



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Heather Shank, City Planner
DATE: September 30, 2022
SUBJECT: License agreement For Granite State Credit Union

Recommendation

Accept this report recommending approval of the attached license agreement.

Background

Granite State Credit Union is proposing expansion of a parking lot to accommodate drive through teller lanes for their business at 311 Sheep Davis Road. When the credit union was initially constructed, the driveway passed through the Old Sheep Davis Road right-of-way and was considered a standard access that did not warrant a license agreement. A minor expansion in the width of the access drive into the Old Sheep Davis Road right-of-way in 2017 was still considered part of a standard access drive.

Granite State Credit Union recently submitted an application for Major Site Plan approval for further expansion of the parking lot to allow for four drive through automatic teller machines. The current proposal expands further into the Old Sheep Davis Road right-of-way for the drive through lanes. The most recent expansion requires the license because it is an expansion of the use of the site and use of the paved area over and above an access driveway.

Discussion

The paving of Old Sheep Davis Road no longer connects to the current Sheep Davis Road traveled way. The paved area ends approximately 130 feet from the current traveled way. Since the Old Sheep Davis right-of-way is no longer used for vehicular travel in this location, and since the encroachments are minor, staff recommends Council approve the license.