



City of Concord

City Council

Meeting Agenda

Monday, September 12, 2016

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 6:15 p.m.

1. Call to Order
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
August 8, 2016 City Council Meeting Minutes.
Attachments: [Minutes](#)
6. Friends of the City Auditorium Presentation.
Attachments: [Friends of the City Auditorium](#)
7. Agenda overview by the Mayor.

Consent Agenda Items

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to Engineering and General Services

8. Communication from Ben Stephenson, 32 Tallant Road, requesting consideration be made to widen and pave Tallant Road in Concord.
Attachments: [Communication](#)

Items Tabled for October 11, 2016 Public Hearings

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Fleet Maintenance Technician and Welder/Mechanic; together with report from the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)

10. Resolution accepting and appropriating the sum of \$10,000 from the Trustees of the Protestant Episcopal Church of New Hampshire; together with report from the City Manager.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$63,922 to the Project Inspection and Golf Funds Operating Budgets for FY2016, retroactive to Fiscal Year ending June 30, 2016; together with report from Deputy City Manager-Finance.

Attachments: [Resolution](#)
[Report](#)

12. Resolution accepting and appropriating the sum of \$52,500 for the purpose of transferring funds to Concord Community Television, funding for this purpose is entirely from payments received from Comcast under the Cable Franchise Agreement; together with report from the Deputy City Manager - Finance

Attachments: [Resolution](#)
[Report](#)

From the City Manager

13. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

14. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,295.52 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

15. Diminimus gifts and donations report from the Police Department requesting authorization to accept monetary gifts totalling \$6,326.00 as provided for under preauthorization granted by City Council.

Attachments: [Report](#)

16. Report from the City Engineer recommending that Julie Drive be granted conditional acceptance as part of the City's municipal street system.

Attachments: [Report](#)

17. Impact fee report in compliance with RSA 674:21 (VI) from the Deputy City Manager-Finance.

Attachments: [Report](#)
[Impact Fees Fund Report](#)

18. Report from the Concord Conservation Commission recommending the City Manager be authorized to accept a Conservation Easement at 44 Carter Hill Road as part of a conditionally approved Subdivision Plan application.
Attachments: [Report](#)
19. Report from the City Engineer requesting that the City Manager be authorized to apply for an Aquatic Resource Management Grant from the NH Department of Environmental Services in conjunction with the Portsmouth Street Culvert Replacement Project (CIP83).
Attachments: [Report](#)
20. Report from the Parks and Recreation Director on recommended membership rates for the Beaver Meadow Golf Course for the 2017 season. (Pulled from consent by Councilor Kretovic)
Attachments: [Report](#)
[Attachment A](#)
[Attachment B](#)

Consent Resolutions

21. Resolution proclaiming December 2016 as Capital Region Food Program Month.
Attachments: [Resolution](#)
22. Resolution repurposing \$30,000 from the 2017 Secondary Clarifier Equipment Replacement Design Subproject to the 2017 HVAC System Replacement /Upgrade design subproject (CIP #104); together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
23. Resolution authorizing the City Manager to submit a grant application to the NH Department of Safety - Law Enforcement Opioid Reduction Initiative, for funding designated to assist the Department in conducting illegal drug related investigations; together with report from the Police Department;
Attachments: [Resolution](#)
[Report](#)
24. Resolution authorizing the City Manager to enter into a Purchase and Sales Agreement with Ryan W. Kibbee and Kate W. Ackerson for the sale of a +/-1,200 square foot city lot identified by Map/Block/Lot #52/7/14, said lots land to be incorporated into a residential lot at 126 Liberty Street identified by Map/Block/Lot #52/7/1; together with a report from the Deputy City Manager-Development.

- Attachments:** [Resolution](#)
[Report](#)
[Purchase and Sales Agreement](#)
[Exhibit 1-Aerial Photo Map](#)
[Exhibit 2-City Deed](#)

Consent Communications

25. Street closure request from Intown Concord for Halloween Howl to be held on October 28, 2016.
Attachments: [Request](#)
26. Street closure request from Karen Joyal requesting consideration be given to closing Auburn Street from the entrance to the round-about at Liberty Street to the Franklin Street intersection on Halloween, Monday, October 31st.
Attachments: [Request](#)
27. Street closure request for the 45th Annual Concord Christmas Parade to be held on Saturday, November 19, 2016.
Attachments: [Request](#)

Appointments

From the Mayor

End of Consent Agenda

Public Hearings

- 28A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections; Concord Street; together with a report from the Traffic Engineer.
Attachments: [Ordinance](#)
[Report](#)
[Concord Street - Map](#)
- 28B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (1 hour between the hours of 7:00 AM and 6:00 PM, Monday through Friday), Washington Street / Poulin Gazebo and Sam's Market / Summer Street municipal parking; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Reports](#)
[PranaStrong Request](#)

