



City of Concord

City Council

Meeting Agenda

Monday, March 14, 2016

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public sessions in accordance with RSA 91-A: 3, II (d) to discuss property acquisition and RSA 91-A: 2, I (a) to discuss collective bargaining strategies to be held at 5:30 p.m.

1. Call to Order
2. Invocation by the Reverend Peter Hey, Wesley United Methodist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

February 8, 2016 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Resolution in honor of the services of Firefighter John Dejoie.
Attachments: [Resolution](#)
7. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referrals

8. Communication from Nobis Engineering, on behalf of their client Forget and Boucher, LLC, owner of property located at 175 Manchester Street in Concord requesting a 4.6 acre parcel be rezoned from Residential (RS) and Industrial (IN) to Commercial Highway (CH).
Attachments: [Request](#)
[Additional Map](#)

Items Tabled for April 11, 2016 Public Hearings

9. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and

Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

Attachments: [Ordinance](#)
[Ordinance and Non-Ordinance Fee Schedule](#)
[Report](#)

10. Resolution appropriating the sum \$6,555,000, authorizing the issuance of bonds and notes in the amount of \$6,355,000, and authorizing the use of recreational impact fees in the amount of \$200,000 for the design and construction of a new city wide community center, CIP #443; together with report from the Director of Redevelopment, Downtown Services and Special Services.

Attachments: [Resolution](#)
[Report](#)
[Appendix 1 - Summary of Options](#)
[Appendix 2 - Floor Plans Elevations Options 1A 2A 3A](#)
[Appendix 3 - Walking Track Gym Turf Surface](#)

11. Resolution modifying and readopting the provisions of RSA 79-E, Community Tax Relief Incentive Program; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[RSA 79-E District Maps](#)

12. Resolution appropriating the amount of \$2,000,000 and authorizing the issuance of bonds and notes in the amount of \$2,000,000 for installation of underground utilities in conjunction with the Downtown Complete Streets Project, CIP #460; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Resolution](#)
[Report](#)

13. Resolution appropriating the sum of \$42,000 and authorizing the issuance of bonds and notes of up to \$42,000 for cart barn improvements for the purpose of adding electric golf cars at the Beaver Meadow Golf Course; together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

14. Resolution accepting and appropriating the sum of \$19,404 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic Safety Enforcement Patrols (STEP); together with report from the Police

Department.

Attachments: [Resolution](#)
[Report](#)

15. Report from the City Solicitor regarding the Cable Television Renewal Franchise Agreement between the City of Concord and Comcast of Maine/New Hampshire, Inc.

Attachments: [Report](#)
[Franchise Agreement](#)
[2-15-16 Communication](#)
[2-18-16 Communication](#)

From the City Manager

16. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

17. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$4,213.02 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
18. Diminimus gifts and donations report from the Fire Department requesting authorization to accept a donation of 21 leather radio straps with a value of \$420 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
19. Diminimus gifts and donations report from the Senior Planner requesting authorization to accept monetary gifts totaling \$285.18 for the maintenance of trails as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
20. Diminimus gifts and donations report from Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$1,315 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
21. Fiscal Policy Advisory Committee recommendation on the FY 2017 tax rate target report from Deputy City Manager Finance.
Attachments: [Report](#)
22. Report from the Deputy Fire Chief on a change of scope for the Assistance to Firefighters Grant Program- Sprinkler Project.

Attachments: [Report](#)

23. Report from the Fire Chief on an appointment to the Call Force.

Attachments: [Report](#)

24. Report authorizing the City Manager to enter into an agreement with the Cheers Restaurant for improvements to City property immediately adjacent to the dining establishment.

Attachments: [Report](#)

[Patio Plan](#)

25. Annual Report from the Deputy City Manager for Development on the City's Overall Economic Performance.

Attachments: [Report](#)

26. Report from the City Planner seeking referral to the Planning Board for consideration of amendment to the zoning ordinance regarding carports in manufactured housing parks.

