housing Champion Housing Infrastructure Municipal Grant Program; together with a report from the Deputy City Manager - Development.

**Action:** This consent resolution was approved.

30. Resolution authorizing the City Manager to submit an application to the NH Department of Business and Economic Affairs Housing Champion Housing Production Municipal Grant Program; together with a report from the Deputy City Manager - Development.

**Action:** This consent resolution was approved.

31. Resolution authorizing the City Manager to submit an application for the Outdoor Recreation Legacy Partnership Grant Program (ORLP) for the purpose of constructing a portion of Terrill Park (CIP #59); together with a report from the Director of Parks & Recreation.

**Action:** This consent resolution was approved.

32. Resolution appropriating the sum of \$5,000, in the Parks and Recreation Miscellaneous Grants and Donations project for repairs to the Beaver Meadow snow groomer, and authorizing the use of \$5,000, as a transfer in from the Recreation Reserve for this purpose; together with a report from the Parks and Recreation Director.

**Action:** This consent resolution was approved.

#### **Appointments**

33. City Manager's Appointments to the Conservation Commission: Frederick Chormann, Katherine Healy, and Mark Coen. (Pulled from consent by Councilor Brown.)

Action: This item was pulled from consent for discussion.

34. City Manager's Appointments to the Library Board of Trustees: Jeanie West and Stephanie Simard.

Action: This appointment was approved.

#### **Public Hearings**

35A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Wastewater Maintenance Manager; together with a report from the Director of Human Resources.

Action: Manager Aspell indicated that the Waste Water Maintenance Manager position would be a new position in schedule D, however, the current Wastewater Maintenance Supervisor position is not being eliminated, and will remain vacant once the new position is filled. The City's current Supervisor has gained the necessary qualifications for the new position, and if the ordinance change is approved, the General Services Department intends to transition him into the new position, after an internal posting process.

Mayor Champlin opened the public hearing.

There being no public testimony, the Mayor declared the hearing closed.

35B. Resolution appropriating the sum of \$35,000, for reimbursement of demolition costs associated with the Next Step Living, Inc project at 3 North State Street, and accepting the sum of \$35,000, in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Municipal Demolition Grant program for this purpose; together with a report from the Assistant Director of Community Development.

Action: Manager Aspell indicated that the City of Concord has partnered with Next Step Living, Inc., to develop a congregate living facility at 3 North State Street, to support 12 individuals with developmental disabilities. The City applied to the NH Division of Business and Economic Affairs Municipal Demolition Grant Program on behalf of Next Step Living, Inc. to support their proposed project. As a result of the application process the City was awarded \$35,000, however, these funds would be paid as reimbursements for documented demolition costs paid by the City. He indicated that this is another example of how the City is actively supporting the development of housing and why the City was one of 18 municipalities recently designated as a Housing Champion by the State of NH.

Mayor Champlin asked for clarification if the grant was for internal demolition and the structure would remain.

Manager Aspell confirmed that it was only for internal demolition.

Mayor Champlin opened the public hearing.

Lisa Beaudoin testified, indicating her subject matter expertise in disability policy, and stated her concern that the City has not fully included people with disabilities in the community. She mentioned the Homestead Act, which mandates that people with disabilities live in communities alongside people without disabilities. Ms. Beaudoin indicated that the housing needs for adults with significant disabilities is the single most severe population in crisis in the state's housing crisis, as many of the individuals live with their parents, who are aging, and may not have a place to live once those parents pass. She indicated that Next Steps Living has powerfully great intentions and complimented them on their efforts, but concerned that the City is heading towards congregate "separate" housing. She was concerned with a bullet point on Next Step's website that mentions "weekly charts of resident responsibilities." She stated this was out of best practice and a violation. She implored the City to establish minimum dedicated percentages in new development for people with disabilities and their support staff.

Council discussed possible solutions moving forward and how the City can support individuals with disabilities further. Council also mentioned that possibly the Diversity, Equity, and Inclusion Committee could discuss this as well.

There being no additional testimony, Mayor Champlin declared the public hearing closed.

35C. Resolution appropriating the sum of \$21,499, for law enforcement related programs, and accepting the sum of \$21,499, in unmatched grant funds from the United States Department of Justice Edward Byrne Memorial Justice Assistance Grant Program for this purpose; together with a report from the Deputy Chief of Police.

