



City of Concord

City Council

Meeting Minutes - Draft

Monday, July 11, 2022

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

Present: 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Jennifer Kretovic, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

Excused: 3 - Councilor Gail Matson, Councilor Paula McLaughlin, and Councilor Karen McNamara

Mayor Bouley called the meeting to order at 5:33 P.M.

Councilor Champlin moved to enter non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property. The motion was duly seconded and passed with no dissenting votes.

Staff Members Present: City Manager Tom Aspell; Deputy City Managers Carlos Baia and Brian LeBrun and City Clerk Janice Bonenfant.

At 6:46 P.M., Councilor Nyhan moved to exit the non-public session. The motion was duly seconded and passed with no dissenting votes.

In public session, Councilor Bouchard moved to seal the minutes of the non-public session. The motion was duly seconded and passed unanimously. At 6:47 P.M., there being no additional Council business, Councilor Bouchard moved to adjourn the non-public session.

1. Mayor Bouley called the meeting to order at 7:00 P.M.
2. Invocation.
3. The Pledge of Allegiance was completed.
4. Roll Call.

Present: 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Jennifer Kretovic, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

Excused: 3 - Councilor Gail Matson, Councilor Paula McLaughlin, and Councilor Karen McNamara

5. Approval of the Meeting Minutes.

Action: Mayor Bouley proposed having members of Council approve all sets of Meeting Minutes at one time, to which all members agreed.

Councilor Grady Sexton moved to approve all proposed and amended Council Meeting Minutes. The motion was duly seconded and passed with no dissenting votes.

Mayor Bouley noted that he had failed to properly state all Council recusals during the public hearing action phase, prior to the vote, at the June 9th Council Meeting, that were reflected on page three of the drafted minutes. He noted that Councilor Kretovic had asked him to clarify his recusal reasons, to which he extended the question to all Council members, so they too could state their recusal reasons, noting that no one had done so at that meeting.

- Mayor Bouley stated that he did not vote on CIP 40, regarding Langley Parkway, as his office represented Concord Hospital.

- Councilor Kretovic stated that she recused herself from voting on items related to the Crisis Center of Central New Hampshire as she was the Board's Chair and that her husband was involved in the fundraising for the Concord Coalition to End Homelessness, which posed an indirect conflict of interest.

- Councilor Champlin stated that he recused himself from voting on items related to the Greater Concord Chamber of Commerce as he was an active Board member and also served as an informal financial advisor for the Concord Coalition to End Homelessness.

- Councilor Brown stated that she recused herself from voting on items related to

the Concord Police Department and compensation adjustments lines, due to her husband working for the Concord Police Department. Mayor Bouley asked to have the June 9th Minutes amended to reflect Councilor Brown's recusal to also vote on compensation adjustment lines.

- Councilor Grady Sexton stated that she recused herself from voting on items related to the Crisis Center of Central New Hampshire to remove any perceived conflicts of interest due to her work with the New Hampshire Coalition Against Domestic and Sexual Violence.

- Councilor Keach stated that he recused himself from voting on items related to the Friendly Kitchen as he was a Board member.

June 2, 2022 Finance Committee Draft Meeting Minutes

Action: Minutes approved.

June 6, 2022 Finance Committee Draft Meeting Minutes

Action: Minutes approved.

June 9, 2022 Finance Committee Draft Meeting Minutes

Action: Minutes approved.

June 09, 2022 City Council Draft Meeting Minutes.

Action: Minutes amended and approved.

June 13, 2022 City Council Draft Meeting Minutes

Action: Minutes approved.

6. Agenda overview by the Mayor.

7. City Council action relative to the City Manager's employment contract.

Action: Mayor Bouley noted that the only changes made to the City Manager's employment contract were the dates and the compensation line, which was now at \$200,000.00.

Councilor Bouchard motioned to accept the City Manager's employment contract. This motion was duly seconded and passed with no dissenting votes.

****Consent Agenda Items****

Action: Mayor Bouley noted that Item 21 had a revised notice and that Item 26 had a revised report that were both sent to Council.

Councilor Brown recused herself from voting on Item 25 due to her husband working at the Concord Police Department.