Attachments: [Report](#)

[Proposed Ordinance](#)

27. Report from the Health & Licensing Officer recommending approval of licensing applications and the issuance of permits as applied for by Concord Hospital for their Evening en Blanc event to be held on August 20, 2016.

Attachments: [Report](#)

[Application](#)

28. Report from the Traffic Operations Committee in response to a communication from Councilor St. Hillaire regarding a resident concern on traffic speed along the section of Mountain Road just north of the Hoit Road intersection.

Attachments: [Report](#)

29. Report of the Tax Exemption Policy Committee on revisions to the existing elderly and blind exemptions and veterans credits.

Attachments: [Report](#)

[Draft Feb 2016 Meeting Minutes](#)

[Approved Jan 2015 Meeting Minutes](#)

30. July 4th celebration report from Parks and Recreation Director. (Pulled from consent by Councilor Bouchard)

Attachments: [Report](#)

[Map](#)

Consent Resolutions

31. Resolution affirming the expenditure of up to \$5,000 from the Conservation Trust Fund 5 C-E; together with report from the Heritage Commission. (Pulled from consent by Councilor Herschlag)
Attachments: [Resolution](#)
[Report](#)
32. Resolution in recognition of the services of Sergeant Daniel A. McDonald.
Attachments: [Resolution](#)
33. Resolution authorizing the City Manager to enter into Trail Agreements on land owned by St. Paul's School, Francis Glahn Rev Trust, Jay & Manisha Patel, and Jeremy S. Arnold, off Fisk Road, Long Pond Road and Coventry Road, which will permit the public use of the trail and allow the inclusion of the trail in the City's trail system; together with report from the Senior Planner.
Attachments: [Resolution](#)
[Report](#)
[Agreements](#)
[Map](#)
34. Resolution authorizing the City Manager to enter into two grant agreements with the State of NH Department of Environmental Services for the Local Source Water Protection Program Grant and the Aquatic Resource Mitigation Fund Grant which the City has been awarded for the amounts of \$20,000 and \$300,000, respectively, to be used towards the purchase of two parcels totaling 116-acres within the Penacook Lake Watershed, located off of Lakeview Drive and West Parish Road; together with a report from the Senior Planner.
Attachments: [Resolution](#)
[Report](#)
[Plan](#)

Consent Communications

35. Street closure request from the Christa McAuliffe School PTO for a block party fundraising event to be held on Wednesday, May 25, 2016, rain date Thursday, May 26, 2016.
Attachments: [Request](#)
36. Street closure request from Intown Concord for the 42nd Annual Market Days Festival and the Capital City Classic 10K Road Race events to be held Thursday, June 23, 2016 through Sunday, June 26, 2016.
Attachments: [Request](#)
37. Street closure request for the Capital City Classic 10K Road Race to be held Sunday,

June 26, 2016. (Pulled from consent by Councilor Nyhan)

Attachments: [Request](#)

38. Street closure request from Millennium Running for the 3rd Annual New England Half Marathon to be held on Sunday, October 23, 2016. (Pulled from consent by Councilor Nyhan)

Attachments: [Request](#)

Appointments

39. Appointment of Katherine Healy to the Conservation Commission.

Attachments: [Appointment](#)

40. Conservation Commission Appointments.

Attachments: [Appointment](#)

From the Mayor

End of Consent Agenda

Public Hearings

- 41A. Resolution accepting and appropriating the sum of \$22,400 in unmatched grant funding from the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program, for funding of a Homeland Security Exercise in conjunction with Concord Hospital and Concord School District; together with report from the Police Department.

Attachments: [Resolution](#)

[Report](#)

- 41B. Resolution authorizing and appropriating \$27,675 as a transfer to the Airport Capital Fund; funding for this appropriating shall be entirely from the Airport Fund Balance; together with report from the Associate Engineer.

