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January 6, 2026

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Mayor Byron Champlin
Members of the Concord City Council
City of Concord
41 Green Street
Concord, NH 03301

Re: Collaborative Planning for Memorial Field Project

Dear Mayor Champlin and Members of the City Council,

I am writing to formally communicate the Concord Board of Education's recent action regarding the Memorial Field project and to reaffirm the Board's commitment to working collaboratively with the City of Concord.

On Monday, December 8, the Board of Education voted to accept the recommendation of the Board's City and Community Relations Committee related to the Memorial Field project. As part of this action, the Board authorized entering into an agreement to fund fifty percent (50%) of the planning and permitting phase costs, estimated at \$1.2 million.

Subject to approval by both governing bodies, the City is expected to issue a bond to fund this phase, with the School District contributing fifty percent (50%) of the associated obligation through a structured payment plan beginning in the Fiscal Year 2027 (FY27) budget.

Upon completion of the planning and permitting phase, the Board of Education looks forward to continued collaboration with the Mayor and City Council to jointly evaluate next steps and determine the most effective and fiscally responsible path forward to bring the project to completion.

The Board of Education values its strong partnership with the City of Concord and appreciates the opportunity to work together in support of facilities that serve both students and the broader community. We remain committed to open communication and cooperative decision-making throughout this process.

Please feel free to contact us should you wish to discuss this matter further or require additional information.

Respectfully submitted,

Dr. Timothy Herbert
Interim Superintendent of Schools