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CITY OF CONCORD

New Hampshire's Main Street™

Finance

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager – Finance

DATE: March 13, 2017

SUBJECT: Revision to Ordinance and Non-Ordinance Based Penalties, Fees and Charges

Recommendation

Set for public hearing at the April City Council meeting the attached ordinance and non-ordinance based fees revising penalties, fees and charges. Most proposed penalty, fee and charge increases will be effective on July 1, 2017.

Background

Annually each City department revises and recommends fee increases or changes based on inflation, market conditions and budget changes. While non-ordinance based fees do not require a public hearing, they are included within this process and report each year.

Departments continue with the more strategic approach to raising rates for fees and penalties. Both ordinance and non-ordinance based fees increase recommendations are for items that should be increased due to market conditions or other factors. All other items that are at market rate or not in need of an increase will remain at current levels.

Conclusion

The critical aspect of the process is to maintain responsible fees and charges that are adequate to support delivery of city services. Please refer to the attachments for various summary and detail changes to the Penalty, Fee and Charge schedules. These fee schedules are available on the City web site preceding the public hearing and afterwards for general information.