28C. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited At All Times In Designated Places, Schedule Ia (No Parking, Stopping, or Standing at All Times) Montgomery Street; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Concord Housing Authority Request](#)

28D. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited At All Times In Designated Places, Schedule Ia (No Parking, Stopping, or Standing at All Times) for sections of South Commercial Street and Constitution Avenue; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)

28E. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Technical Service Manager; together with report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

28F. Resolution accepting and appropriating the sum of \$106,302.16 in private donations from Main Street property owners for the installation of sidewalk snowmelt systems on Main Street in conjunction with the Downtown Complete Streets Improvement Project (CIP #460); together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

28G. Report from the City Engineer on the status of the Loudon Road Corridor Safety Improvement Project (CIP19).

Attachments: [Report](#)
[Alternative Comparison Matrix](#)

28H. Report from the Zoning Administrator in follow-up up to a request from Alicia Mailhot for the restoration of involuntary merged lots pursuant to RSA 674:39-aa.

(Supplemental report submitted)

Attachments: [Report](#)
[Supplemental Report](#)

Public Hearing Action

29. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections; Concord Street; together with a report from the Traffic Engineer.
Attachments: [Ordinance](#)
[Report](#)
[Concord Street - Map](#)
30. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (1 hour between the hours of 7:00 AM and 6:00 PM, Monday through Friday), Washington Street / Poulin Gazebo and Sam's Market / Summer Street municipal parking; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Ordinance](#)
[Reports](#)
[PranaStrong Request](#)
31. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited At All Times In Designated Places, Schedule Ia (No Parking, Stopping, or Standing at All Times) Montgomery Street; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Ordinance](#)
[Report](#)
[Concord Housing Authority Request](#)
32. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited At All Times In Designated Places, Schedule Ia (No Parking, Stopping, or Standing at All Times) for sections of South Commercial Street and Constitution Avenue; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Ordinance](#)
[Report](#)
33. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter

35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Technical Service Manager; together with report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

34. Resolution accepting and appropriating the sum of \$106,302.16 in private donations from Main Street property owners for the installation of sidewalk snowmelt systems on Main Street in conjunction with the Downtown Complete Streets Improvement Project (CIP #460); together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

35. Report from the City Engineer on the status of the Loudon Road Corridor Safety Improvement Project (CIP19).

Attachments: [Report](#)
[Alternative Comparison Matrix](#)

36. Report from the Zoning Administrator in follow-up up to a request from Alicia Mailhot for the restoration of involuntary merged lots pursuant to RSA 674:39-aa. (Supplemental report submitted)

Attachments: [Report](#)
[Supplemental Report](#)

Reports

37. Report from the City Engineer on the status of the Main Street Utility Relocation project.

Attachments: [Report](#)

38. Report to Council recommending their review and selection of two sculptures to be installed in Downtown Concord.

Attachments: [Report](#)
[Sculpture Options](#)
[Proposed Public Art Locations](#)

New Business

39. Information to be discussed and voted on at the New Hampshire Municipal Association's upcoming Legislative Policy Conference on September 23rd. (Communication from Councilor Herschlag submitted)

Attachments: [NHMA Legislative Questions & Answers](#)
[NHMA Policy Recommendations](#)
[NHMA Floor Policy Proposals](#)
[Communication from Councilor Herschlag](#)

Unfinished Business

40. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

41. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

- **Item 20 has been pulled from the consent agenda for discussion.**

Consideration of Suspense Items

Adjournment

Information

- Inf1. Communication from Concord Steam regarding their plan to discontinue services in the community.

Attachments: [Communication](#)

- Inf2. June 21, 2016 Traffic Operations Committee Meeting Minutes

Attachments: [Minutes](#)

- Inf3. July 19, 2016 Traffic Operations Committee Meeting Minutes

Attachments: [Minutes](#)

- Inf4. Communication from The Church of Jesus Christ of Latter-Day Saints re: the closure of Clinton Street for special events

Attachments: [Communication](#)

- Inf5. Communication from Jon Kelly, Penacook resident, expressing his concerns with dog owners not picking up after their dogs as well as suggesting potential improvements to the problem.

Attachments: [Communication](#)

Inf6. Communications from University of New Hampshire Roads Scholar Program notifying the City of Concord that Jim Major achieved the status of Safety Champion and Chad Jaquith achieved the status of Senior Roads Scholar.

Attachments: [Communications](#)

Inf7. Communication from Ascentria Care Alliance thanking members of City Council for their leadership and courage with the recent passage of a Welcoming Concord Resolution.

Attachments: [Communication](#)

Inf8. Communication from Comcast Cable notifying the City of Concord about upcoming changes affecting certain models of Comcast's set-top boxes.

Attachments: [Communication](#)