



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager – Finance
DATE: March 9, 2015
SUBJECT: Revision to Ordinance and Non-Ordinance Based Penalties, Fees and Charges

Recommendation

Set for public hearing at the April City Council meeting the attached *ordinance* and *non-ordinance based fees* revising certain penalties, fees and charges. Most proposed penalty, fee and charge increases will be effective on July 1, 2015.

Summary Fee and Charge Discussion by Department

Please refer to the attachments for various summary and detail changes to the Penalty, Fee and Charge schedules. These fee schedules are available on the City web site preceding the public hearing and afterwards for general information.

Background

Updating fees has become an annual process with fee increases predominately based upon inflation and increased budgets. While non-ordinance based fees do not require a public hearing, in the interest of full disclosure, they are included within this process and report.

Understanding that many of the Fees, Fines and Penalties have reached a tipping point again, for FY 2016, departments were advised to continue the more strategic approach to raising rates for fees and penalties. Both ordinance and non-ordinance based items increase recommendations are for items that should be increased due to market conditions or other factors. All other items that are at market rate or not in need of an increase will remain at current levels.

Conclusion

The critical aspect of the process is to maintain responsible fees and charges that are adequate to support delivery of city services.

Thank you to all departments who contributed to this effort.