



**City of Concord**  
**City Council**  
**Meeting Agenda - Final**

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Monday, September 13, 2021

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition,  
sale or lease of property to be held at 6:00 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

August 09, 2021 City Council Draft Meeting Minutes

**Attachments:** [Minutes](#)

August 23, 2021 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

August 30, 2021 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

6. City Council action relative to the City Manager's employment contract.
7. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

**Items Tabled for October 12, 2021 Public Hearings**

8. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking; Article 18-1, Stopping, Standing and Parking; Schedule VII, Bus and Taxicab Stands; together with report from the Transportation Engineer.  
**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)
9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX,

Jackson Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedules I and Ia, Whitney Road; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Interchange Development Master Plan](#)  
[Map - No Stopping, Standing, Or Parking](#)  
[Interchange Development LLC No Parking Request to City Coun](#)

11. Resolution appropriating the sum of \$20,000 for the addition of a Fiscal Tech II at the Beaver Meadow Golf Course, funding for which shall be provided from anticipated excess revenues for Fiscal Year 2022; together with report from the Deputy City Manager for Finance.

**Attachments:** [Resolution](#)  
[Report](#)

12. Resolution appropriating the sum of \$21,527 for Police Department Roadway Safety Initiatives and accepting the sum of \$21,527 in grant funds from the New Hampshire Highway Safety Agency; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

13. Resolution appropriating the sum of \$32,000 for the general operations and maintenance of the Concord Municipal Airport and accepting the sum of \$32,000 in American Rescue Plan Act funding as administered by the New Hampshire Department of Transportation Bureau of Aeronautics for this purpose; together with report from the Deputy City Manager for Development.

**Attachments:** [Resolution](#)  
[Report](#)

14. Resolution appropriating the sum of \$180,000, to include \$20,000 to the Inspection Fund and \$160,000 to the Golf Fund for Fiscal Year 2021, retroactive to June 30, 2021, to be funded from excess revenues in the Golf Fund and fund balance in the Inspection Fund, together with report from the Deputy City Manager for Finance.

**Attachments:** [Resolution](#)  
[Report](#)

15. Resolution establishing Birch Street as an Emergency Lane under RSA 231:59-a; together with report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

16. Positive Citizen Comments.

**Attachments:** [Report](#)

### **Consent Reports**

17. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$6,667.30, as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

18. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$8,035.00 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

19. Diminimus gifts and donations report from the Police Department requesting authorization to accept revenue totaling \$4,671.00 from the 2021 National Night Out event as provided for under preauthorization granted by City Council.

**Attachments:** [Report](#)

20. Report from the City Manager recommending a one-year extension to the existing agreement between the City of Concord, the Concord School District, and Concord Community Television for the continued development and operation of Concord Community Television.

**Attachments:** [Report](#)

21. Report from the Deputy City Manager for Development on the status of the John Flatley Company zoning amendment request for property located on Break O'Day Drive.

**Attachments:** [Report](#)

22. Report from the City Engineer in response to a referral requesting the installation of a streetlight on Shawmut Street.

**Attachments:** [Report](#)

### **Appointments**

23. Mayor Bouley's proposed appointment to the Committee for Concord's Plan to End Homelessness: Gregory Lessard.  
**Attachments:** [Appointment](#)
24. City Manager's Proposed Appointment to the Conservation Commission: Emily Landry  
**Attachments:** [Report](#)  
[Resume](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 25A. Resolution appropriating the sum of \$126,064.72 for the Hoit Road / Whitney Road Intersection Improvement Project (CIP #30) and accepting the sum of \$126,064.72 in supplemental donations from Interchange Development L.L.C. for this purpose; together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted)  
**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)
- 25B. Resolution authorizing the City Manager to submit an application in an amount of up to \$25,000 and to accept and appropriate grant proceeds of up to \$25,000 of Community Development Block Grant funds to conduct a needs assessment and feasibility study for entrepreneurial and small business technical support services in conjunction with Making Matters NH d/b/a Concord Makerspace; together with report from the Director of Redevelopment, Downtown Services and Special Projects and the Local Government Management Fellow.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Making Matters NH Proposal](#)
- 25C. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant Application to the New Hampshire Community Development Finance Authority; together with report from the Director of Redevelopment, Downtown Services and Special Projects and the Local Government Management Fellow.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Making Matters NH Proposal July 19, 2021](#)
- 25D. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class

Specification Index; Administrative Library Technician; together with report from the Library Director.