Councilor Bouchard moved approval of the Consent Agenda Items. The motion was duly seconded and passed with no dissenting votes, excluding Councilor Brown's vote on Item 25.

Referral to the Facilities Naming Committee

8. Communication from Kenneth C. Moulton, Concord resident, requesting consideration be given to naming the tennis court at Memorial Field after Coach Harvey Smith, who passed away in April 2022.

Action: The referral was approved to send to the Facilities Naming Committee.

Referral to the Public Safety Board

9. Communication from Patrick J. Kelly, CPA requesting City Council reconsider its requirement for creating an account and password protection of the information stored by Vision Government Solutions.

Action: The referral was approved to send to the Public Safety Board.

Items Tabled for August 8, 2022 Public Hearings

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, Eastern Avenue; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Ordinance moved to set for a public hearing.

11. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7, Parking Prohibited During Certain Hours in Designated Places, Schedule II and Section 18-1-16, Handicap Parking, Schedule XVIII, South Fruit Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Ordinance moved to set for a public hearing.

12. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

Action: Ordinance moved to set for a public hearing.

13. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index to Modify/Add the positions specified in the attached ordinance for FY2023; together with report from the Director of Human Resources and Labor Relations.

Action: Ordinance moved to set for a public hearing.

14. Resolution appropriating the sum of \$34,600 to demolish, remove, and dispose of the hazardous building at 107-109 South Main Street, Concord, New Hampshire, and authorizing the use of \$34,600 from General Fund unassigned fund balance for this purpose; together with report from the Deputy City Manager for Development.

Action: Resolution moved to set for a public hearing.

15. Resolution appropriating the sum of \$24,826.39 as a transfer to the Opioid Abatement Reserve for Fiscal Year 2023 and accepting the sum of \$24,826.39 in Opioid Litigation Settlement funds for this purpose; together with report from Deputy City Manager-Finance.

Action: Resolution moved to set for a public hearing.

16. Resolution appropriating the sum of \$11,357.41 to support the Parks and Recreation Department Youth Camp Scholarship Program and accepting the sum of \$11,357.41 as a donation from New Hampshire Charitable Foundation for this purpose; together with report from the Parks & Recreation Director.

Action: Resolution moved to set for a public hearing.

17. Resolution authorizing the City Manager to accept an executory interest in a conservation easement for property owned by the Potter Family Farm Trust, located at 171 Oak Hill Road, appropriating the sum of \$224,500 to purchase a Conservation Easement, Open Space Conservation (CIP #352), and authorizing the use of \$224,500 in Conservation Trust funds for this purpose; together with report from the Assistant City Planner on behalf of the Conservation Commission.

Action: Resolution moved to set for a public hearing.

From the City Manager

18. Positive Citizen Comments

Action: Positive comments received and filed.

Consent Reports

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$859.67, as provided under the pre-authorization granted by City Council.

Action: Consent report approved.

20. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$1,643.00 as provided for under the pre-authorization granted by City Council.

Action: Consent report approved.

21. Report to Council regarding temporary relocation of the Collection's Office to the Green Street Community Center from the end of July to the end of October. (Amended relocation notice submitted.)

Action: Consent report approved.

22. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

Action: Consent report approved.

23. Report from the Assistant City Planner recommending that the City Manager be authorized to enter into a license agreement with Jason Cross of 90 Sanborn Road, for the purpose of mowing a portion of the abutting City-owned parcel at 84 Sanborn Road.

Action: Consent report approved.

24. Report from the Deputy City Manager for Development requesting that the City Manager be authorized to enter into an easement agreement with Public Service of New Hampshire dba Eversource.

Action: Consent report approved.

Consent Resolutions

25. Resolution repurposing the sum of \$43,604 to include \$40,000 from CIP #621

2021 Police Department Booking Room Renovations subproject and \$3,604 from CIP #607 2019 Video System Replacement subproject for use on CIP #641 2023 Interactive Police Simulator subproject; together with report from the Deputy Chief of Police.

Action: Consent resolution approved.

26. Resolution to direct the Tax Collector to execute a Tax Deed on certain properties with unredeemed 2016 Tax Liens in Accordance with RSA 80:76 III; together with report from the City Treasurer/Tax Collector. (Revised report submitted.)