**Action:** Manager Aspell indicated that their is no match for this grant, however, the City will enter into a memorandum of understanding (MOU) with the County of Merrimack, for the programming and allotment of funds. The Police Department will receive \$16,499, and the County will receive \$5,000.

Mayor Champlin opened public testimony.

There being no public testimony, the Mayor declared the hearing closed.

35D. Resolution accepting the terms of a Federal Fiscal Year 2024 Homeland Security Grant Program (HSGP) grant issued by the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA), appropriating the sum of \$259,062, for the purchase of a modular vehicle barrier system, and accepting the sum of \$259,062, from the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) for this purpose; together with a report from the Fire Chief.

Action: Manager Aspell invited Chief Chisholm to present.

Chief Chisholm explained that over two years ago, the Fire Marshall had inquired if the City would be interested in sponsoring a traffic barrier system, which is designed to protect the City from incidents such as those that happened recently in New Orleans. These incidents could be from an intent to harm, to an impaired or incapacitated driver. The City applied for this grant over a year ago, which would allow the City to purchase two trailers/barriers which would help close a street on both ends. The City is aware that this is not a complete system, however, it is a great start. Each modular barrier is trailer mounted, and would be stored remotely. Each unit weights approximately 50 lbs, and they do require some effort to deploy. Lastly, he indicated that there would be a draft policy put in place on the usage.

Mayor Champlin opened the public hearing.

There being no public testimony, the Mayor declared the hearing closed.

# **Public Hearing Action**

36. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Wastewater Maintenance Manager; together with a report from the Director of Human Resources.

**Action:** Councilor Todd moved approval. The motion was duly seconded by Councilor Grady Sexton, and passed with no dissenting votes.

37. Resolution appropriating the sum of \$35,000, for reimbursement of demolition costs associated with the Next Step Living, Inc project at 3 North State Street, and accepting the sum of \$35,000, in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Municipal Demolition Grant program for this purpose; together with a report from the Assistant Director of Community Development.

**Action:** Councilor Grady Sexton moved approval. The motion was duly seconded by Councilor Todd, and passed with no dissenting votes.

Councilor Kretovic recused herself indicating that she has a conflict of interest with one of the primary stake holders, as they serve on a NH advisory board together.

38. Resolution appropriating the sum of \$21,499, for law enforcement related programs, and accepting the sum of \$21,499, in unmatched grant funds from the United States Department of Justice Edward Byrne Memorial Justice Assistance Grant Program for this purpose; together with a report from the Deputy Chief of Police.

**Action:** Councilor Todd moved approval. The motion was duly seconded by Councilor Kurtz. Councilor Brown recused herself as her husband is a Concord Police Officer. The motion passed with no dissenting votes.

39. Resolution accepting the terms of a Federal Fiscal Year 2024 Homeland Security Grant Program (HSGP) grant issued by the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA), appropriating the sum of \$259,062, for the purchase of a modular vehicle barrier system, and accepting the sum of \$259,062, from the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) for this purpose; together with a report from the Fire Chief.

**Action:** Councilor Fennessy moved approval. The motion was duly seconded by Councilor Kretovic.

The Council thanked the Fire Department and the Public Safety Board for their efforts in acquiring grant funds in order to protect the community in these uncertain times.

The Council discussed future funding if a barrier was damaged, possibly putting a policy in place for usage, and that any future changes to the fee system would need Council approval.

The motion passed with no dissenting votes.

#### **Reports**

40. Presentation from the Committee for Concord's Plan to End Homelessness. (Presentation postponed until the March 10, 2025 City Council Meeting.)

Action: This item was postponed until the March City Council Meeting.

#### **New Business**

# **Unfinished Business**

41. Resolution appropriating the sum of \$10,308,000, in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000, for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)

#### Consideration of Items Pulled from the Consent Agenda

15. Quarterly Status Report from the City Manager on City Council's 2024-2025 Priorities. (Pulled from consent by Councilor Brown.)

**Action:** Councilor Brown indicated that in the Council's Quarterly Status Report, the first goal is to balance the budget and minimize the tax rate impact. She thanked the staff for their work in this effort, specifically for acquiring grant funds.

