



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: David Gill, Parks & Recreation Director
DATE: February 28, 2018
SUBJECT: Rollins Park (CIP 56)

Recommendation

Approve report to allow staff to build a picnic shelter, add the educational garden and plant more trees in the Park.

Background

The infected trees at Rollins Park were taken down and removed due to disease over the winter of 2015/2016. The Parks and Recreation Department along with the Planning Division held community meetings to develop a plan for the area. From the meetings a “park concept” was created that included the top four requests: replant trees, add walking trails, add an educational area and add picnic/gazebo areas. The Parks and Recreation Advisory Committee and City Council approved the park concept.

In the FY18 CIP there is \$160,000 allocated for Phase 1. Phase one included the following work: remove all stumps, grade area, install walking paths and replant trees. Phase 2 was listed in the FY19 CIP for \$90,000 that would build shelters and an educational area.

On June 29, 2017, department staff along with Planning Division staff held a community meeting at the park to review the new park concept. The residents at the meeting all agreed the concept was in line for what they wanted for the area and were extremely happy to hear the work could begin as early as the fall of 2017.

Discussion

The Parks and Recreation Department selected a vendor (via RFP process) to remove the stumps, regarded area and install the walkways, this work was completed in November. This winter staff working alongside the Planning Division ordered various types of trees that will be planted this spring.

At the February Recreation and Parks Advisory meeting staff informed the committee the first phase was on time and *under* budget by approximately \$40,000. Staff made a recommendation to use the money to build one of the picnic shelters, build the educational area (if we can find a group to maintain the area, see attached planting plan) and buy more trees. Staff also highlighted doing the work now will allow the Phase 2 project listed in FY19 to be reduced or even taken out as a project. The Committee agreed with the recommendation and plan for the educational area.

Approving this report will allow staff to move ahead with adding a shelter, educational area and plant additional trees. Work is anticipated to be completed by the end of this fiscal year.