Action: Consent resolution approved.

Appointments

27. City Manager's Appointment to the Board of Trustees of Trust Funds: Susan Dunton

Action: The appointment was approved.

28. City Manager's Appointment to the Library Board of Trustees: Michelle Conner.

Action: The appointment was approved.

End of Consent Agenda

Public Hearings

Action: Mayor Bouley proposed combining related public hearing items, noting specifically that Items 29B. and 29D. both related to the Penacook Boys and Girls Club and that Items 29C. and 29E. both related to the new Christ the King Church food pantry. Members of Council agreed.

- 29A. Resolution appropriating the sum of \$15,337.92 to address violent crime in the community and accepting the sum of \$15,337.92 in grant funding from the New Hampshire Project Safe Neighborhoods Initiative grant program for this purpose; together with report from the Police Department.

City Manager Aspell stated that the grant would allow for the Concord Police Department to fund overtime costs associated with implementing programs designed to address violent crime within the City. He noted that the programs would be data/intelligence driven in order to direct resources most effectively. He stated that the Department would also be sharing intelligence and data with the Project Safe Neighborhoods Task Force, of which they were a member. He noted that there was no requirement for any matching city funds to be obligated for the

grant program.

Mayor Bouley opened the public hearing. There being no testimony, Mayor Bouley closed the public hearing.

- 29B. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support development of a new Boys and Girls Club of Central New Hampshire facility in Penacook Village; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Matt Walsh, the Director of Redevelopment, Downtown Services, and Special Projects, stated for the legal record, that Community Development Block Grant (CDBG) funds were available to municipalities through the NH Community Development Finance Authority. He noted that up to \$500,000 annually was available for Economic Development Projects, up to \$500,000 for Housing Projects, up to \$500,000 for Public Facility Projects, up to \$500,000 in Emergency Funds, up to \$25,000 per Planning Study grant. He also noted that up to \$750,000 was available per public facility project under CDBG-Covid (CDBG-CV) funding. He stated that all projects must directly benefit a majority of low- and moderate-income persons.

Mr. Walsh stated that Item 29D. was for a resolution authorizing the City Manager to apply to the NH Community Development Finance Authority for up to \$750,000 in CDBG-CV, or up to \$500,000 in CDBG Public Facilities funds, to support the development of a new Boys and Girls Club facility located at 76 Community Drive, 83 High Street, and 87 High Street in Penacook.

Mr. Walsh reiterated that the project must conform with Concord's Housing and Community Development Plan's to address the need for affordable, quality child care for low - and moderate- income residents and employees through new construction and/or rehabilitation assistance, the formation of public/private partnerships and coordination of activities with existing nonprofit organizations in child care delivery services. He noted that the City's Housing and Community Development Plan was last adopted by City Council via Resolution #9264 in January 2020, and would need to be readopted in 2023.

Mr. Walsh noted that Agenda Item 29B. outlined the actions the City and Boys and Girls Club would be required to take, under the Uniform Relocation Act, in the event this CDBG project involved the displacement or relocation of persons (or

businesses). He noted specifically, that the plan outlined the actions that would be taken to find comparable, suitable housing for persons (or businesses) displaced or relocated. He reiterated that no displacement or relocation was anticipated with the project, as the site was presently unused.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29C. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support development of a new food pantry at Christ the King Church; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Matt Walsh, the Director of Redevelopment, Downtown Services, and Special Projects, stated that the proposed application to the NH Community Development Finance Authority for up to \$750,000 in CDBG-CV funds, or up to \$500,000 in CDBG Public Facilities funds, to support the development of a new food pantry at the Christ the King Church campus located at 60-72 South Main Street.

Mr. Walsh stated that Christ the King Parish was a trade name owned by the Roman Catholic Bishop of Manchester. He noted that the sub recipient agreement would be with the Roman Catholic Bishop of Manchester d/b/a Christ the King Parish.

Mr. Walsh stated that the project conformed with Concord's Housing and Community Development Plan's goals of: providing rehabilitation assistance to social service agencies directly serving low - and moderate- income clients, upgrading facilities, correcting code violations, improving handicap accessibility and improving energy conservation.

