



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department

MEMORANDUM

Date: July 19, 2024
To: Brent Todd, Chair, & Members, Parking Committee
From: Timothy J. Thompson, AICP, Assistant Director of Community Development
Subject: **Law Enforcement Parking (4 spaces) near Federal Courthouse – Request from US Marshal** (*Continued from April 29, 2024*)

Recommendation

Review the information from the Parking Manager and US Marshal, and recommend Staff develop a parking ordinance amendment to create 3 additional “Law Enforcement Only” parking spaces along Pleasant Street at the locations in the Parking Manager’s memo for the consideration of the City Council.

Background

Please refer to materials from the April 29 Parking Committee meeting, and the supplemental information provided by staff for the July meeting.

Discussion

Following up on the discussion at the April meeting, staff reviewed the data for metered spaces in the vicinity of the US Courthouse. As recommended by the Parking Manager, Community Development supports the provision of 3 additional spaces for “Law Enforcement Only” parking, with the understanding that no further additional spaces will be removed from metered parking in the future (unless policy changes at the City or Federal level that would allow for revenue recapture for spaces removed from public availability).



Bradley C. Osgood
Chief of Police

TO: Tim Thompson, Assistant Director Community Development
FROM: David Florence, Parking Supervisor
DATE: July 5, 2024
RE: US Marshal Parking Request

At the request of the Parking Committee as follow up to a request from the United States Marshal Office to secure four on-street parking spaces adjacent to the United States Federal Building.

In this review, I looked at the four intersection locations adjacent to the Federal Building which included: Green Street (meters 5,6,7,8), South Street (meters 6,7,8,9), S. Spring Street (meters 6,7,8,9), and Pleasant Street (only 3 meters 39,40,41). Reviewing the four metered parking spaces adjacent to the intersection for revenue we show that these locations generated, per meter, the following revenue for the six-month period (Jan 2024 – June 2024). Green Street \$31.09, Pleasant Street \$53.44, S. Spring Street \$130.50 and South Street \$138.60.

Based on the revenue and also the location of the meters, I would recommend the approval of three parking spaces along Pleasant Street. These are in line with the Law Enforcement Only Parking spaces that already exist on Pleasant Street. This will provide the spaces as requested by the Marshal Service, continue the continuity of “reserved” spaces along Pleasant Street, and allow for uniformed enforcement along this section of roadway. Realizing that the request was for four spaces and my recommendation would be for three spaces, I would suggest we revisit with the Chief US Marshal following a six-month period. I would suggest we include signage which indicates these spaces are reserved for US Marshal Parking Only which would be installed upon removal of the existing parking meters.



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MEMORANDUM

Date: April 25, 2024
To: Brent Todd, Chair, & Members, Parking Committee
From: Timothy J. Thompson, AICP, Assistant Director of Community Development
Subject: **Law Enforcement Parking (4 spaces) near Federal Courthouse – Request from US Marshal**

Recommendation

Review the request from the US Marshal, determine if the request for 4 additional law enforcement parking spaces near the Federal Courthouse are appropriate, and provide appropriate direction for staff to follow up on (ordinance development or other potential solutions).

Background

Staff received the attached asking the Parking Committee to consider amending the City's Parking Ordinance to allow for the establishment of 4 additional "law enforcement only" parking spaces near the Federal Courthouse located on Pleasant Street.

There already exists "law enforcement only" parking along the south side of Pleasant Street adjacent to the courthouse, which was re-established in 2020 after the spaces were made 10-hour metered spaces in 2019 in the implementation of the City's Strategic Parking Plan. Reference materials for the actions in 2019 and 2020 are attached, as well as a copy of the Strategic Plan recommendations.

Discussion

The US Marshal has provided information that provides the reasoning behind the request to acquire additional parking for their unmarked vehicles. The City is, and has always been, concerned about the loss of revenue that metered spaces provide for the stability of the Parking Fund, particularly as major revenue streams are changing (loss of ARPA funds, looming loss of capital transfers from the Sears Block TIF District in upcoming years). It appears that the only avenue to obtain additional parking (as stated in the request) is to request City on-street spaces.

Staff believes that the use of municipal on-street spaces should be the last resort for anything that encumbers the spaces from being revenue generators for the Parking Fund. Below is a quick analysis of the potential fiscal impact of losing 4 metered spaces in the area:

Law Enforcement Only Parking Costs			
4/24/2024			
T. Thompson			
Total Requested Spaces	4		
Typical Utilization	52%	Nelson Nygaard Sept. 2014	
Days Enforced / Year	302		
Total Metered Hours Lost	3020	10 Hours / Day	
Utilization	52%	Meters unavailable for public use	
Hours Adjusted for Utilization	1570.4		
Hourly Meter Rate	\$ 1.00		
Potential Revenues Lost / Meter	\$ 1,570.40		
Total Potential Revenues Lost	\$ 6,281.60		