

**CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

**Monday, February 3, 2025, 6:00 PM
Shakespeare Room**

In Attendance: Todd Fabian, Library Director; Jeremy Clemans; Chris Casko; Norm Kinsler, Chair; Fatawu Issah; Charles O'Leary

1. N. Kinsler called the meeting to order at 6:01 p.m.
2. The first agenda item was to approve the minutes of the meeting held on January 6, 2025. By motion of J. Clemans, seconded by F. Issah, the board adopted the minutes by unanimous vote (excluding C. O'Leary who arrived after the vote).
3. The next item was public comment. There was no public comment.
4. Library Director's Report and Monthly Update: T. Fabian updated the board on replacing the old hvac system and appropriating the funds for the project. The City Council approved the funding, and City general services is currently going forward on the project. The new system will be one that could be used in a new building. It is critical to get this done before hot and humid weather in order to preserve the integrity of the book collection as books can degrade and/or mold quickly unless temperature and humidity levels are kept fairly constant. The library auditorium ADA lift replacement is ongoing. The next project is carpeting in the main stairwell. More heavy-duty carpets will be installed where needed as part of general upkeep of the facility, and in some areas a composite flooring material may be used instead. The reading programs have had strong numbers. T. Fabian briefed on new programs including Rook-ie Moves for board games. There is a new database for crafts and creative endeavors going live soon. He expects it to be popular. The Concord digitized collection is very popular. Two new trustees are expected to be seated for the March meeting. They have not yet

been approved by the City Council but such is expected to happen this month. As to staffing, he is trying to get an additional staff member who is necessary to keep up with the needs of 3 facilities that are open many hours.

5. CPL Foundation Update- They have sponsored some new programming. Concord Reads will happen in April, with the title being released in March, with the NH author having been secured. He expects a very favorable response to the book choice.

6. New Business- None other than what had already been discussed.

7. Old Business- None

8. Next Meeting- March 3, 2025.

9. Adjournment- By motion of C. Casko, seconded by J. Clemans, the meeting concluded by unanimous vote at 6:18 p.m.

Respectfully submitted by:

Chris Casko, Secretary

Date: February 4, 2025