Mr. Walsh stated that the City's Housing and Community Development Plan was last adopted by City Council via Resolution #9264 in January 2020, and would need to be readopted in 2023.

Mr. Walsh stated that Item 29E. was a plan that outlined the actions that the City and Christ the King Church would be required to take, under the Uniform Relocation Act, in the event this CDBG project involved the displacement or relocation of persons (or businesses). He noted specifically, that the plan outlined

the actions that would be taken to find comparable, suitable housing for persons (or businesses) displaced or relocated. He reiterated that no displacement or relocation was anticipated with the project, noting that the existing food pantry would be used until the new one was ready.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29D. Resolution authorizing the City Manager to submit an application in the sum of \$750,000 for Community Development Block Grant funding to support development of a new Boys and Girls Club of Central New Hampshire facility in Penacook Village and accepting and appropriating the sum of \$750,000 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: The public hearing content for this Item was recorded in Item 29B.

- 29E. Resolution authorizing the City Manager to submit an application in the sum of \$750,000 for Community Development Block Grant funding to support development of a new food pantry by Christ the King Church and accepting and appropriating the sum of \$750,000 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: The public hearing content for this Item was recorded in Item 29C.

- 29F. Resolution authorizing the City Manager to submit an application in the sum of \$77,248 for Community Development Block Grant funding to support renovation of residential treatment facilities operated by Riverbend Community Mental Health, Inc., and accepting and appropriating the sum of \$77,248 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: Matt Walsh, the Director of Redevelopment, Downtown Services & Special Projects, noted that in January 2021, the City submitted a grant application to the NHCDFR for “housing” Community Development Block Grant (CDBG) funds to support renovation of Twitchell House (111 Pleasant Street) and Fayette House (4-6 Fayette Street). He noted that both properties were operated by Riverbend Community Mental Health, Inc. to provide residential based mental health treatment to patients.

Mr. Walsh stated that the Fayette House featured nine rooms for residents, as well as a shared living area, dining area, and kitchens. He noted that improvements

included new paint, lighting and new flooring, kitchen renovations to improve the energy efficiency and functionality, as well as bathroom renovations to improve handicap accessibility. He stated that renovations were actively in progress.

Mr. Walsh stated that the Twitchell House was a group residence for 15 clients and featured a shared living room, dining room and kitchen. He noted that renovations were similar in scope of work for the Fayette House, and were actively in progress.

Mr. Walsh stated that the proposed resolution would authorize the City to apply for, accept, and appropriate up to \$77,248 in supplemental “housing” CDBG funds on behalf of Riverbend Community Mental Health, Inc. He noted that the supplemental funds, if awarded, would be used for increased construction costs associated with the scopes of work noted above. He noted that inflation stemming from supply chain challenges associated with the Covid-19 Pandemic, as well as other macro-economic factors, had resulted in significantly inflated construction costs. He noted that in recognition of these challenges, the NHCDFR had made supplemental CDBG funds available to support projects. He stated that Riverbend had requested that the City apply for an additional \$77,248 of “Housing” CDBG funds to support the project.

Councilor Kretovic recused herself from voting on the referenced Items as her daughter-in-law worked for River Bend, out of the referenced facilities.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29G. Resolution authorizing the City Manager to submit an application in the sum of \$69,740, appropriating the sum of \$69,740 in Community Development Block Grant funds to support renovation of outpatient treatment facilities operated by Riverbend Community Mental Health, Inc., and accepting the sum of \$69,740 for this purpose; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Action: Matt Walsh, the Director of Redevelopment, Downtown Services and Special Projects, stated that on April 21, 2021 the NH Community Development Finance Authority awarded the City \$348,700 of “Public Facility” Community Development Block Grant (CDBG) funds to renovate certain facilities owned by Riverbend Community Mental Health located at 40 Pleasant St, 42 Pleasant St, and 10 West Street. He noted that the CDBG funds were sub-granted to Riverbend and that all properties provide out-patient treatment services.

Mr. Walsh noted that the proposed improvements included repairing fire protection system, boilers, HVAC, security, windows and lighting replacement. He stated that construction was scheduled to start later this summer.