**Attachments:** [Ordinance](#)  
[Report](#)

- 25E. Resolution authorizing the City Manager to enter into a Purchase and Sale Agreement Amendment with the John J. Flatley Company concerning the sale and redevelopment of the former New Hampshire Employment Security Property located at 32-34 South Main Street and 33 South State Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Public testimony submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)

- 25F. Resolution appropriating the sum of \$150,000 to compensate the John J. Flatley Company for abatement of certain asbestos containing materials at the former New Hampshire Employment Security Property (CIP #578) located at 32-34 South Main Street and 33 South State Street and authorizing the use of \$150,000 in Economic Development Reserve Funds for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Revised resolution and supplemental report submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Revised Resolution](#)  
[Revised Report](#)

- 25G. Resolution authorizing the City Manager to apply for the sum of \$27,500 in New Hampshire Department of Environmental Services Brownfields Program Grant Funds, appropriating the sum of \$27,500 for Hazardous Building Materials Abatement at the Former New Hampshire Employment Security Property located at 32-34 South Main Street (CIP #578), and accepting the sum of \$27,500 in New Hampshire Department of Environmental Services Brownfields Program Grant Funds for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

### **Public Hearing Action**

26. Resolution appropriating the sum of \$126,064.72 for the Hoit Road / Whitney Road Intersection Improvement Project (CIP #30) and accepting the sum of \$126,064.72 in supplemental donations from Interchange Development L.L.C. for this purpose;

together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)

27. Resolution authorizing the City Manager to submit an application in an amount of up to \$25,000 and to accept and appropriate grant proceeds of up to \$25,000 of Community Development Block Grant funds to conduct a needs assessment and feasibility study for entrepreneurial and small business technical support services in conjunction with Making Matters NH d/b/a Concord Makerspace; together with report from the Director of Redevelopment, Downtown Services and Special Projects and the Local Government Management Fellow.

**Attachments:** [Resolution](#)  
[Report](#)  
[Making Matters NH Proposal](#)

28. Resolution readopting the City's Anti-displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant Application to the New Hampshire Community Development Finance Authority; together with report from the Director of Redevelopment, Downtown Services and Special Projects and the Local Government Management Fellow.

**Attachments:** [Resolution](#)  
[Report](#)  
[Making Matters NH Proposal July 19, 2021](#)

29. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; Administrative Library Technician; together with report from the Library Director.

**Attachments:** [Ordinance](#)  
[Report](#)

30. Resolution authorizing the City Manager to enter into a Purchase and Sale Agreement Amendment with the John J. Flatley Company concerning the sale and redevelopment of the former New Hampshire Employment Security Property located at 32-34 South Main Street and 33 South State Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Public testimony submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Public Testimony](#)

31. Resolution appropriating the sum of \$150,000 to compensate the John J. Flatley Company for abatement of certain asbestos containing materials at the former New Hampshire Employment Security Property (CIP #578) located at 32-34 South Main Street and 33 South State Street and authorizing the use of \$150,000 in Economic Development Reserve Funds for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Revised resolution and supplemental report submitted)

**Attachments:** [Resolution](#)  
[Report](#)  
[Revised Resolution](#)  
[Revised Report](#)

32. Resolution authorizing the City Manager to apply for the sum of \$27,500 in New Hampshire Department of Environmental Services Brownfields Program Grant Funds, appropriating the sum of \$27,500 for Hazardous Building Materials Abatement at the Former New Hampshire Employment Security Property located at 32-34 South Main Street (CIP #578), and accepting the sum of \$27,500 in New Hampshire Department of Environmental Services Brownfields Program Grant Funds for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

**Attachments:** [Resolution](#)  
[Report](#)

### **Reports**

### **New Business**

### **Unfinished Business**

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Adjournment**

### **Information**

- Inf1 April 20, 2021, May 18, 2021 and June 15, 2021 Traffic Operations Committee Meeting Minutes.

**Attachments:** [April Minutes](#)  
[May Minutes](#)  
[June Minutes](#)

- Inf2 August 16, 2021 Fiscal Policy Advisory Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)

Inf3 August 17, 2021 Ad Hoc Beaver Meadow Golf Course Clubhouse Committee Draft Meeting Minutes.

**Attachments:** [Minutes](#)