Councilor Brown moved approval. The motion was duly seconded by Councilor Todd, passing with no dissenting votes.

17. December 31, 2024 Fiscal Year to Date Financial Statements; together with a report from the Deputy City Manager - Finance. (Pulled from consent by Councilor Brown.)

Action: Councilor Brown indicated that on the Fiscal Year to Date Report, the Golf Fund Performance Report states that the current month transaction revenues total \$27,000, however, on page 40, the expenses are \$105,000. She pointed out that the City is paying for full-time, part-time, and temporary positions for a seasonal sport. She wanted to point out that the Golf Fund runs a deficit during the off season months.

Councilor Brown moved approval. The motion was duly seconded by Councilor Kurtz, passing with no dissenting votes.

23. Report from the Parks and Recreation Director on Department Operations in 2024. (Pulled from consent by Councilor Brown.)

**Action:** Councilor Brown highlighted how important the parks are to all of the residents. She mentioned that more than ever, the community needs opportunities to connect, and that she is impressed with all that Parks and Recreation does. She was hoping that a "sled library" could be created so that residents could use free sleds at Beaver Meadow.

Councilor Brown moved approval. The motion was duly seconded by Councilor Schlosser, passing with no dissenting votes.

Manager Aspell noted the amazing work with the restoration of the Eastman Clock Tower through the collaboration of area residents and Mr. Gill.

Councilor Fennessy also pointed out the amazing work that Mr. Gill and his crew did this past weekend with the Black Ice Pond Hockey and Ski the Beav events.

33. City Manager's Appointments to the Conservation Commission: Frederick Chormann, Katherine Healy, and Mark Coen. (Pulled from consent by Councilor Brown.)

Councilor Brown indicated that in the future she hoped that the Council would receive resumes for each appointment or reappointment. She is hoping that this will encourage more citizens to participate on the City's committees. She indicated that she had concerns with one of the candidates.

Mayor Champlin discussed the process for Council members to follow, indicating that if a Councilor has concerns about a proposed appointment, they should bring forward their concerns prior to the appointments appearing on a given agenda.

Manager Aspell indicated that Council has never asked to see resumes for re-appointments, and the issue would be that with 54 committees, it would be a lot of work for the City Clerk. City Manager Aspell indicated that on any procedure change specific to resumes for re-appointments, Council would need to vote.

Council discussed the process for appointments.

Councilor Brown moved to amend the motion and delay voting on this item by one month. The motion failed, as there was no second.

Council showed their sincere appreciation for committee member's time and efforts, and also mentioned the need for citizen's to continue to apply and

participate on City committees.

Councilor Kretovic moved approval. The motion was duly seconded by Councilor Keach, passing by a majority vote.

Action: This appointment was approved.

#### **Comments, Requests by Mayor, City Councilors**

Councilor Foote, commented that both the Ski the Beav and Black Ice Pond Hockey events were very successful. He also indicated that he has received a number of inquiries on recreation opportunities, and he asked if it is possible to post the associated municipal costs within the weekly newsletter.

Manager Aspell indicated that he would look into the best way to make the information available to the public and will follow up in the near future.

Councilor Shultz indicated that Ward 9 needs a representative on the Recreation and Parks Advisory Committee, and she is hoping that someone will apply.

Mayor Champlin offered to work on that with Councilor Schultz.

Councilor Keach commented that snow removal has been excellent this year, and showed his appreciation for the efforts of General Services.

Councilor Brown discussed Information #26, FPAP minutes, indicating that the committee approved option 3 for the clubhouse. She felt that the tax rate impact was not realistic, as it assumed receipt of a \$500,000 Land and Water Conservation Grant that has not been applied for, and it assumed \$250,000 in donations. She believes that there should be public hearings for the clubhouse before it gets to budget.

Councilor Kretovic mentioned the severe fatigue that staff are experiencing, such as Police, Fire, and General Services snow removal personnel. There are shortages all across the City. One of the reasons Concord received the Housing Championship Award, was because Concord is a complete streets community. She encouraged citizens to check on their elderly neighbors, clear sidewalks, clear fire hydrants, and check on other neighbors.