Mr. Walsh stated that the request for supplemental funding was due to inflation stemming from supply chain challenges associated with the Covid-19 Pandemic, as well as other macro-economic factors that inflated construction costs. He noted that in recognition of these challenges, the NHCDFA had made supplemental CDBG funds available to support renovation of these non-residential properties. He stated that Riverbend had requested that the City apply for an additional \$69,740 of "Public Facility" CDBG funds to support the project.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29H. Public Hearing regarding the status of the following: \$499,899 in Covid-19 Pandemic Relief Community Development Block Grant funds subgranted to the Concord Coalition to End Homelessness, Family Promise, Friendly Kitchen, Friends Program and City of Concord Human Services Department; \$386,242 in Housing Community Development Block Grant funds subgranted to Riverbend Mental Health Services Inc.; \$348,700 of Public Facilities Community Development Block Grant funds subgranted to Riverbend Mental Health Services Inc.; \$25,000 in Planning Community Development Block Grant funds subgranted to Concord Makerspace, together with a report from the Director of Redevelopment, Downtown Services and Special Projects.

Action: Matt Walsh, the Director of Redevelopment, Downtown Services & Special Projects, stated that on November 24, 2020, the NHCDFA awarded the City \$499,899 of special Covid-19 Pandemic CBBG funds. He noted that the funds were sub-granted to several entities, noting that the grant would sunset on December 31, 2022.

Mr. Walsh provided the following project updates for each referenced entity:

1. Concord Coalition to End Homelessness was awarded \$178,905 and approximately \$137,313 (77%) had been spent to date. Funds had been primarily spent on staffing at the Homeless Resource Center and Winter Shelter. The facilities were heavily staffed with volunteers prior to the Pandemic; however, that staff modeling became obsolete at the height of the Pandemic. Funds had also been used on enhanced cleaning services and equipment necessitated by the Pandemic.

He noted that 635 beneficiaries were serviced as of 12/2021 (105% of projected).

2. Family Promise was awarded \$43,200 and approximately \$37,908 (87%) had been spent to date. Funds had been utilized on supplies and temporary lodging for individuals experiencing homelessness during the Pandemic. He noted that 24 beneficiaries were serviced as of 12/2021 (160% of projected).

3. The Friends Program was awarded \$83,599 and approximately \$12,027 had been spent to date on temporary housing for individuals during the Pandemic, as well as supplies and materials for their senior program (primarily grocery shopping for homebound seniors) and youth reading program (to address learning gaps created by stay at home learning during the height of the Pandemic). He noted that 98 beneficiaries were serviced as of 12/2021 (40% of projected).

4. The Friendly Kitchen was awarded \$115,810, approximately \$64,946 (56%) had been spent to date. Funds had been spent on equipment to help respond to the Pandemic, as well as take out service. In addition, the Kitchen had started supplying meals to food insecure families via partnerships with the Boys and Girls Club of Central New Hampshire, Merrimack Valley Day Care, and Senior Residences at Horseshoe Pond Place. He noted that 308 beneficiaries were serviced as of 12/2021 (205% of projected).

5. City Human Services Department was awarded \$53,385. He noted that this allocation was intended to support temporary housing for individuals during the Pandemic, as well as rent support. Due to other programs enacted by the State and Federal government during the pandemic, as well as conflicts between State privacy laws for welfare recipients and CDBG reporting requirements for beneficiaries receiving temporary housing support from these funds, these moneys had not been expended.

6. On November 4, 2021, the NHCDFA awarded the City a \$25,000 CDBG Planning Grant funds. The funds were sub-granted to Concord Makerspace for the purpose of hiring a consultant to conduct a needs assessment and feasibility study concerning technical assistance services for entrepreneurs in the Capital Region, with particular emphasis on low-moderate income business owners and entrepreneurs. He noted that a draft study had been completed and was under review.

Councilor Champlin recused himself from voting on this Item due to his

involvement with the Concord Coalition to End Homelessness.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29I. Report from the Senior Planner recommending a request to modify the official map and amend the mapped lines of future streets for the Integra Drive and Old Suncook Road extensions as recommended by the Planning Board.