Attachments: [Resolution](#)

[Report](#)

- 41C. Resolution accepting and appropriating the sum of \$374,425 for the purpose of reconstructing the drainage outfall system to the southern portion of Runway 17/35 including \$328,500 in entitlement funds from the Federal Aviation Administration (FAA), \$18,250 from the State of New Hampshire, and \$27,675 from the City of Concord; together with a report from the Associate Engineer.

Attachments: [Resolution](#)

[Report](#)

- 41D. Resolution authorizing and appropriating \$45,730 from Arena Fund Balance and appropriating the transfer of \$45,730 to the Arena Capital Projects Fund for

emergency arena chiller repair; together with report from the General Services Department.

Attachments: [Resolution](#)
[Report](#)

- 41E. Resolution appropriating \$71,200 for arena chiller repair by repurposing \$25,470 from various completed and unexpended arena projects under CIP #64 and transferring \$45,730 from the arena operating budget.

Attachments: [Resolution](#)

- 41F. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)

Attachments: [Resolution](#)
[Report](#)

- 41G. Public Hearing and City Council vote on Solar Arrays proposed to be located at the Hall Street Wastewater Treatment Plant. (Public testimony submitted)

Attachments: [Report](#)
[Concord Evaluation](#)
[Layout](#)
[Public Testimony](#)

Public Hearing Action

42. Resolution accepting and appropriating the sum of \$22,400 in unmatched grant funding from the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program, for funding of a Homeland Security Exercise in conjunction with Concord Hospital and Concord School District; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

43. Resolution authorizing and appropriating \$27,675 as a transfer to the Airport Capital Fund; funding for this appropriating shall be entirely from the Airport Fund Balance; together with report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

44. Resolution accepting and appropriating the sum of \$374,425 for the purpose of reconstructing the drainage outfall system to the southern portion of Runway 17/35 including \$328,500 in entitlement funds from the Federal Aviation Administration (FAA), \$18,250 from the State of New Hampshire, and \$27,675 from the City of Concord; together with a report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

45. Resolution authorizing and appropriating \$45,730 from Arena Fund Balance and appropriating the transfer of \$45,730 to the Arena Capital Projects Fund for emergency arena chiller repair; together with report from the General Services Department.

Attachments: [Resolution](#)
[Report](#)

46. Resolution appropriating \$71,200 for arena chiller repair by repurposing \$25,470 from various completed and unexpended arena projects under CIP #64 and transferring \$45,730 from the arena operating budget.

Attachments: [Resolution](#)

47. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in March and April with final action in May)

Attachments: [Resolution](#)
[Report](#)

48. Public Hearing and City Council vote on Solar Arrays proposed to be located at the Hall Street Wastewater Treatment Plant. (Public testimony submitted)

Attachments: [Report](#)
[Concord Evaluation](#)
[Layout](#)
[Public Testimony](#)

Appointments by the Mayor

Reports

49. Communication from the bicycling subcommittee of the Transportation Policy Advisory Committee (TPAC) requesting the use of 26 parking spaces on North State Street for an event to be held Thursday, June 2, 2016 through Saturday, June 4, 2016.

Attachments: [Request](#)

New Business

Unfinished Business

50. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

51. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion.

Items 30, 31, 37 and 38 have been pulled from the consent agenda.

Consideration of Suspense Items

- Sus1 Street closure request for the annual Walk A Mile (WAM) event to be held on Wednesday, October 5, 2016.

Attachments: Request

Adjournment

Information

- Inf1 January 19, 2016 Traffic Operations Committee Meeting Minutes

Attachments: [Minutes](#)

- Inf2 February 16, 2016 Traffic Operations Committee Meeting Minutes.

Attachments: [Minutes](#)

- Inf3 February 18, 2016 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

- Inf4 February 1, 2016 Concord Public Library Board of Trustees Meeting Minutes.

Attachments: [Minutes](#)

- Inf5 Interagency/Intergovernmental Coordination for Environmental Planning for the NH Army National Guard Pembroke Readiness Center Environmental Assessment.

Attachments: [Communication](#)