



Brian G. LeBrun
Deputy City Manager
Finance

CITY OF CONCORD

New Hampshire's Main Street™
Finance

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager – Finance
DATE: April 14, 2025
SUBJECT: Revision to Ordinance and Non-Ordinance Based Fees, Fines, and Penalties

Recommendation

Set for public hearing at the May City Council meeting the attached ordinance and non-ordinance based fees revising fees, fines, and penalties. The proposed fee, fine, and penalty increases will be effective on July 1, 2025.

Background

Annually each City department revises and recommends fee increases or changes based on inflation, market conditions and budget changes. While non-ordinance based fees do not require a public hearing, they are included within this process.

Departments continue with the more strategic approach to raising rates for fees and penalties. Both ordinance and non-ordinance based fee increase recommendations are for items that propose increases due to market conditions or other factors. All other items that are at market rate or not in need of an increase will remain at current levels.

Conclusion

The critical aspect of the process is to maintain responsible fees and charges that are adequate to support delivery of city services. Please refer to the attachments for various summary and detail changes to the Fees, Fines, and Penalties schedules. These fee schedules are available on the City website preceding the public hearing and afterwards for general information.