Action: City Manager Aspell stated that the recommendation from the Planning Board was to certify the revision to a portion of the mapped line of future street modifying the layout and connection of the future Old Suncook Road and Integra Drive extensions, pursuant to Article 16-3-6 Mapping of Future Streets, of the Code of Ordinances, and RSA 674:11, Amendments to Official Map, for the Mapped Line of Future Streets. He noted that the Planning Board held a public hearing on May 18, 2022 and voted unanimously to recommend that the City Council approve the requested amendment to the mapped line of the future streets.

City Manager Aspell noted that the request had been made by Daniel Luker of Preti, Flaherty, Beliveau & Pachios, PLLP, on behalf of Pitco Frialator, LLC, to amend the mapped lines of future streets for the Integra Drive and Old Suncook Road Extensions in the Industrial (IN) and Office Park Performance (OFP) Districts, in order to meet a condition of the September 15, 2021 Major Site Plan approval for the construction of a 350,000-sf manufacturing facility.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29J. Resolution accepting the terms of a New Hampshire Governor's Office for Emergency Relief and Recovery (GOFERR) Locality Equipment Purchase Program grant, appropriating the sum of \$47,368 for ambulance and training equipment, and accepting the sum of \$47,368 in GOFERR Locality Equipment Purchase Program grant funding for this purpose; together with report from the Interim Fire Chief. (Revised resolution approved.)

Action: John Chisholm, the Interim Fire Chief, stated that the City of Concord Fire Department had seen an increase in service requests and elongated turnaround times at Concord Hospital as a result of the recent health crisis. He noted that the Fire Department had requested and was awarded staffing for a fourth ambulance to maintain its ability to provide expected service levels to the community in the FY 2023 budget. He stated that the grant would offset a portion of the required equipment cost to place a fourth ambulance in service as well as provide additional simulation training equipment that would not cross-contaminate members or stations during training evolutions.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

- 29K. Resolution appropriating the sum of \$26,630 and repurposing the sum of \$30,150 from FY2021 needs/structural assessment (CIP #484) to purchase a forensic laser scanner (CIP #642) and accept \$26,630 from the New Hampshire Department of Safety in grant funds for this purpose.

Action: City Manager Aspell stated that this Item was discussed during the FY 2023 budget deliberations and was moved to the July meeting for Council action.

Mayor Bouley opened the public hearing. There being no public testimony, Mayor Bouley closed the public hearing.

Public Hearing Action

30. Resolution appropriating the sum of \$15,337.92 to address violent crime in the community and accepting the sum of \$15,337.92 in grant funding from the New Hampshire Project Safe Neighborhoods Initiative grant program for this purpose; together with report from the Police Department.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Brown.

Councilor Brown recused herself from voting due to her husband's employment with the City of Concord Police Department.

31. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support development of a new Boys and Girls Club of Central New Hampshire facility in Penacook Village; together with a report from the Director of

Redevelopment, Downtown Services, and Special Projects.

Action: Councilor Kretovic moved approval. The motion was duly seconded and passed with no dissenting votes.

32. Resolution re-adopting the City's Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support development of a new food pantry at Christ the King Church; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Fennessy.

Councilor Fennessy recused himself from voting on this Item as his employer represented the Diocese.

33. Resolution authorizing the City Manager to submit an application in the sum of \$750,000 for Community Development Block Grant funding to support development of a new Boys and Girls Club of Central New Hampshire facility in Penacook Village and accepting and appropriating the sum of \$750,000 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: Councilor Todd moved approval. The motion was duly seconded and passed with no dissenting votes.

34. Resolution authorizing the City Manager to submit an application in the sum of \$750,000 for Community Development Block Grant funding to support development of a new food pantry by Christ the King Church and accepting and appropriating the sum of \$750,000 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Fennessy.

Councilor Fennessy recused himself from voting on this Item as his employer represented the Diocese.

35. Resolution authorizing the City Manager to submit an application in the sum of \$77,248 for Community Development Block Grant funding to support renovation of residential treatment facilities operated by Riverbend Community Mental Health,

Inc., and accepting and appropriating the sum of \$77,248 for this purpose; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Action: Councilor Rice Hawkins moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Kretovic.

Councilor Kretovic recused herself from voting on this Item as her daughter-in-law worked for Riverbend at the referenced locations.

