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City of Concord



September 6, 2016

Tom Aspell
City Manager
City of Concord
41 Green Street
Concord, NH 03301

RECEIVED

SEP - 9 2016

**CITY MANAGER'S OFFICE
CONCORD, NH**

Dear Tom:

We want to thank you and the City again for all the support provided for the 42nd annual Market Days Festival in June. The community, visitors, and families came in droves to our downtown and spent three days shopping, dining, and enjoying an abundance of free fun and entertainment. Once again, the downtown businesses, vendors, and attendees enjoyed the June date, and overall the feedback was that it was a successful event.

As a follow up to our conversation at the August 2, 2016, City Department meeting, Intown Concord would like to submit for approval and consideration the following dates to host Market Days Festival in downtown Concord.

- Approval of June 22, 23, and 24, 2017 for the 43rd Annual Market Days Festival
- Preliminary approval to plan Market Days Festival dates through 2020:
 - Proposed date of June 21, 22, 23, 2018
 - Proposed date of June 20, 21, 22, 2019
 - Proposed date of June 18, 19, 20, 2020

Once we receive the date approval for 2017, we will submit the required event permit to Code Enforcement along with the Street Closure request to the City Council.

Thank you for considering our request. Please feel free to contact me if you have any questions.

Sincerely,

Susan Sokul
Events & Communications Coordinator

Cc: Carlos Baia, Matt Walsh, Chip Chelsey, Ed Roberge, Eugene Blake