

Project Dashboard

Jenn
Project Manager

Project at Risk

[View Report](#)

Overview

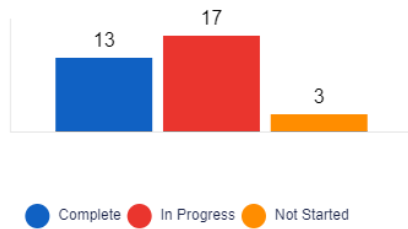
Community
Power

06/03/24
Start Date

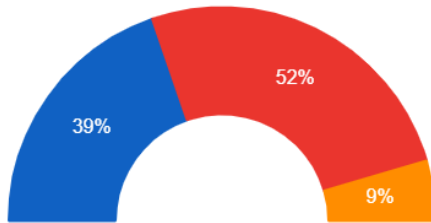
10/01/24
End Date

 Outreach Strategy Ta...

Count of Status



% Complete



Tasks

Tasks by Status

Task	Description	Jun 2					Jun 9									
		S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Total																
Status Complete																
Concord TV Bulletin Board Slide	Build single informational Concord TV															
Talk Concord Podcast	Recording scheduled for 1pm. Guests Werner, And Working on outline/prepare Stefanie.															
City Manager Newsletter	Beth will write post for New (City Manager Newsletter) link to CPCN and CP Page															
Press Releases	Beth said to Henry/CPCN is a press release template/statement want us to u															
City Hall Slide TV	Develop info															

Outreach Strategy Task Tracker

Task	Description	Assigned To	Status	Start Date	End Date	At Risk
Community Power Outreach + Engagement Strategy	Time line of outreach/engagement tasks to complete before launching of Community Power Program.	Jenn		06/03/24	10/01/24	<input type="checkbox"/>
Media Outreach						<input type="checkbox"/>
Concord TV	Collab on tutorial vidoes for opt-actions. Madelyn does not have access to the interface/i-frame for the opt-actions - this will have to wait until the website is launched.	Jenn/Stefanie	In Progress	06/03/24	10/01/24	<input type="checkbox"/>
Concord TV Bulletin Board Slide	Build single informational slide for Concord TV	Jenn	Complete	06/26/24	08/12/24	<input type="checkbox"/>
Talk Concord Podcast	Recording studio is reserved for 7/16 at 1pm. Guests: Rob Werner, Andrew Hatch. Working on interview outline/prep with Stefanie.	Jenn/Stefanie	Complete	06/03/24	07/16/24	<input type="checkbox"/>
Concord Monitor Op-Eds	Have Rob Werner write op-eds for Monitor	Rob	In Progress	06/03/24	08/12/24	<input type="checkbox"/>
Concord NH Patch	Reach out to Patch about program, schedule interview with Patch Staff for story.	Jenn/Stefanie	Not Started	06/03/24	08/12/24	<input type="checkbox"/>
City of Concord Outreach Channels:						<input type="checkbox"/>
City Blog Posts	Write short post about the upcoming CP project for Concord, NH News Blog	Jenn/Stefanie	Not Started	06/03/24	08/12/24	<input type="checkbox"/>
City Manager Newsletter	Beth will write short post for News Flash (City Manager Newsletter) and include link to CPCNH page and CP Page	Beth	Complete	06/03/24	08/12/24	<input type="checkbox"/>
Press Releases	Beth said to ask Henry/CPCNH if there is a press release template/standard they want us to use	Stefanie/Beth (?)	Complete	06/03/24	10/01/24	<input type="checkbox"/>
City Hall Slide TV	Develop infographic for Slide TV, have it put into rotation of slides shown.	Jenn	Complete	06/03/24	08/12/24	<input type="checkbox"/>
City of Concord Instagram/Facebook/Twitter	Develop infographic(s) and how-to videos and post on platforms.	Jenn/Stefanie	Complete	06/03/24	08/12/24	<input type="checkbox"/>
Concord, NH Community Power Webpage	Stefanie is creating a new page just for the CP program/initiative - will be linked to in the Sust Page.	Jenn/Stefanie	Complete	06/03/24	08/12/24	<input type="checkbox"/>
Community Events/Activities:						<input type="checkbox"/>
Farmer's Markets (Sat's until 10/6 - perfect timing with launch)	3 Saturdays in July that LCV has a table - can have our CP handouts there. Concord Tree Subcommittee also has a table that we can have our handouts at.		Complete	06/03/24	10/01/24	<input type="checkbox"/>
National Night Out	Have materials available to be distributed at Stacey's/Concord table.		Complete	06/03/24	08/06/24	<input type="checkbox"/>
Concord Multicultural Festival	@ Keach Park - Non-profit Information booth will cost \$50, need to decide by 6/30		Complete	06/24/24	09/22/24	<input type="checkbox"/>
Book Non-profit Informational Booth	We will be sharing a table with Stacey Connors (Ward 5)	Stacey Connors	Complete	06/24/24	06/30/24	<input type="checkbox"/>
State Election Primaries	Have materials to hand out at polling locations - if allowed. Need to develop materials! Beth will reach out to Janice to see if this is okay.	Beth	In Progress	06/03/24	09/10/24	<input checked="" type="checkbox"/>
Community Group Outreach:						<input type="checkbox"/>
Penacook Village Association	Presentation set for 8/7 at 6:30pm at Merrimack Valley High School auditorium	Rob - outreach to Brent; Jenn -	In Progress	06/03/24	08/07/24	<input type="checkbox"/>

Task	Description	Assigned To	Status	Start Date	End Date	At Risk
New American Community	Talk about this at CEEAC mtg 7/31	Dot, Stacy	In Progress	06/26/24		<input type="checkbox"/>
Concord Greenspace Coalition	We are keeping CGC abreast of everything, including events - sent Rob the blurb that Brent wrote about the community meeting for PVA, hoping CGC will help broadcast events, etc.	Rob	Complete			<input type="checkbox"/>
Chamber of Commerce		Beth	In Progress			<input type="checkbox"/>
Rotary Club	Meeting scheduled for 8/13 - Chuck, myself, Rob, Beth; 12pm to 1:30pm	Chuck	In Progress	07/05/24	08/13/24	<input type="checkbox"/>
Concord Women's Club	Chuck reached out on 7/5; no response yet, most likely will not respond or be able to have a meeting before launch - no response as of yet	Chuck	Complete	07/05/24		<input type="checkbox"/>
Greater Concord Interfaith Council		Dot	In Progress			<input type="checkbox"/>
Unitarian-Universalist Church	Nick is reaching out this week, he lost the layout in his email	Nick	In Progress			<input type="checkbox"/>
Temple Beth Jacob	Nick is reaching out this week, he lost the layout in his email	Nick	In Progress			<input type="checkbox"/>
South Congregational Church	Nick is reaching out this week, he lost the layout in his email	Nick	In Progress			<input type="checkbox"/>
St. Paul's Episcopal		Stacy	In Progress			<input type="checkbox"/>
Islamic Association			Not Started			<input type="checkbox"/>
Kent Street Coalition	Allen had post-surgery issues this week - should be reaching out next week	Allen	In Progress			<input type="checkbox"/>
Local Representatives		Rob	In Progress			<input type="checkbox"/>
- Post-Maildrop Public Info Sessions:						<input type="checkbox"/>
Statutorily required Public Info Session	Host required public info sesh on Community Power Project.	Beth/CEEAC	In Progress	08/26/24	09/04/24	<input type="checkbox"/>
Second Public Info Session	Host additional public info sesh; different time of day than first session.	Beth/CEEAC	In Progress	09/09/24	09/17/24	<input type="checkbox"/>