36. Resolution authorizing the City Manager to submit an application in the sum of \$69,740, appropriating the sum of \$69,740 in Community Development Block Grant funds to support renovation of outpatient treatment facilities operated by Riverbend Community Mental Health, Inc., and accepting the sum of \$69,740 for this purpose; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Kretovic.

Councilor Kretovic recused herself from voting on this item as her daughter-in-law worked for Riverbend at the referenced locations.

37. Public Hearing regarding the status of the following: \$499,899 in Covid-19 Pandemic Relief Community Development Block Grant funds subgranted to the Concord Coalition to End Homelessness, Family Promise, Friendly Kitchen, Friends Program and City of Concord Human Services Department; \$386,242 in Housing Community Development Block Grant funds subgranted to Riverbend Mental Health Services Inc.; \$348,700 of Public Facilities Community Development Block Grant funds subgranted to Riverbend Mental Health Services Inc.; \$25,000 in Planning Community Development Block Grant funds subgranted to Concord Makerspace, together with a report from the Director of Redevelopment, Downtown Services and Special Projects.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes, excluding votes from Councilor Kretovic, Councilor Champlin, and Councilor Keach.

Mayor Bouley stated that Councilor Kretovic, Councilor Champlin, and Councilor Keach recused themselves from voting on this item due to their involvements with the referenced organizations.

38. Report from the Senior Planner recommending a request to modify the official map and amend the mapped lines of future streets for the Integra Drive and Old Suncook Road extensions as recommended by the Planning Board.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Fennessy.

Councilor Fennessy recused himself from voting on this item as his colleague represented Pitco.

39. Resolution accepting the terms of a New Hampshire Governor's Office for Emergency Relief and Recovery (GOFERR) Locality Equipment Purchase Program grant, appropriating the sum of \$47,368 for ambulance and training equipment, and accepting the sum of \$47,368 in GOFERR Locality Equipment Purchase Program grant funding for this purpose; together with report from the Interim Fire Chief. (Revised resolution approved.)

Action: Councilor Champlin moved approval of the amended resolution. The motion was duly seconded and passed with no dissenting votes.

40. Resolution appropriating the sum of \$26,630 and repurposing the sum of \$30,150 from FY2021 needs/structural assessment (CIP #484) to purchase a forensic laser scanner (CIP #642) and accept \$26,630 from the New Hampshire Department of Safety in grant funds for this purpose.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes, excluding a vote from Councilor Brown.

Councilor Brown recused herself from voting due to her husband's employment with the City of Concord Police Department.

Appointments by the Mayor

Reports

New Business

Unfinished Business

41. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.)

Action: Mayor Bouley noted that there would be no action taken on unfinished business.

Comments, Requests by Mayor, City Councilors

Action: Councilor Nyhan asked to clarify if public hearings were required for street closures. Mayor Bouley noted that Council had agreed to grant the City Manager the authority to close streets, as long as he had consulted with the Police and Fire Departments, and anyone else required. Councilor Nyhan noted that he would submit his referrals to the City Manager.

Councilor Champlin noted that the group Change for Concord was hosting a training session called, "Know Your Rights in the Workplace," on Thursday, July 21st, at 6:00 P.M. at the City-Wide Community Center. He confirmed that it was a free event, noting that registrations could be submitted to changeforconcord@gmail.com.

Councilor Brown took a moment to acknowledge the collaborative life guard trainings provided between the Fire and Parks and Recreation Departments, and recognized City and staff leadership, for encouraging employees to "think outside of the box" during working exercises.

Councilor Brown acknowledged a letter that was received from Kevin Porter, a Ward 5 constituent, stating his concerns with current City Boards and Commissions not fully representing the Concord community. His opinion of having more intentional diversity, equity and inclusions on the Boards and Commissions was noted. Councilor Brown confirmed her agreement with Mr. Porter's concerns and noted that she had reached out to Councilor Bouchard about intentional outreach. She stated that she wanted to have conversations with Council to improve intentional outreach to community members not historically represented, as she felt that it was important that they were brought in to the decision-making table.