Councilor Horne gave a reminder to the Penacook residents that the Merrimack Valley School District Annual Meeting is Thursday, March 6, 2025, 7:00 PM, at the

high school. Residents can start voting at 11:00 AM for school board members, and at 7:00 PM, residents can vote on the budget and a few warrants.

Councilor Todd also thanked the "snow angels." He pointed out that this is not an easy job and it is difficult to recruit. He thanked everyone on the crew. He pointed out it would be nice to do a special feature on the personnel themselves and highlight their great work.

Councilor Kurtz acknowledged that February was Black History Month, and invited everyone to take a moment to learn about the history and celebrate contributions to the City of Concord.

Mayor Champlin, also mentioned his sincere appreciation for the plow drivers and all the work they are doing this winter. He also thanked the Black Ice crew for their tremendous efforts, mentioning that this event showcases the Concord community. He also indicated that he appointed to the Joint Memorial Field Planning Committee both Councilor Fennessy and Councilor Foote, thanking them for taking the time to work on this committee. Lastly, he mentioned that on the March agenda there will be a report from City staff on recommendations from the three committees that have looked at the Beaver Meadow Golf Course facility.

# **Comments, Requests by the City Manager**

# **Adjournment**

**Action:** At 8:48 PM, with there being no additional business, Councilor Todd moved to adjourn. The motion was seconded by Councilor Schultz and passed with no dissenting votes.

#### **Information**

Inf1 September 18, 2024 Joint Planning Board/Architectural Design Review Committee Work Session Meeting Minutes.

Action: Information item received and filed.

Inf2 September 18, 2024 Planning Board Meeting Minutes.

Action: Information item received and filed.

Inf3 October 1, 2024 Solid Waste Advisory Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf4 October 17, 2024 Everett Arena Advisory Committee Meeting Minutes.

Action: Information item received and filed.

Inf5 November 5, 2024 Architectural Design Review Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf6 November 7, 2024 Transportation Policy Advisory Committee Meeting Minutes.

Action: Information item received and filed.

Inf7 November 13, 2024 Conservation Commission Meeting Minutes.

**Action:** Information item received and filed.

Inf8 November 13, 2024 Trails Subcommittee Meeting Minutes.

Action: Information item received and filed.

Inf9 November 19, 2024 Traffic Operations Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf10 November 20, 2024 Planning Board Meeting Minutes.

Action: Information item received and filed.

Inf11 November 21, 2024 Recreation and Parks Advisory Committee Approved Meeting Minutes.

**Action:** Information item received and filed.

Inf12 December 3, 2024 Architectural Design Review Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf13 December 3, 2024 Economic Development Advisory Committee Draft Meeting Minutes.

**Action:** Information item received and filed.

Inf14 December 3, 2024 Solid Waste Advisory Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf15 December 4, 2024 Zoning Board of Adjustment Meeting Minutes.

Action: Information item received and filed.

Inf16 December 5, 2024 Demolition Review Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf17 December 10, 2024 Diversity Equity Inclusion Justice and Belonging (DEIJB) Committee Draft Meeting Minutes.

Action: Information item received and filed.

Inf18 December 11, 2024 Conservation Commission Meeting Minutes.

**Action:** Information item received and filed.

Inf19 December 11, 2024 Conservation Commission Trails Subcommittee Meeting Minutes.

**Action:** Information item received and filed.

Inf20 December 16, 2024 Demolition Review Committee Meeting Minutes.

**Action:** Information item received and filed.

Inf21 December 17, 2024 Committee for Concord's Plan to End Homelessness Meeting Minutes; together with work group updates Powerpoint presentation.

**Action:** Information item received and filed.

Inf22 December 18, 2024 Planning Board Meeting Minutes.

**Action:** Information item received and filed.

Inf23 December 30, 2024 Parking Committee Draft Meeting Minutes.

Action: Information item received and filed.

Inf24 December 30, 2024 Demolition Review Committee Meeting Minutes.

Action: Information item received and filed.

Inf25 January 6, 2025 Concord Public Library Board of Trustees Meeting Minutes.

Action: Information item received and filed.

Inf26 January 27, 2025 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Action: Information item received and filed.

Inf27 Communications from Xfinity advising City Council about changes in programming.

Action: Information item received and filed.