



CITY OF CONCORD

New Hampshire's Main Street™

DATE: July 15, 2024

TO: Mayor and City Council

FROM: Earle M. Chesley, P.E, General Services Director

SUBJECT: Authorization to accept and appropriate a donation from the Concord School District for a Conceptual Study of the Shared Facilities at the Combined Operations and Maintenance Facility

Recommendation

Accept and appropriate funds in the amount of thirty-five thousand dollars \$35,000.00 from the Concord School District (CSD) for a Conceptual Study of the Shared Facilities at the Combined Operations and Maintenance Facility (COMF) for CIP 323 in the current budget.

Background

The COMF at 311 North State Street was built in 1989. The CSD has leased a portion of the facility to house their District Transportation Department for about thirty years.

Discussion

As originally conceived, the area at the COMF currently leased by the CSD was designed to house various industrial scale workshops. Ad hoc measures were made over time to accommodate the operational and administrative needs of the CSD Transportation Department. The CSD is interested in a long-term partnership with the City, as evidenced by their participation in the financing of the recent fuel station upgrade. The Department and CSD feel it is in their mutual best interests to develop a long-range conceptual plan for the shared area of the COMF.

As proposed, the conceptual plan would address; space allocation, equipment needs, building utilities, security, adequate separation of City and CSD operations, and parking, anticipating a 20-year occupancy. This plan will include cost estimates for any building or renovation work required to meet these needs.

We expect that future work will be discussed as part of the FY 26 CIP process.

Cc Jay Burgess, Properties Superintendent

Jack Dunn, Concord School District Business Agent