Mayor Bouley noted that the City had been successfully working with NHDOT and their consultant, proposing several alternative designs for the widening of I-93 project. He stated that the City Manager and NH Dot consultant wanted to attend the next Transportation Policy Advisory Committee (TPAC) meeting, and asked if TPAC could hold a meeting during the first week in August, focusing solely on the I-93 project presentation.

Mayor Bouley noted his agreement with points made in Kevin Porter's letter, but

stated that finding people and making appointments was challenging, and encouraged Council to refer people. He noted that he was always searching for new people to serve, and noted an example of the perceived benefits that a renter could bring to the Planning Board. He noted that he did not think that forming an ad-hoc committee was necessary for this task and asked interested members of the community to send their resumes to the City Clerk for consideration.

Councilor Rice Hawkins asked if it would be feasible for Council to host an evening to review the City Committees and their responsibilities, so that members of the public could hear about ways to get involved.

Mayor Bouley encouraged all Council members to refer people to go on the City's website and encourage people to participate. He stated that the committee pages online were sorted alphabetically, listed committee specific responsibilities, applicable ordinances, and active memberships. He suggested having the City Manager sit with Concord TV to do a show discussing City Committees.

Councilor Brown noted that the Everett Arena Advisory Committee had one vacancy that was reserved for a hockey user. She asked to have the Committee's membership changed to move a general public representative, who also played hockey, into the hockey user role, so that a non-hockey user could participate as a general public member. Mayor Bouley stated that he would work with the City Clerk to what changes could be made.

Mayor Bouley asked the City Manager to provide an update on the pond at White Park, to which City Manager Aspell confirmed that a report would be submitted at the next Council meeting.

Councilor Grady Sexton commended the Parks and Recreation staff for their summer programming. She recognized Laura Allison and her assistant Cat for doing an extraordinary job with their Nature Camp, and for going above and beyond to make kids happy.

Comments, Requests by the City Manager

Consideration of Suspense Item to be set for August 8, 2022 Public Hearings

Sus1 Discretionary Preservation Easement Request for property located at 184 Lake View Drive owned by the Floyd Atwater 2019 Trust per RSA 79-D.

Action: Councilor Champlin moved to consider Suspense Item 1. The motion was duly seconded and passed with no dissenting votes.

Councilor Kretovic motioned to set the Item for public hearing at the August Council meeting. This motion was duly seconded and passed with no dissenting votes.

Sus2 Discretionary Preservation Easement Request for property located at 35 Mountain Rd owned by Keith Michael and Jillian Kristine Curley per RSA 79-D.

Action: Councilor Champlin moved to consider Suspense item 2. The motion was duly seconded and passed with no dissenting votes.

Councilor Kretovic motioned to set the Item for public hearing at the August Council meeting. This motion was duly seconded and passed with no dissenting votes.

Adjournment

Action: Councilor Bouchard motioned to adjourn the meeting at 7:54 P.M. The motion was duly seconded with no dissenting votes.

Information

Inf1 March 15, 2022 Committee for Concord's Plan to End Homelessness Draft Minutes.

Action: Information item received and filed.

Inf2 March 24, 2022 Transportation Policy Advisory Committee Meeting Minutes.

Action: Information item received and filed.

Inf3 May 2, 2022: Ad-Hoc Committee to Review Fees Meeting Minutes.

Action: Information item received and filed.

Inf4 May 3, 2022 Committee for Concord's Plan to End Homelessness Draft Minutes.

Action: Information item received and filed.

Inf5 May 25, 2022: Ad-Hoc Committee to Review Fees Draft Meeting Minutes.

Action: Information item received and filed.

Inf6 June 9, 2022 Golf Course Advisory Committee Draft Meeting Minutes.

Action: Information item received and filed.

Inf7 June 20, 2022 Concord Public Library Board of Trustee Meeting Minutes.

Action: Information item received and filed.

Inf8 Communication from Comcast informing City Council about upcoming changes to Xfinity TV services.

Action: Information item received and filed.

Inf9 Communication from Kevin Porter expressing his concern over a lack of diversity on appointed commissions and committees within the City of Concord.

Action: Information item received and filed.

Inf10 Communication from Eversource regarding routine maintenance of its transmission structures.

Action: Information item received and filed.

A true copy; I attest:

Ashley Hamilton

Deputy City Clerk